

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 2, 2007 ORGANIZATIONAL MEETING**

BOARD OF SUPERVISORS

Mark Marino	Present
Timothy Moran	Absent
Mary Beth LaBelle	Present
William Parkins	Present
Jeanene Friel	Present

TOWNSHIP STAFF

Theodore Locker, Jr., Manager	Present
Jill Zimmerman, Esquire	Present
Timothy P. Woodrow, PE	Present

I. RE-ORGANIZATION SESSION

ELECTION OF CHAIRPERSON

Jill Zimmerman asked for nominations for chairperson.

MARY BETH LABELLE NOMINATED MARK MARINO FOR CHAIRMAN. NOMINATION SECONDED BY TIMOTHY MORAN. ALL IN FAVOR, MOTION CARRIED.

Mr. Marino thanked the Board for giving him another opportunity to serve as Chairman.

ELECTION OF VICE CHAIRPERSON

WILLIAM PARKINS NOMINATED MARY BETH LABELLE FOR VICE-CHAIR. NOMINATION SECONDED BY TIMOTHY MORAN. ALL IN FAVOR, MOTION CARRIED.

POSITION APPOINTMENTS

Manager: Theodore R. Locker, Jr.

MOTION MADE BY MS. LABELLE TO APPOINT THEODORE R. LOCKER, JR. AS TOWNSHIP MANAGER. MOTION SECONDED BY MR. FRIEL. ALL IN FAVOR, MOTION CARRIED.

Township Secretary:	Kisha Tyler
Township Treasurer:	Kisha Tyler
Assistant Secretary:	Peggy White
Zoning Officer:	Theodore R. Locker, Jr.
Code Enforcement:	Theodore R. Locker, Jr. and Pennoni Associates, Inc.
Public Works Foreman:	William Parkins, Jr.
Fire Marshal and EMC:	Daniel Cornell
Parks & Recreation:	Tiffany Barker
Receptionist:	Tiffany Barker

MOTION MADE BY MS. FRIEL TO MAKE THE ABOVE APPOINTMENTS. MOTION SECONDED BY MS. LABELLE. MR. PARKINS ABSTAINED FROM VOTING TO APPOINT HIMSELF AS PUBLIC WORKS FOREMAN. ALL IN FAVOR FOR OTHER APPOINTMENTS, MOTION CARRIED.

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Public Works Foreman Hourly Rate and Overtime Rate Recommendation

MOTION MADE BY MS. FRIEL TO RECOMMEND THE HOURLY RATE OF \$27.54 AND OVERTIME RATE OF \$41.31 FOR THE PUBLIC WORKS FOREMAN. MOTION SECONDED BY MS. LABELLE. MR. PARKINS ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

The Board of Auditors must also approve the salary of the public works foreman. They will meet January 4, 2006 at 4:30 PM to consider the recommendation.

BOARD APPOINTMENTS

Vacancy Board Chairperson: 1-year term expiring December 31, 2007

MOTION MADE BY MR. PARKINS TO APPOINT **ANTHONY BUCCI** AS VACANCY BOARD CHAIRMAN. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Park Board: 5-year term expiring December 31, 2011

MOTION MADE BY MS. LABELLE TO APPOINT **PAUL FOX** TO THE PARK BOARD. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Planning Commission: 4-year term expiring December 31, 2010

MOTION MADE BY MS. FRIEL TO RE-APPOINT **BRADLEY DEFOREST** TO THE PLANNING COMMISSION VACANCY. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Zoning Hearing Board: 5-year term expiring December 31, 2011

MOTION MADE BY MR. PARKINS TO RE-APPOINT **FRED CHENDORAIN** TO THE ZONING HEARING BOARD. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Zoning Hearing Board: Vacant term expiring December 31, 2008

MOTION MADE BY MS. LABELLE TO APPOINT **RYAN DRACE** TO THE ZONING HEARING BOARD. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Auditor Vacancy: Term expiring December 31, 2009

MOTION MADE BY MS. LABELLE TO APPOINT **LOUISE MUMENTHALER** TO FILL THE VACANT SEAT ON THE BOARD OF AUDITORS. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Mr. Marino thanked the volunteers on all of the boards and commission for their time and effort. He also thanked Phil Cholet for his many years of service.

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PROFESSIONAL APPOINTMENTS

Solicitor Resolution 2007-01

MOTION MADE BY MS. LABELLE TO APPOINT THE **LAW OFFICES OF EDWARD A. SKYPALA** AS SOLICITOR. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

Engineer Resolution 2007-02

MOTION MADE BY MS. LABELLE TO APPOINT **WOODROW & ASSOCIATES, INC.** AS ENGINEER. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Traffic Engineer Resolution 2007-03

MOTION MADE BY MR. MORAN TO APPOINT **TRAFFIC PLANNING & DESIGN, INC.** AS TRAFFIC ENGINEER. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Planner Resolution 2007-04

MOTION MADE BY MS. FRIEL TO APPOINT **JOSEPH A. ZADLO, AIA** AS PLANNER. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Inspection Service: Resolution 2007-05

MOTION MADE BY MS. LABELLE TO APPOINT **PENNONI ASSOCIATES, INC.** AS THE INSPECTION SERVICE. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

Auditor/CPA Resolution 2007-06

MOTION MADE BY MR. MORAN TO APPOINT **MAILLE, FALCONIERO & COMPANY** AS THE AUDITOR. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

ZHB Solicitor Fee Resolution 2007-07

MOTION MADE BY MS. LABELLE TO ESTABLISH THE RATE OF **\$110.00 PER HOUR** FOR THE ZONING HEARING BOARD. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

Depositories Resolution 2007-08

MOTION MADE BY MS. FRIEL TO APPOINT **HARLEYSVILLE NATIONAL BANK AND COMMERCE BANK** AS DEPOSITORIES. MOTION SECONDED MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

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ESTABLISHMENTS

2007 Tax Rates Resolution 2007-09

MOTION MADE BY MS. LABELLE TO ESTABLISH THE 2007 TAX RATES AS OUTLINED IN RESOLUTION NO. 2007-08. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

Meeting Dates Resolution 2007-10

MOTION MADE BY MS. LABELLE TO ESTABLISH THE BOARD OF SUPERVISORS MEETINGS AS OUTLINED IN RESOLUTION NO. 2007-10. MOTION SECONDED BY MS. FREIL. ALL IN FAVOR, MOTION CARRIED.

Holiday Schedule Resolution 2007-11

MOTION MADE BY MR. MORAN TO APPROVE THE HOLIDAY SCHEDULE AS OUTLINED IN RESOLUTION NO. 2007-11. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Manager's Bond \$100,000

MOTION MADE BY MR. MORAN TO APPROVE THE MANAGER'S BOND. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

Treasurer's Bond \$200,000

MOTION MADE BY MR. MORAN TO APPROVE THE TREASURER'S BOND. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

PSATS Annual Convention Delegates and One Voting Member

MOTION MADE BY MS. LABELLE FOR ALL FIVE SUPERVISORS, THE TOWNSHIP MANAGER AND THE TAX COLLECTOR TO ATTEND THE PSATS CONVENTION. MS. FRIEL WOULD BE THE VOTING MEMBER. LODGING, PLUS \$100.00 PER DAY PER PERSON WILL BE PAID BY THE TOWNSHIP. MOTION SECONDED BY MR. PARKINS. FRIEL ALL IN FAVOR, MOTION CARRIED.

II. PUBLIC COMMENT

Mary Gehman was interested in the right-of-ways on Skippack Pike that will be discussed by the manager. Mr. Locker indicated that no action would be taken tonight. The matter will be discussed at the January 10, 2007 meeting. She had questions about blasting at Biltmore, posting of the budget and audit online, and advertisement of staff meetings.

Eric Talbot complained about speeding on Hallman Avenue. Mr. Locker indicated that Worcester Township made application for a grant for the electronic speed limit device. The state police were contacted.

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Mary Ann Truskowski asked if the corrections were made to the budget. Mr. Locker indicated that the corrections were made.

III. APPROVAL OF THE DECEMBER 13, 2006 MINUTES

MOTION MADE BY MS. LABELLE TO APPROVE THE DECEMBER 13, 2006 MINUTES. MOTION SECONDED BY MR. PARKINS. ALL IN FAVOR, MOTION CARRIED.

IV. ADMINISTRATIVE ACTIONS

A. Interim Bills Paid on December 22, 2006: General Fund = \$33,764.07

MOTION MADE BY MS. LABELLE TO APPROVE THE INTERIM BILLS PAID. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

V. REPORTS

A. Engineer

1. 2006 Road Improvements Payment Request No. 3 = \$62,046.27

MOTION MADE BY MR. MORAN TO APPROVE PAYMENT NO. 3 TO BLOOMING GLEN. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

After reviewing the payment detail, Mr. Parkins noticed that line striping was included. Blooming Glen did not do the line striping, therefore, it should be deducted from the payment.

MOTION MADE BY MR. MARINO TO **AMEND** THE PAYMENT TO \$54,000.00, HOLDING THE BALANCE UNTIL FURTHER REVIEW. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

2. Meadow Glen Escrow Release No. 4 = \$408,088.41

MOTION MADE BY MS. LABELLE TO APPROVE ESCROW RELEASE NO. 4 FOR MEADOW GLEN. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

3. Meadowcreek Final Escrow = \$63,090.20

MOTION MADE BY MS. LABELLE TO APPROVE THE FINAL ESCROW RELEASE FOR MEADOWCREEK. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

4. Meadowcreek Dedication Resolution No. 2007-12

MOTION MADE BY MS. LABELLE TO ACCEPT DEDICATION OF THE PUBLIC IMPROVEMENTS FOR MEADOWCREEK AS OUTLINED IN RESOLUTION NO. 2007-12. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

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5. Saddlebrook (Giamo Tract) Dedication Resolution No. 2007-13

MOTION MADE BY MS. LABELLE TO ACCEPT DEDICATION OF THE PUBLIC IMPROVEMENTS FOR SADDLEBROOK AS OUTLINED IN RESOLUTION NO. 2007-13. MOTION SECONDED BY MS. FRIEL. MR. MARINO ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

6. The Colony at Skippack Dedication Resolution No. 2007-14

MOTION MADE BY MS. FRIEL TO ACCEPT DEDICATION OF THE PUBLIC IMPROVEMENTS FOR THE COLONY AT SKIPPACK AS OUTLINE IN RESOLUTION NO. 2007-14. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

B. Solicitor

C. Planner

D. Manager

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

The meeting was adjourned at 8:15 PM.

*Minutes Approved by the Board of Supervisors on January 10, 2007
Theodore R. Locker, Jr., Township Manager*