



SKIPPACK TOWNSHIP

www.skippacktownship.org
4089 Heckler Road · P.O. Box 164
Skippack, PA 19474
PHONE: 610-454-0909 · FAX:610-454-1385

Board Of Supervisors
Mark Marino –*Chairman*
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Skippack Township Facility Reservation Form Skippack Township Department of Parks and Recreation

Please Note: We request that residents of the township make reservations. If the organization is not located in the township there may be a small reservation fee.

To receive confirmation of your reservation you must have this form filled out completely and returned to Rebecca Richardson at parks@skippacktownship.org or mail to 4089 Heckler Rd, P.O. Box 164, Skippack, PA 19474. If you have any question please contact us at 610-454-0909.

Organization/Individual: _____
Name: _____
Address: _____ Zip: _____
Phone Number #: _____ Work Phone #: _____
Date(s) of use: _____ Start time: _____ End Time: _____
Number of individuals expected: _____
Please check the facility(ies) that is/are being requested.

Township Building

- Large meeting room (kitchen)
- Small meeting room

Church Road

- Basketball Court C
- Gazebo

French Park

- Baseball Field 7

Palmer Park

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Bocce Pavilion | <input type="checkbox"/> Tennis Court A1 | <input type="checkbox"/> Soccer Field 2 | <input type="checkbox"/> Baseball Field 1 |
| <input type="checkbox"/> Bocce Court A | <input type="checkbox"/> Tennis Court A2 | <input type="checkbox"/> Soccer Field 3 | <input type="checkbox"/> Baseball Field 2 |
| <input type="checkbox"/> Bocce Court B | <input type="checkbox"/> Tennis Court B1 | <input type="checkbox"/> Soccer Field 4 | <input type="checkbox"/> Baseball Field 3 |
| <input type="checkbox"/> Small Pavilion | <input type="checkbox"/> Tennis Court B2 | <input type="checkbox"/> Soccer Field 5 | <input type="checkbox"/> Baseball Field 4 |
| (RR) | <input type="checkbox"/> Basketball Court A | <input type="checkbox"/> Soccer Field 6 | <input type="checkbox"/> Baseball Field 5 |
| <input type="checkbox"/> Small Pavilion | <input type="checkbox"/> Basketball Court B | <input type="checkbox"/> Soccer Field 7 | <input type="checkbox"/> Baseball Field |
| (LL) | <input type="checkbox"/> Soccer Field 1 | <input type="checkbox"/> Soccer Field 8 | |

You may be asked to submit a copy of certificate of insurance, or sign a release form.

*When reserving a pavilion please fill out the request for park equipment if so desired to guarantee its availability.
If an area is not reserved it is open to public use.*

For Township Use Only

Permit #: _____ Date Issued: _____
Security Deposit: _____ Fee(s): _____ Total Collected: _____
Staff Authorization: _____

Date Inspection completed: _____ Condition: _____
Amount Returned: _____ Staff Signature: _____