

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 3, 2017 ORGANIZATIONAL MEETING**

BOARD OF SUPERVISORS

Franco D'Angelo-Chairman	Present
Paul Fox-Vice Chair	Present
William Parkins, Jr.	Present
Jeanene Michener	Present
Nicholas Fountain	Present

TOWNSHIP STAFF

Theodore Locker, Jr., Manager	Present
Barry Miller, Esq.	Present
Tim Woodrow, PE	Present
Joseph Zadlo, AIA	Present

I. RE-ORGANIZATION SESSION

ELECTION OF CHAIRPERSON: FRANCO D'ANGELO

MR.FOX NOMINATED FRANCO D'ANGELO FOR CHAIRMAN.SECONDED BY MR.FOUNTAIN. VOTE 5-0, MOTION CARRIED.

ELECTION OF VICE CHAIRPERSON: PAUL FOX

MR.PARKINS NOMINATED PAUL FOX FOR VICE CHAIR. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

POSITION APPOINTMENTS:

Manager: Theodore R. Locker, Jr.

Assistant Manager: Christopher Heleniak

Secretary: Theodore R. Locker, Jr.

Treasurer: Jerry Kluka

Assistant Secretary: Peggy White

Zoning Officer: Theodore R. Locker, Jr.

Code Enforcement Officer: Theodore R. Locker, Jr. and Pennoni Associates, Inc.

Parks and Recreation Director: Donna Ciliberto

Fire Marshal &Emergency Management Coordinator: Josh Kratz

Pension Administrator: Theodore R. Locker, Jr.

MOTION MADE BY MR. PARKINS TO APPROVE ALL POSITION APPOINTMENTS. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

Public Works Foreman: William Parkins, Jr.

Public Works Foreman Hourly Rate and Overtime Rate Recommendation - \$34.90 and Overtime-\$52.35.

MOTION MADE BY MS.MICHENER TO APPROVE WILLIAMS PARKINS, JR. FOR PUBLIC WORKS FORMAN AND RECOMMEND APPROVAL OF THE HOURLY RATES BY THE AUDITORS.MOTION SECONDED BY MR. FOX. THE PAY RATE WILL BE VOTED ON BY THE AUDITOR BOARD. VOTE 4-0-1, MR. PARKINS ABSTAINED FROM VOTING, MOTION CARRIED.

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BOARD APPOINTMENTS:

Vacancy Board Chairperson: 1-year term expiring December 31, 2017 – Anthony Bucci
MOTION MADE BY MR. PARKINS TO APPOINT ANTHONY BUCCI AS VACANCY BOARD CHAIRMAN. MOTION SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Park Board: One 5-year term expiring December 31, 2021 – Rob Battisto
MOTION MADE BY MR. PARKINS TO APPOINT ROB BATTISTO TO THE PARK BOARD. SECONDED BY MR.FOX. VOTE 5-0, MOTION CARRIED.

Planning Commission: One 4-year term expiring December 31, 2020 –Tim Landmesser
MOTION MADE BY MR.PARKINS TO APPOINT TIM LANDMESSER TO THE PLANNING COMMISSION. MOTION SECONDED BY MR.FOX.VOTE 5-0, MOTION CARRIED.

Zoning Hearing Board: One 5 year terms expiring December 31, 2021 – Fred Chendorain
MOTION MADE BY MR. PARKINS TO APPOINT FRED CHENDORAIN TO THE ZONING HEARING BOARD. SECONDED BY MR.PARKINS. VOTE 5-0, MOTION CARRIED.

Zoning Hearing Board: Resolution No. 2017-01.
MOTION MADE BY MR D'ANGELO TO ACKNOWLEDGE APPOINTEES FRED CHENDORAIN, JACK WHITE, THERESE A. GENTILE, DIANE FISHER AND ROBIN CUSHMAN TO THE ZONING HEARING BOARD AS OUTLINED IN RESOLUTION NO. 2017-01.MOTION SECONDED BY MR. PARKINS.VOTE 5-0, MOTION CARRIED.

PROFESSIONAL APPOINTMENTS:

Solicitor: Resolution 2017-02 Law Offices of Barry Miller, Esq.
MOTION MADE BY MR. FOX TO APPOINT BARRY MILLER, ESQ. AS SKIPPACK TOWNSHIP SOLICITOR. SECOND BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

Engineer: Resolution 2017-03 Woodrow & Associates, Inc.
MOTION MADE BY MR.FOX TO APPPOINT WOODROW & ASSOCIATES AS TOWNSHIP ENGINEER. SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

Traffic Engineer: Resolution 2017-04 Traffic Planning & Design, Inc.
MOTION MADE BY MR.FOX TO APPOINT TRAFFIC PLANNING & DESIGN, INC.SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

Planner: Resolution 2017-05 Joseph A. Zadlo, AIA.
MOTION MADE BY MR. FOX TO APPPOINT JOSEPH A. ZADLO AS TOWNSHIP PLANNER. SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

Inspection Service: Resolution 2017-06 Pennoni Associates, Inc.
MOTION MADE BY MR. FOX TO APPOINT PENNONI ASSOCIATES, INC. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

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Auditor/CPA : **Resolution 2017-07** **Maille, LLP.**

MOTION MADE BY MR. FOX TO APPOINT MAILLE, LLP AS TOWNSHIP AUDITOR/CPA. SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

ZHB Solicitor Fee: **Resolution 2017-08** **Establish Rate of \$125.00 per hour**

MOTION MADE BY MR. FOX TO APPROVE THE ZHB SOLICITOR FEE. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

Depositories: **Resolution 2017-09** **First Niagara Bank & T.D. Bank & Uninvest Bank**

MOTION MADE BY MR. FOX TO APPOINT FIRST NIAGARA BANK, T.D. BANK AND UNIVEST BANK. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

ESTABLISHMENTS:

2017 Tax Rates: **Resolution 2017-10**

MOTION MADE BY MR. D'ANGELO TO APPROVE RESOLUTION 2016-10. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Meeting Dates: **Resolution 2017-11**

MOTION MADE BY MR.D'ANGELO TO APPROVE RESOLUTION 2016-11. SECONDED BY MR. FOX.

Holiday Schedule: **Resolution 2017-12**

MOTION MADE BY MR. D'ANGELO TO APPROVE RESOLUTION 2016-12. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Code Official: **Resolution 2017-13**

MOTION MADE BY MR.D'ANGELO TO APPROVE RESOLUTION 2016-13. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Manager's Bond: **\$100,000**

MOTION MADE BY MR. D'ANGELO TO APPROVE MANAGER'S BOND-\$100,000. SECONDED BY MR. FOX. VOTE 5-0, MOTION ACRRIED.

Treasurer's Bond: **\$200,000**

MOITON MADE BY MR. D'ANGELO TO APPROVE TREASURER'S BOND-\$200,000. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Mileage Rate: **\$. 535 cents per mile**

MOTION MADE BY MR. D'ANGELO TO APPROVE MILEAGE RATE \$.535 CENTS PER MILE.SECONDED BY MR.FOX. VOTE 5-0, MOTION CARRIED.

PSATS Annual Convention Delegates and One Voting Member

MOTION MADE BY MR. D'ANGELO TO APPROVE PSATS ANNUAL CONVENTION DELEGATES AND VOTING MEMBER NICHOLAS FOUNTAIN.SECONDED BY. VOTE 5-0, MOTION CARRIED.

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REGULAR MEETING

II. PUBLIC HEARING

III. PUBLIC COMMENT:

Paul Rein- 2139 Eastport Way- Questioned the termination of Ted Locker. Stated Ted has been a valuable asset to the Township and the residents lose by Mr. Locker's termination.

Mr. D'Angelo replied that this is a team effort and there is no fixed date for Mr. Locker's termination. He could be here for 6 months or 6 years, he further stated that Mr. Locker's replacement will handle things the same way, and he guaranteed it.

Clint Buckwalter- 4060 Creamery Road- also gave credit to Mr. Locker He stated Mr. Locker is knowledgeable, courteous and sometimes humorous but always responsive.

IV. APPROVAL OF THE DECEMBER 14, 2016 MINUTES

MOTION MADE BY MR D'ANGELO TO APPROVE THE DECEMBER 14, 2016 MINUTES. MOTION SECONDED BY MR.PARKINS. VOTE 5-0, MOTION CARRIED.

V. CORRESPONDENCE:

VI. ADMINISTRATIVE ACTIONS:

A. Treasurer's Report as of December 31, 2016:

MOTION MADE BY MR.PARKINS TO APPROVE THE TREASURER'S REPORT.
MOTION SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

B. Interim Bills Paid on December 27, 2016:

General Fund	= \$ 42,209.52
Sewer Fund	= \$ 209.16
Open Space Fund	= \$ 1,754.17

MOTION MADE BY MR. PARKINS TO APPROVE THE INTERIM BILLS PAID ON DECEMBER 27, 2016. MOTION SECONDED BY MR.FOUNTAIN. VOTE 5-0, MOTION CARRIED.

C. Bills for Payment on January 3, 2016:

General Fund	= \$ 30,139.88
Sewer Fund	= \$ 86,735.30
Open Space Fund	= \$ 655.38

MOTION MADE BY MR.PARKINS TO APPROVE THE BILLS PAID ON JANUARY 3, 2016. MOTION SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

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VII. REPORTS:

A. Engineer:

1. GoreCon -2016 Road Projects – Release # 1-\$468,637.96.

Mr. Woodrow recommended delaying payment of \$25, 000 from the requested amount due to some deficiencies in the work of Garges and Landis Rds.

MOTION MADE BY MR.FOX TO APPROVE GORECON-2016 ROAD PROJECTS-
RELEASE #1- \$468,637.96 SECONDED BY MR.FOUNTAIN. VOTE 5-0, MOTION
CARRIED.

B. Solicitor

C. Planner

D. Manager:

**1. Authorization to Award Bid for Hudnut Road Bridge Repairs to
RAM Construction Enterprises. Inc. -\$17,970.00.**

MOTION MADE BY MR. D'ANGELO TO APPROVE AUTHORIZATION TO AWARD BID
FOR HUDNUT ROAD BRIDGE REPAIRS TO RAM CONSTRUCTION ENTERPRISES,
INC. - \$17. 970.00. SECONDED BY MR.PARKINS, VOTE 5-0, MOTION CARRIED.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT: The meeting was adjourned at 7:51 PM.