

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**  
**January 3, 2011 Organizational Meeting Agenda**

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**BOARD OF SUPERVISORS**

Mark Marino, Chairman	Present
Mary Beth LaBelle, VC	Present
William Parkins, Jr.	Present
Jeanene Friel	Present
Timothy Moran	Present

**TOWNSHIP STAFF**

Theodore Locker, Jr., Manager	Present
Jill Zimmerman, Esquire	Present
Timothy Woodrow, PE	Absent
Joseph A. Zadlo, Planner	Absent

**I. RE-ORGANIZATION SESSION:**

**ELECTION OF CHAIRPERSON-MARK MARINO**

MOTION MADE BY MS. LABELLE TO REAPPOINT MARK MARINO AS CHAIRMAN.  
MOTION SECONDED BY MR. MORAN. VOTE 5-0, MOTION CARRIED.

**ELECTION OF VICE CHAIRPERSON- MARYBETH LABELLE**

MOTION MADE BY MR. MORAN TO APPOINT MARYBETH LABELLE AS VICE-  
CHAIRPERSON. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**POSITION APPOINTMENTS**

MANAGER- Theodore R. Locker, Jr.  
SECRETARY-Theodore R. Locker, Jr.  
TREASURER- Jerry Kluka  
ASSISTANT SECRETARY- Peggy White  
ZONING OFFICER- Theodore R. Locker, Jr.  
CODE ENFORCEMENT OFFICER-Pennoni Associates and Theodore R. Locker, Jr.  
PARK & RECREATIONAL DIRECTOR-Donna Deluca  
FIRE MARSHALL & EMERGENCY MANAGEMENT COORDINATOR- Dan Cornell  
PENSION ADMINSTRATOR-Theodore R. Locker, Jr.

**MOTION MADE BY MS. LABELLE TO APPROVE ALL POSTION APPOINTMENTS.  
SECONDED BY MR. MORAN. VOTE 5-0, MOTION CARRIED**

PUBLIC WORKS FOREMAN- William Parkins, Jr.  
PUBLIC WORKS FOREMAN HOURLY RATE AND OVERTIME RATE  
RECOMMENDATION -\$30.92 AND OVERTIME \$46.38.

**MOTION MADE BY MS. LABELLE TO APPROVE WILLIAM PARKINS, Jr. FOR  
OUR PUBLIC WORKS FOREMAN. MOTION SECONDED BY MS.FRIEL. THE PAY  
RATE WILL BE VOTED ON BY THE AUDITOR BOARD. VOTE 4-0-1, MR.PARKINS  
ABSTAINED, MOTION CARRIED.**

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**BOARD APPOINTMENTS**

Vacancy Board Chairperson: 1-year term expiring December 31, 2011-Anthony Bucci

**MOTION MADE BY MS. LABELLE TO APPROVE ANTHONY BUCCI VACANCY BOARD CHAIRMAN. MOTION SECONDED BY MR. MORAN. VOTE 5-0, MOTION CARRIED.**

Park Board: 5 – year term expiring December 31, 2015 – Franco D’Angelo

**MOTION MADE BY MS. LABELLE TO APPOINT FRANCO D’ANGELO TO THE PARK BOARD. MOTION SECONDED BY MR. MORAN. VOTE 5-0, MOTION CARRIED.**

PLANNING COMMISSION: 4-year terms expiring December 31, 2014 – Bradley DeForest

**MOTION MADE BY MS. LABELLE TO APPOINT BRADLEY DEFOREST TO THE PLANNING COMMISSION. SECONDED BY MR. MORAN, VOTE 5-0, MOTION CARRIED.**

Zoning Hearing Board: Resolution 2011-01

**MOTION MADE BY MS. LABELLE TO ACKNOWLEDGE JACK WHITE, FRED CHENDORAIN, FIORINDO VAGNOZZI, THERESE A. GENTILE AND WILLIAM WARD TO THE ZONING HEARING BOARD AS OUTLINED IN RESOLUTION NO. 2011-01. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

North Penn Water Authority Representative: 1 – year term

**MOTION MADE BY MS. LABELLE TO APPOINT ROBERT FISHER TO THE NORTH PENN WATER AUTHORITY. MOTION MADE BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**PROFESSIONAL APPOINTMENTS**

Solicitor	Resolution No. 2011-02	Law Offices of Edward A. Skypala
Engineer	Resolution No. 2011-03	Woodrow & Associates
Traffic Engineer	Resolution No. 2011-04	Traffic Planning & Design
Planner	Resolution No. 2011-05	Joseph Zadlo
Inspection Service	Resolution No. 2011-06	Pennoni Associates, Inc.
Auditor/ CPA	Resolution No 2011- 07	Maillie, Falconiero & Co., LLP

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ZHB Solicitor Fee Resolution No. 2011-08 \$120.00 / Hour  
Depository Resolution No. 2011-09 TD Bank & First Niagara

**MOTION MADE BY MR. MORAN TO APPROVE PROFESSIONAL APPOINTMENTS. MOTION SECONDED BY MS.LABELLE. VOTE 5-0, MOTION CARRIED.**

ESTABLISHMENTS

Tax Rates Resolution No. 2011-10  
Meeting Dates Resolution No. 2011-11  
Holiday Schedule Resolution No. 2011-12  
Manager's Bond \$100,000  
Treasurer's Bond \$200,000  
Mileage Rate \$ .51 cents  
PSATS Convention Delegates and Voting Member (Board of Supervisors, Tax Collector, Mr. Locker and Voting Member, Jeanne Friel)

**MOTION MADE BY MS. FRIEL TO APPROVE ESTABLISHMENTS. MOTION SECONDED BY MS. LABELLE. VOTE 5-0, MOTION CARRIED.**

**II.PUBLIC HEARING SESSION:**

Ordinance 334 – Vacating Skippack Creek Road  
Mary Gehman questioned property that is owned by John Conway, but all adjacent property is owned by the State.

**MOTION MADE BY MS. LABELLE TO APPROVE ORDINANCE 334. SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**II. PUBLIC COMMENT**

A. Mary Ann Truskowski, Joan Hall, and Catherine Rotherberger questioned the proposed room use policy and fees, for the use by the Red Hats.

**IV. APPROVAL OF THE DECEMBER 8, 2010 MINUTES**

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**MOTION MADE BY MS. LABELLE TO APPROVE THE DECEMBER 8, 2010 MINUTES. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**V. CORRESPONDENCE**

**VI. ADMINISTRATIVE ACTIONS**

**A. TREASURER'S REPORT AS OF DECEMBER 8, 2010**

**MOTION MADE BY MS. LABELLE TO APPROVE THE DECEMBER 8, 2010 TREASURER'S REPORT. MOTION SECONDED BY MS.FRIEL. VOTE 5-0, MOTION CARRIED.**

**B. Interim Bills Paid on December 23, 2010**

General Fund = \$ 52,597.37  
Sewer Fund = \$ 129. 89  
Open Space Fund = \$ 13,265.63

**MOTION MADE BY MS. LABELLE TO APPROVE THE INTERIM BILLS PAID ON DECEMBER 23, 2010. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**C. Bills for Payment on January 3, 2011**

General Fund = \$ 28,947.51  
Sewer Fund = \$ 54,901.99  
Parks/Open Space = \$ 1,666.88

**MOTION MADE BY MS. LABELLE TO APPROVE THE BILLS FOR PAYMENT. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**VII. REPORTS**

**A. Engineer**

**B. Solicitor**

**C. Planner**

**D. Manager**

1. Biltmore – Escrow Release # 7 - \$205,397.49

**MOTION MADE BY MR. MORAN TO APPROVE BILTMORE-ESCROW RELEASE #7-\$205,397.49.SECONDED BY MS. LABELLE. VOTE 5-0, MOTION CARRIED.**

2. Mensch Road Bridge – Release # 2 - \$31,250.97

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**MOTION MADE BY MS. LABELLE TO APPROVE MENSCH ROAD BRIDGE-RELEASE #2- \$31,250.97. SECONDED BY MS. LABELLE. VOTE 5-0, MOTION CARRIED.**

3. Authorization to Act on Maintenance Bond and Letter of Credit - Meadows of Skippack

**MOTION MADE BY MS. LABELLE TO APPROVE AUTHORIZATION TO ACT ON MAINTENANCE BOND. SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

4. Authorization to Advertise – Execution of a Cable Franchise Agreement, between Comcast of Southeast PA, LLC and Skippack Township

**MOTION MADE BY MS. LABELLE TO APPROVE THE CABLE FRANCHISE AGREEMENT BETWEEN COMCAST OF SOUTHEAST PA, LLC AND SKIPPACK. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.**

**Mr. Locker thanked Mr. Marino for the donation of trees, that were planted at Hallman Grove**

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

The meeting was adjourned at 7:59 PM.