

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS  
JULY 11, 2007 MINUTES**

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**JOINT MEETING WITH THE PARK BOARD**

**BOARD OF SUPERVISORS**

Mark Marino, Chairman	Present
Mary Beth LaBelle, VC	Present
William Parkins, Jr.	Present
Jeanene Friel	Present
Timothy Moran	Present

**PARK BOARD**

Bruce Pluta, Chairman	Absent
Pete Buckwalter, Vice Chair	Present
Mark Bukata	Present
Paul Fox	Present
Nelson McCourry	Absent

**TOWNSHIP STAFF**

Theodore Locker, Manager	Present
Tiffany Barker, Director	Present

Mr. Marino explained that the reason for the meeting is to make sure that there is good communication between the Board of Supervisors and the Park Board.

**I. CONSOLIDATION OF PARK BOARD AND OPEN SPACE COMMITTEE**

Tiffany Barker recommended consolidation of the park board and open space committee. The 2<sup>nd</sup> class township code permits up to 9 members on a park board. An organizational grant from PRPS (Rec-Tap Grant) is available to facilitate the consolidation. The bylaws are also in need of updating.

Mr. Zadlo explained that the open space committee was structured in response to the count grant for the trail project. With that process coming to a close they will be inactive. Mr. Marino said they would be instrumental in the future consideration of open space.

**II. SURVEY RESULTS**

Approximately 60 surveys were returned with positive feedback. The walking trail and Palmer Park were favorites. The major complaint is dog waste not being cleaned up.

**III. TASK LIST**

The park board developed a task list for maintenance and upgrades to park facilities. Most items have been addressed. Ms. LaBelle suggested a task list be submitted quarterly to the Board of Supervisors.

**IV. PARK BOARD RESPONSIBILITIES**

Mr. Marino wants the township to start getting revenue for field use and pavilion rental to help offset maintenance costs for the parks and the trail. Outside organizations and non-residents pay a rental fee for the pavilion. The ball field signs also generate revenue. Fee schedules from surrounding townships will be reviewed.

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**V. PUBLIC COMMENT**

Mary Ann Truskowski asked if the ball field sign sponsors pay a yearly fee. Ms. Barker said yes. She also asked if Skippack gets a percentage of fees for tennis camp and other camps. The soccer camp and mommy fit club do pay a commission to the township.

Joan Hall mentioned that people are riding horses on the walking trail instead of using the horse trail. She asked if signs would be installed. Mr. Marino said yes.

**VI. ADJOURNMENT**

The joint meeting was adjourned at 7:30 pm.

*Minutes Approved by the Board of Supervisors on August 8, 2007  
Theodore R. Locker, Jr., Township Manager*

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**REGULAR MEETING**

**BOARD OF SUPERVISORS**

Mark Marino, Chairman	Present
Mary Beth LaBelle, VC	Present
William Parkins, Jr.	Present
Jeanene Friel	Present
Timothy Moran	Present

**TOWNSHIP STAFF**

Theodore Locker, Jr., Manager	Present
Jill Zimmerman, Esquire	Present
Timothy Woodrow, PE	Present
Joseph A. Zadlo, Planner	Present

**PUBLIC HEARINGS:**

*A stenographer recorded the public hearings. Transcripts are on file at the township office.*

**ORDINANCE NO. 305 – ACCESSORY USES AND STRUCTURES**

**ORDINANCE NO. 306 – SIGN REGULATIONS**

**REGULAR MEETING:**

**PUBLIC COMMENT**

Mary Gehman made comments about the Biltmore project.

John Bandain asked if the township evaluated his storm water problem. Mr. Parkins said he is waiting for a rainfall in order to assess the situation. Mr. Parkins agreed to meet with Mr. Bandain at his property. He also questioned the fees paid to the engineer and solicitor. Mr. Woodrow explained that the developer reimburses the township for the professional services. The township bills the developers monthly.

Joe Springer said that the 4<sup>th</sup> of July fireworks should have been cancelled because of the rain.

John Gill questioned the grading at Meadow Glen where the lots abut Lederach Crossing. Mr. Woodrow will meet with him to review the plan.

Fran Ciocari requested a fence between the walking trail and rear yards on Chelsea Way.

Rick Klipp was concerned about grading of the trail.

Jeanne Evans suggested signs identifying the trail and intersecting locations for emergency dispatch.

Steve Niechielski asked about the bridgework on Perkiomen Creek Road. Mr. Woodrow said it would be started soon.

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Mary Ann Truskowski asked about Evansburg Road being closed. The road will be closed but the date is unknown. She also asked about the house at the Biltmore entrance. Mr. Marino said he doesn't know what their plans are.

Dale Tishka complimented the township on the 4<sup>th</sup> of July event.

**I. APPROVAL OF THE JUNE 13, 2007 MINUTES**

MOTION MADE BY MS. LABELLE TO APPROVE THE JUNE 13, 2007 MINUTES.  
MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**II. CORRESPONDENCE**

**A. Bureau of Aviation - Airport Zoning**

Notification was received from PennDOT Bureau of Aviation that municipalities having an airport hazard area within its territorial limits shall adopt, administer and enforce airport zoning regulations. The township will need to re-implement the airport zoning and an airport zoning committee.

Mr. Woodrow explained that some years ago the township tried to establish a clear flight path zone. At that time there were not that many trees encumbering the clear zone. The aviation bureau felt that a number of trees encumbered the zone. Ms. LaBelle said the bureau of aviation has a study . Mr. Moran said it is the burden of the airport to do the study. Mr. Locker said the airport applied for the grant to fund some remediation of the hazards and the study. He suggested the airport give a presentation to the Board at the next meeting.

**B. Rotelle Development - Morgan's Village Revised Phasing Plan**

The developer wants to resolve the issue of the trail and restructure the phasing for the realignment of the road. The residential construction will be phase 1. The road alignment will be done in conjunction with the office building in phase 2.

MOTION MADE BY MS. LABELLE TO APPROVE THE REVISED SUBDIVISION PLAN FOR MORGAN'S VILLAGE. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

**III. ADMINISTRATIVE ACTIONS**

**A. Treasurer's Report as of June 30, 2007**

MOTION MADE BY MS. LABELLE TO APPROVE THE JUNE TREASURER'S REPORT.  
MOTION SECONDED BY MR. PARKINS. ALL IN FAVOR, MOTION CARRIED.

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- B. Interim Bills Paid on June 25, 2007**  
**General Fund = \$37,647.23**

MOTION MADE BY MS LABELLE TO APPROVE THE INTERIM BILLS PAID ON JUNE 25, 2007. MOTION SECONDED BY MR. PARKINS. ALL IN FAVOR, MOTION CARRIED.

- C. Bills for Payment on July 12, 2007**  
**General Fund = \$69,296.09**  
**Sewer Fund = \$41,049.76**  
**Parks/Open Space = \$73,440.88**

MOTION MADE BY MR. MORAN TO APPROVE THE BILLS FOR PAYMENT. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

**IV. REPORTS**

**A. Engineer**

**1. Muller Escrow Release No. 2 = \$42,260.00**

MOTION MADE BY MS. LABELLE TO APPROVE ESCROW RELEASE NO. 2 FOR THE MULLER TRACT. MOTION SECONDED BY MS. FRIEL. MR. MARINO ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

**2. Walking Trail Project Payment Request No. 7 = \$167,070.37**

MOTION MADE BY MS. LABELLE TO APPROVE PAYMENT NO. 7 FOR THE WALKING TRAIL PROJECT. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**3. Collegeville Road Sidewalk Payment Request No. 1 = \$85,383.85**

MOTION MADE BY MS. LABELLE TO APPROVE PAYMENT NO. 1 FOR THE COLLEGEVILLE ROAD SIDEWALK PROJECT. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**4. Bid Award for Walking Trail Crossing Flashing Warning Device**

Carr & Duff, Inc.	\$31,100.00
Armour & Sons Electric	\$33,278.00
Miller Brothers Electrical	\$42,598.00

MOTION MADE BY MS. LABELLE TO AWARD THE CONTRACT TO CARR & DUFF. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

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**5. Bid Award for Harmony Meadows Sewer Project**

Almeida & Hudak Contractors	\$109,235.00
SJM Construction Company	\$129,075.20
James R. Kenney Excavating	\$143,655.00
Passerini Construction	\$147,370.00
Shaffer Builders	\$164,275.00
Dagostino Company	\$165,580.00
Floyd G. Hersh, Inc.	\$311,010.00

MOTION MADE BY MS. LABELLE TO AWARD THE CONTRACT TO ALMEIDA & HUDAK CONTRACTORS, CONDITIONED UPON EXECUTION OF A RECAPTURE AGREEMENT WITH CAESAR GORSKI AND THE NECESSARY EASEMENT AGREEMENTS. MOTION SECONDED MR. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**B. Solicitor**

**1. Open Space Green Fields/Green Towns Resolution No. 2007-33**

MOTION MADE BY MS. LABELLE TO APPROVE RESOLUTION NO. 2007-33. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**2. Ordinance No. 305, Accessory Uses and Structures**

MOTION MADE BY MR. PARKINS TO ADOPT ORDINANCE NO. 305. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

**3. Ordinance No. 306, Sign Regulations**

MOTION MADE BY MS. LABELLE TO ADOPT ORDINANCE NO. 306. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**C. Planner**

**D. Manager**

**1. Banner Permit for Skippack Village Sidewalk Sale, September 15-16**

MOTION MADE BY MS. LABELLE TO APPROVE THE BANNER PERMIT. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

**V. OLD BUSINESS**

**A. Slater Right-of-Way Resolution No. 2007-30 (Revised Legal Description)**

MOTION MADE BY MR. PARKINS TO APPROVE RESOLUTION NO. 2007-30. MOTION SECONDED BY MS. LABELLE. MR. MARINO ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

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**B. Skippack Historical Society License Agreement for the Cholet House  
Resolution No. 2007-34**

MOTION MADE BY MS. LABELLE TO APPROVE THE LICENSE AGREEMENT FOR USE OF THE CHOLET TRACT. MOTION SECONDED BY MS. FRIEL. ALL IN FAVOR, MOTION CARRIED.

**VI. NEW BUSINESS**

**A. Reinford Preliminary and Final Subdivision of 4808 Skippack Pike  
Resolution No. 2007-35**

The county is requiring the subdivision in order to assign parcel numbers. The 25.5-acre property at 4808 Skippack Pike is bisected by the roadway. A 3-lot subdivision is proposed. Lot 1 (12+ acres) will be on the south side of Route 73. Lot 2 is the ultimate right-of-way of Route 73, which will be offered for dedication to the township. Lot 3 (12+ acres) will be on the north side of Route 73.

MOTION MADE BY MR. PARKINS TO GRANT PRELIMINARY AND FINAL APPROVAL OF THE REINFORD SUBDIVISION. MOTION SECONDED BY MS. LABELLE. ALL IN FAVOR, MOTION CARRIED.

**B. Haines & Kibblehouse Land Development Waiver Request-2052 Lucon Road**

Tom Goosick presented the plan to build a 10,000 square foot tool building. It will house materials and equipment associated with contracting service. Mr. Woodrow indicated that there would be no impact on traffic or storm water management. He recommended the waiver be granted. He did suggest the traffic circulation be detailed on the plan.

MOTION MADE BY MR. PARKINS TO APPROVE THE LAND DEVELOPMENT WAIVER REQUEST, CONDITIONED UPON THE TRAFFIC CIRCULATION PLAN BEING APPROVED BY THE TOWNSHIP ENGINEER. MOTION SECONDED BY MR. MORAN. ALL IN FAVOR, MOTION CARRIED.

**VII. ADJOURNMENT**

The meeting was adjourned at 8:50 pm.

*Minutes Approved by the Board of Supervisors on July 11, 2007  
Theodore R. Locker, Jr., Township Manager*