

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 5, 2009 MINUTES**

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**BOARD OF SUPERVISORS**

Mark Marino	Present
Timothy Moran	Present
Mary Beth LaBelle	Absent
William Parkins	Present
Jeanene Friel	Present

**TOWNSHIP STAFF**

Theodore Locker, Jr., Manager	Present
Jill Zimmerman, Esquire	Present
Timothy P. Woodrow, PE	Present
Joseph Zadlo	Present

**I. RE-ORGANIZATION SESSION:**

**ELECTION OF CHAIRPERSON- Mark Marino**

MOTION MADE BY MR. PARKINS TO REAPPOINT MARK MARINO AS CHAIRMAN.  
MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED

**ELECTION OF VICE CHAIRPERSON-Timothy Moran**

MOTION MADE BY MS. FRIEL TO APPOINT TIMOTHY MORAN AS VICE  
CHAIRPERSON. MOTION SECONDED MR. PARKINS. VOTED 4-0, MOTION CARRIED

**POSITION APPOINTMENTS**

Manager- Theodore R. Locker, Jr.  
Secretary- Theodore R. Locker, Jr.  
Treasurer- Jerry Kluka  
Assistant Secretary- Peggy White  
Zoning Officer-Theodore R. Locker, Jr.  
Code Enforcement Officer- Pennoni Associates and Theodore R. Locker, Jr.  
Park & Recreation Director- Rebecca Richardson  
Fire Marshal-Dan Cornell  
Pension Administrator- Theodore R. Locker, Jr.

MOTION MADE BY MS. FRIEL TO APPROVE ALL POSITION APPOINTMENTS.  
MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED.

Public Works Foreman- William Parkins  
Public Works Foreman Hourly Rate and Overtime Rate Recommendation-  
\$29.72 and over time \$44.58

MOTION MADE BY MR. MORAN TO APPROVE WILLIAM PARKINS FOR OUR PUBLIC  
WORKS FOREMAN. MOTION SECONDED BY MS. FRIEL. THE PAY RATE WILL BE  
VOTED ON BY THE AUDITOR BOARD. VOTED 3-0-1 MR. PARKINS ABSTAINED,  
MOTION CARRIED

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**BOARD APPOINTMENTS**

Vacancy Board Chairperson: 1-year term expiring December 31, 2009- Anthony Bucci  
Park Board: 5-year term expiring December 31, 2013- Nelson McCourry  
Planning Commission: 4-year term expiring December 31, 2012- Timothy Landmesser  
Zoning Hearing Board: Resolution 2009-01- William Ward  
North Penn Water Authority- Dave Schaff

MOTION MADE BY MR. PARKINS TO APPROVE BOARD APPOINTMENTS. MOTION  
SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED

**PROFESSIONAL APPOINTMENTS**

Solicitor	Resolution No. 2009-02- Edward Skypala
Engineer	Resolution No. 2009-03- Timothy Woodrow
Traffic Engineer	Resolution No. 2009-04- Traffic Planning and Design, Inc.
Planner	Resolution No. 2009-05- Joseph Zadlo
Inspection Service	Resolution No. 2009-06- Pennoni Associates
Auditor/CPA	Resolution No. 2009-07- Mallie Falcomiero & Company
ZHB Solicitor Fee	Resolution No. 2009-08- \$110.00 an hour: Greg Gifford
Depository	Resolution No. 2009-09- Harleysville National Bank and TD Bank

MOTION MADE BY MR. MORAN TO APPROVE PROFESSIONAL APPOINTMENTS.  
MOTION SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED

**ESTABLISHMENTS**

Tax Rates	Resolution No. 2009-10
Meeting Dates	Resolution No. 2009-11
Holiday Schedule	Resolution No. 2009-12
Interim Bills	Resolution No. 2009-13
Fee Schedule	Resolution No. 2009-14
Manager's Bond	\$100,000
Treasurer's Bond	\$200,000
Mileage Rate	\$.55 cents

PSATS Convention Delegates and Voting Member (Board of Supervisors, Tax Collector,  
Mr. Locker and Voting Member: Jeanene Friel)

MOTION MADE BY MR. MORAN TO APPROVE ESTABLISHMENTS. MOTION  
SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED

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**II. PUBLIC HEARING SESSION:**

**Zoning Amendment – Conditional Use – Chapter 200-159**

MOTION MADE BY MR. MORAN TO APPROVE THE ZONING AMENDMENT FOR CONDITIONAL USE. MOTION SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED.

**REGULAR MEETING:**

**III. PUBLIC COMMENT**

Mary Ann Truskowski asked about miscellaneous expenses on the Visa Bill for places such as Basta Pasta.

Steve Niechcielski inquired as to how many signers are required on checks and he was informed that each check requires two signatures.

Mary Gehman questioned who needs to fill out ethics forms, also questioned who we have designated as the right to know officer and lastly inquired about Biltmore Estates Escrow.

Georgia Slater inquired about the completion Forty Foot Road and Township Line. She also informed the Board that large pieces of equipment are still being dropped off and left on Forty Foot Road. Lastly, Ms. Slater brought to the Boards attention that trash from Biltmore Estates is blowing all over her yard and neighboring areas.

**IV. APPROVAL OF THE DECEMBER 10, 2008 MINUTES**

MOTION MADE BY MS. FRIEL TO APPROVE DECEMBER 10<sup>TH</sup>, 2008 MINUTES. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED

**V. CORRESPONDENCE**

**A. Request for Waiver of Land Development – Crossroads Group –  
4033 Skippack Pike**

MOTION MADE BY MR. PARKINS TO GRANT A WAIVER OF LAND DEVELOPMENT TO THE CROSSROADS GROUP. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED.

**VI. ADMINISTRATIVE ACTIONS**

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**A. Treasurer's Report as of December 31, 2008**

MOTION MADE BY MR. MORAN TO APPROVE THE TREASURER'S REPORT AS OF DECEMBER 31, 2008. MOTION SECONDED BY MR. FRIEL. VOTED 4-0, MOTION CARRIED

**B. Bills for Payment on January 5, 2009**

General Fund	= \$ 72,092.51
Sewer Fund	= \$ 51,830.59
Open Space Fund	= \$ 794.61

MOTION MADE BY MS. FRIEL TO APPROVE BILLS FOR PAYMENT ON JANUARY 5, 2009. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED.

**C. Interim Bills Paid on December 23, 2008**

General Fund	= \$ 25,024.06
Sewer Fund	= \$ 25.85
Open Space Fund	= \$ 13,225.63

MOTION MADE BY MS. FRIEL TO APPROVE THE INTERIM BILLS PAID ON DECEMBER 23, 2008. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED.

**VII. REPORTS**

**A. Engineer**

**1. Enclave at Evansburg – Escrow Release No. 7 - \$32,005.00**

MOTION MADE BY MR. MORAN TO APPROVE ESCROW RELEASE NO. 7 TOTALING \$32,005.00 FOR THE ENCLAVE AT EVANSBURG. MOTION SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED.

**2. Lochwood Office – Escrow Release No. 5 - \$44,624.12**

MOTION MADE BY MS. FRIEL TO APPROVE THE ESCROW RELEASE NO.5 FOR THE LOCKWOOD OFFICE TOTALING \$39,624.12. \$5,000.00 WILL BE HELD FOR AERATOR. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED

**B. Solicitor**

**C. Planner**

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**D. Manager**

**1. LPLL License Agreement-Resolution 2009-15**

Mr. Locker informed the Board that Lower Perkiomen Little League expressed a desire to have a license agreement with the Township before adding upgrades such as dugouts, snack stand, score boards ect. to the ball fields at Palmer Park.

MOTION MADE BY MS. FRIEL TO GRANT A LICENSE AGREEMENT WITH LOWER PERKIOMEN LITTLE LEAGUE. MOTION SECONDED BY MR. MORAN. VOTED 4-0, MOTION CARRIED

**2. Resolution 2009-16 - Pension Revision – Add Pick up Provision**

MOTION MADE BY MS. FRIEL TO APPROVE RESOLUTION 2009-16 REFERENCING PENSION REVISION. MOTION SECONDED BY MR. PARKINS. VOTED 4-0, MOTION CARRIED.

**VIII. OLD BUSINESS**

**Stryker Maintenance Facility – Final Land Development – Resolution 2009-17**

All required improvements have been reviewed by Mr. Zadlo and Mr. Woodrow, and all is in accordance with the requests made by the Township.

MOTION MADE BY MR. PARKINS TO GRANT APPROVAL FOR FINAL LAND DEVELOPMENT. MOTION SECONDED BY MS. FRIEL. VOTED 4-0, MOTION CARRIED

**IX. NEW BUSINESS**

**X. ADJOURNMENT**

MEETING WAS ADJOURNED AT 8:40 PM.