

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2010 ORGANIZATIONAL MEETING**

BOARD OF SUPERVISORS

Mark Marino	Present
Timothy Moran	Present
Mary Beth LaBelle	Present
William Parkins, Jr	Present
Jeanene Friel	Present

TOWNSHIP STAFF

Theodore Locker, Jr., Manager	Present
Jill Zimmerman, Esquire	Present

RE-ORGANIZATION SESSION:

ELECTION OF CHAIRPERSON

MARY BETH LABELLE NOMINATED MARK MARINO FOR CHAIRMAN. NOMINATION SECONDED BY TIM MORAN. VOTE 4-0, MOTION CARRIED.

ELECTION OF VICE CHAIRPERSON

MARY BETH LABELLE NOMINATED TIM MORAN FOR VICE-CHAIR. NOMINATION SECONDED BY WILLIAM PARKINS. VOTE 4-0, MOTION CARRIED.

POSITION APPOINTMENTS

Manager: Theodore R. Locker, Jr.

MOTION MADE BY MARY BETH LABELLE TO APPOINT THEODORE R. LOCKER JR AS TOWNSHIP MANAGER. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Township Secretary: Theodore R. Locker, Jr

MOTION MADE BY MARY BETH LABELLE TO APPOINT THEODORE R. LOCKER JR AS TOWNSHIP SECRETARY. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Township Treasurer: Jerry Kluka

MOTION MADE BY MARY BETH LABELLE TO APPOINT JERRY KLUKA AS TREASURER. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Assistant Secretary: Peggy White

MOTION MADE BY MARY BETH LABELLE TO APPOINT PEGGY WHITE AS ASSISTANT SECRETARY. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Zoning Officer: Theodore R. Locker, Jr.

MOTION MADE BY MARY BETH LABELLE TO APPOINT THEODORE R. LOCKER JR AS ZONING OFFICER. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
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Code Enforcement Officer: Theodore R. Locker, Jr. and Pennoni Associates, Inc.

MOTION MADE BY MARY BETH LABELLE TO APPOINT THEODORE R. LOCKER JR AND PENNONI ASSOCIATES AS CODE ENFORCEMENT OFFICERS. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Parks and Recreation Director: Tabled

Public Works Foreman: William Parkins, Jr.

MOTION MADE BY MARY BETH LABELLE TO APPOINT WILLIAM PARKINS JR AS PUBLIC WORKS FOREMAN. MOTION SECONDED BY TIM MORAN. WILLIAM PARKINS JR ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

Public Works Foreman Hourly Rate and Overtime Rate Recommendation

MOTION MADE BY MARY BETH LABELLE TO RECOMMEND THE HOURLY RATE OF \$30.31 AND OVERTIME RATE OF \$45.47 FOR THE PUBLIC WORKS FOREMAN. MOTION SECONDED BY TIM MORAN. WILLIAM PARKINS JR ABSTAINED. VOTE 4-0-1, MOTION CARRIED.

Fire Marshal and EMC: Daniel Cornell

MOTION MADE BY MARY BETH LABELLE TO APPOINT DAN CORNELL AS FIRE MARSHAL. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

BOARD APPOINTMENTS

Vacancy Board Chairperson: 1-year term expiring December 31, 2010

MOTION MADE BY MARY BETH LABELLE TO APPOINT ANTHONY BUCCI AS VACANCY BOARD CHAIRMAN. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Park Board: 5-year term expiring December 31, 2014

MOTION MADE BY MARY BETH LABELLE TO APPOINT DARREN BOORSE TO THE PARK BOARD. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Planning Commission: 2 -- 4-year term expiring December 31, 2013

MOTION MADE BY MARY BETH LABELLE TO APPOINT MIKE ROTAY AND CEASAR GORSKI TO THE PLANNING COMMISSION VACANCY. MOTION SECONDED BY JEANENE. FRIEL. VOTE 5-0, MOTION CARRIED.

Zoning Hearing Board: Resolution No. 2010-01

MOTION MADE BY MARY BETH LABELLE TO ACKNOWLEDGE APPOINTEES FRED CHENDORAIN, JACK WHITE, FIORINDO VAGNOZZI, THERESE A. GENTILE AND WILLIAM WARD TO THE ZONING HEARING BOARD AS OUTLINED IN

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JANUARY 4, 2010 ORGANIZATIONAL MEETING**

RESOLUTION NO. 2010-01. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

North Penn Water Authority

MOTION MADE BY MARY BETH LABELLE TO APPOINT **ROBERT FISHER** TO THE NORTH PENN WATER AUTHORITY. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

PROFESSIONAL APPOINTMENTS

Solicitor Resolution 2010-02

MOTION MADE BY MARY BETH LABELLE TO APPOINT THE **LAW OFFICES OF EDWARD A. SKYPALA** AS SOLICITOR. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Engineer Resolution 2010-03

MOTION MADE BY MARY BETH LABELLE TO APPOINT **WOODROW & ASSOCIATES, INC.** AS ENGINEER. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Traffic Engineer Resolution 2010-04

MOTION MADE BY MARY BETH LABELLE TO APPOINT **TRAFFIC PLANNING & DESIGN, INC.** AS TRAFFIC ENGINEER. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Planner Resolution 2010-05

MOTION MADE BY MARY BETH LABELLE TO APPOINT **JOSEPH A. ZADLO, AIA** AS PLANNER. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Inspection Service: Resolution 2010-06

MOTION MADE BY MARY BETH LABELLE TO APPOINT **PENNONI ASSOCIATES, INC.** AS THE INSPECTION SERVICE. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

Auditor/CPA Resolution 2010-07

MOTION MADE BY MARY BETH LABELLE TO APPOINT **MAILLE, FALCONIERO & COMPANY** AS THE AUDITOR. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

ZHB Solicitor Fee Resolution 2010-08

MOTION MADE BY MARY BETH LABELLE TO ESTABLISH THE RATE OF **\$120.00 PER HOUR** FOR THE ZONING HEARING BOARD. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2010 ORGANIZATIONAL MEETING**

Depositories Resolution 2010-09

MOTION MADE BY MARY BETH LABELLE TO APPOINT HARLEYSVILLE NATIONAL BANK AND T.D. BANK AS DEPOSITORIES. MOTION SECONDED JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

ESTABLISHMENTS

2010 Tax Rates Resolution 2010-10

MOTION MADE BY MARY BETH LABELLE TO ESTABLISH THE 2010 TAX RATES OUTLINED IN RESOLUTION NO. 2010-10. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Meeting Dates Resolution 2010-11

MOTION MADE BY MARY BETH LABELLE TO ESTABLISH THE BOARD OF SUPERVISORS MEETINGS OUTLINED IN RESOLUTION NO. 2010-11. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Holiday Schedule Resolution 2010-12

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE HOLIDAY SCHEDULE OUTLINED IN RESOLUTION NO. 2010-12. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Manager's Bond \$100,000

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE MANAGER'S BOND. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Treasurer's Bond \$200,000

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE TREASURER'S BOND. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

Mileage Rate: \$0.50 per mile

MOTION MADE BY MARY BETH LABELLE TO SET THE MILEAGE REIMBURSEMENT RATE AT \$0.50. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

PSATS Annual Convention Delegates and One Voting Member

MOTION MADE BY MARY BETH LABELLE FOR ALL FIVE SUPERVISORS, THE TOWNSHIP MANAGER, THE TAX COLLECTOR, AND JEANENE FRIEL WHO WILL BE THE VOTING DELEGATE, TO ATTEND THE PSATS CONVENTION. LODGING, PLUS \$100.00 PER DAY PER PERSON WILL BE PAID BY THE TOWNSHIP MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2010 ORGANIZATIONAL MEETING**

I. PUBLIC HEARING SESSION:

A stenographer recorded the proceedings. Transcripts are on file at the township office.

A PUBLIC HEARING REGARDING THE COMCAST CABLE FRANCHISE RENEWAL WAS HELD.

REGULAR MEETING:

PUBLIC COMMENT

ROGER ROBERTS INQUIRED AN UPDATE ON BILTMORE ESTATES.

STEVE NIECHCIELSKI ASKED FOR A FORTY FOOT ROAD UPDATE.

MARY ANN TRUSKOWSKI QUESTIONED UTILITY FOR THE PUBLIC WORKS GARAGE, DUE TO IT BEING DOWN IN COST.

MARY GEHMAN QUESTIONED IF THE RESOLUTIONS INCLUDE PAY RATES FOR PROFESSIONAL STAFF.

I. APPROVAL OF THE DECEMBER 9, 2009 MINUTES

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE DECEMBER 9, 2009 MINUTES. MOTION SECONDED BY TIM MORAN. VOTE 5-0, MOTION CARRIED.

II. CORRESPONDENCE

III. ADMINISTRATIVE ACTIONS

A. Treasurer's Report as of December 31, 2009

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE TREASURER'S REPORT. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

B. Bills for Payment on January 31, 2010

General Fund = \$ 23,076.26

Sewer Fund = \$ 53,100.59

Open Space Fund = \$ 533.15

MOTION MADE BY MARY BETH LABELLE TO APPROVE THE BILLS FOR PAYMENT. MOTION SECONDED BY JEANENE FRIEL. VOTE 5-0, MOTION CARRIED.

C. Interim Bills Paid on December 24, 2009

General Fund = \$ 67,585.90

Sewer Fund = \$ 2,063.02

Open Space Fund = \$ 13,319.12

MOTION MADE BY TIM MORAN TO APPROVE THE INTERIM BILLS PAID. MOTION SECONDED BY MARY BETH LABELLE. VOTE 5-0, MOTION CARRIED.

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2010 ORGANIZATIONAL MEETING**

IV. REPORTS

- A. Engineer**
- B. Solicitor**
- C. Planner**
- D. Manager**

- 1. Evansburg Pump Station ó Almeida & Hudak ó Payment #2 - \$42,750.00

MOTION MADE BY MARY BETH LABELLE TO APPROVE PAYMENT TO ALMEIDA & HUDAK ó PAYMENT #2 OF \$42,750.00. MOTION SECONDED BY WILLIAM PARKINS JR. VOTE 5-0, MOTION CARRIED.

V. OLD BUSINESS

None

VI. NEW BUSINESS

None

VIII. ADJOURNMENT

The meeting was adjourned at 7:54 PM.