

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**

**December 11, 2019**

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**BOARD OF SUPERVISORS**

Franco D'Angelo-Chairman	Present
Paul Fox-Vice Chair	Present
William Parkins, Jr.	Present
Jeanene Michener	Present
Nicholas Fountain	Present

**TOWNSHIP STAFF**

Christopher Heleniak, Manager	Present
Barry Miller, Esq.	Present
Joseph Zadlo, AICP	Present
Tim Woodrow, PE	Present

**7:30PM**

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. D'Angelo announced that the Board met prior to the meeting in Executive Session to discuss real estate and staffing.

**II. PUBLIC COMMENT**

**A.** Clint Buckwalter – Mr. Buckwalter asked if Mr. Parkins was retiring completely or just from the BOS. Mr. Parkins stated just from the BOS. He congratulated Mr. Parkins and wished him well in retirement. He questioned the basins behind the Township Building. Mr. Woodrow stated that the basins were just planted in the Fall and the hope is that the grasses and flowers will bloom in the Spring. He expressed his concerns with the Little League and asked that the Township stop them from having outside tournaments at the park. Mr. Fox stated that we will be meeting with the leadership of the Little League in the spring before the start of the season and will be addressing these concerns with them at that time. Mr. Fox further stated he has some concerns with the current leadership and will be addressing issues with them prior to start of next season and will involve Mr. Buckwalter in those discussions. Mr. Buckwalter wished the Board a Merry Christmas.

**B.** Karen Lynch - Asked whether there are any openings on Planning Commission and whether they would be posted on the website. Mr. Heleniak stated that there is one current member whose term is expiring. Mr. D'Angelo stated the Board would look into how the position will be filled.

**C.** Vince Pezcek- Stated that the pedestrian bridge on Collegeville Road and the trail/sidewalk on Mt. Airy look great. Stated that a tree branch came down and damaged the bridge. Mr. Parkins stated that the branch was removed and the bridge was repaired today.

**III. APPROVAL OF THE NOVEMBER 13, 2019 MINUTES:**

MOTION MADE BY MR. D'ANGELO TO APPROVE THE NOVEMBER 13, 2019 MINUTES.  
MOTION SECONDED BY MR. PARKINS. ALL IN FAVOR, MOTION CARRIED.

**IV. CORRESPONDENCE**

**A.** Letter from the Perkiomen Valley Library Thanking the Board of Supervisors for their Annual Donation.

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**V. ADMINSTRATIVE ACTIONS**

**A. Treasurer's Report as of November 30, 2019**

MOTION MADE BY MR. FOX TO APPROVE THE TREASURER'S REPORT. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**B. Interim Bills Paid on November 25, 2019:**

General Fund	= \$ 47,461.06
Sewer Fund	= \$ 2,266.38
Parks/Open Space Fund	= \$ 6,464.31

MOTION MADE BY MR. FOX TO APPROVE THE INTERIM BILLS PAID ON NOVEMBER 25, 2019. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**C. Bills for Payment on December 11, 2019:**

General Fund	= \$ 29,444.79
Sewer Fund	= \$ 98,934.96
Parks/Open Space Fund	= \$ 10,172.87

MOTION MADE BY MR. FOX TO APPROVE THE BILLS PAID ON DECEMBER 11, 2019. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VI. REPORTS:**

**A. Engineer**

**1. JNS Paving and Excavating – Pedestrian Walking Trail – Payment Request #3 - \$100,252.50 (\$88,252.50 and \$12,000.00)**

MOTION MADE BY MR. FOX TO APPROVE JNS PAVING AND EXCAVATING – PEDESTRIAN WALKING TRAIL – PAYMENT REQUEST #3 - \$100,252.50 (\$88,252.50 AND \$12,000). MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**2. RAM Construction – Palmer Park Parking Lot – Payment Request - \$55,792.50**

MOTION MADE BY MS. MICHENER TO APPROVE RAM CONSTRUCTION – PALMER PARK PARKING LOT – PAYMENT REQUEST - \$55,792.50. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**3. Construction Masters Services – Collegeville Road Pedestrian Walking Bridge – Payment Request #2 - \$159,262.88**

MOTION MADE BY MR. FOX TO APPROVE CONSTRUCTION MASTERS SERVICES – COLLEGEVILLE ROAD PEDESTRIAN WALKING BRIDGE – PAYMENT REQUEST #2 - \$159,262.88. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**4. Authorization to Seek Bids for the Inspection and Repair of Sewer Mains in Fort Bevon Neighborhood**

MOTION MADE BY MR. FOX TO GRANT AUTHORIZATION TO SEEK BIDS FOR THE INSPECTION AND REPAIR OF SEWER MAINS IN FORT BEVON NEIGHBORHOOD. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

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**5. Trail Extensions** – The Board of Supervisors requested the Park Board consider recommendations for the next trail connections in the Township.

**D. Solicitor** – Mr. Miller wished everyone a Happy Holiday, and thanked Mr. Parkins for his service on the Board.

**E. Planner** – Mr. Zadlo thanked Mr. Parkins for his service to the Board of Supervisors and said he will be missed.

**F. Manager**

**1. Authorization to Advertise Board of Supervisors Re-Organization Meeting – Monday, January 6, 2020, 7:30 PM**

MOTION MADE BY MR. D'ANGELO TO GRANT AUTHORIZATION TO ADVERTISE BOARD OF SUPERVISORS RE-ORGANIZATION MEETING – MONDAY, JANUARY 6, 2020, 7:30 PM. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

**2. Authorization to Advertise Elected Board of Auditors' Re-Organization Meeting – Tuesday, January 7, 2020, 4:30 PM**

MOTION MADE BY MR. FOUNTAIN TO GRANT AUTHORIZATION TO ADVERTISE ELECTED BOARD OF AUDITORS' RE-ORGANIZATION MEETING – TUESDAY, JANUARY 7, 2020, 4:30 PM. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**3. Special Event Permit – Million Dollar Bike Ride – June 13, 2020**

MOTION MADE BY MR. FOUNTAIN TO APPROVE SPECIAL EVENT PERMIT – MILLION DOLLAR BIKE RIDE – JUNE 13, 2020. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

**4. Resolution 2019-27: Review and Adoption of the 2020 Budget**

MOTION MADE BY MR. D'ANGELO TO APPROVE RESOLUTION 2019-27: REVIEW AND ADOPTION OF THE 2020 BUDGET. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. Resolution 2019-28**

MOTION MADE BY MR. FOX TO APPROVE RESOLUTION 2019-28: A RESOLUTION RECOGNIZING WILLIAM PARKINS, JR FOR HIS 24 YEARS OF SERVICE ON THE SKIPPACK TOWNSHIP BOARD OF SUPERVISORS. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**IX. ADJOURNMENT**

The meeting was adjourned at 7:53PM.