

SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

February 12, 2020

BOARD OF SUPERVISORS

Franco D'Angelo-Chairman Present
Paul Fox-Vice Chair Present
Jeanene Michener Present
Nicholas Fountain Present
Tammy Dagostino Present

TOWNSHIP STAFF

Christopher Heleniak, Manager Present
Barry Miller, Esq. Present
Joseph Zadlo, AICP Present
Tim Woodrow, PE Present
Joseph Clement, Esq. Present

7:30PM

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. D'Angelo announced that the Board met prior to the meeting in Executive Session to discuss real estate and staffing.

II. PUBLIC COMMENT

- A.** Clint Buckwalter - Said he had some water issues with the new parking lot in the park. Asked if the silt sock that was installed for the project could be removed and a new one installed a little further down on his property. Mr. Woodrow stated that the sock is there until the grass grows, but we can replace it in the spring. Mr. Buckwalter also mentioned an issue with bagworms in the trees in the park and that they are harmful to the trees on his property, as well as the park. Mr. Woodrow stated we would look into it. Asked that the Little League not be allowed to rent the fields to other parties. Mr. Fox asked Mr. Heleniak to reach out to the Little League President to set up a meeting before the start of the new season.
- B.** Jeff Christman – Cedars Road - Thanked the Board for paving his road. But there were 2 delineators knocked down by the contractor and asked that they be replaced. Mr. Woodrow stated he would take care of it. He also asked about the road striping and Mr. Heleniak stated that they will be repainted as part of this year's road project. Stated that he noticed that there are large trucks that go down his road on a regular basis and whether a traffic study can be conducted to determine whether truck traffic can be restricted on Cedars Road. Traffic Engineer Chris Lincoln stated that it is something that can be looked at.
- C.** Ben Webb - Creamery Road - Requested additional funding from the Township for the roof replacement project at the Cholet Farm house and barn. Mr. D'Angelo questioned the material and Mr. Fox questioned the color of the roofing material. Mr. Webb stated it would be corrugated metal and that the color hadn't been decided yet, but would bring that information back to the Board once that decision is made.
- D.** Karen Lynch - Serenity Street - Asked whether the public comment section of the meeting can be moved towards the end of the agenda. Mr. Clement stated that the public comment in the beginning of the meeting allows people to ask questions or bring issues to the board's attention that are on the agenda, but that the public does have the right for

SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

February 12, 2020

public comment on items that are discussed during the meeting that are not on the agenda. Mr. Clement also stated that Mr. D'Angelo frequently does allow for additional public comment prior to the end of the meeting. Ms. Lynch recommended that the Township engage the community with upcoming events, such as Earth Day. Mr. D'Angelo stated that we have a new Park and Recreation Director and she has been doing a great job and is working on a lot different things to engage the community.

- E. Charlie Steinberg - Bridge Road - Recommended that the agenda items be stated more specifically on the agenda.

III. APPROVAL OF THE JANUARY 6, 2020 MINUTES:

MOTION MADE BY MR. FOX TO APPROVE THE JANUARY 6, 2020 MINUTES. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

IV. CORRESPONDENCE

- A. Letter from Blue Comet Motorcycle Club giving notice of 2020 event schedule

V. ADMINSTRATIVE ACTIONS

A. Treasurer's Report as of January 31, 2020

MOTION MADE BY MR. D'ANGELO TO APPROVE THE TREASURER'S REPORT. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

B. Interim Bills Paid on January 25, 2020:

General Fund	= \$ 50,936.90
Sewer Fund	= \$ 986.53
Parks/Open Space Fund	= \$ 1834.77

MOTION MADE BY MR. FOX TO APPROVE THE INTERIM BILLS PAID ON JANUARY 25, 2020. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

C. Bills for Payment on February 12, 2020:

General Fund	= \$ 105,627.09
Sewer Fund	= \$ 99,891.82
Parks/Open Space Fund	= \$ 1,541.33

MOTION MADE BY MR. FOX TO APPROVE THE BILLS PAID ON FEBRUARY 25, 2020. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

VI. REPORTS:

A. Engineer

1. **Perkiomen Creek Road Culvert Replacement** – Mr. Woodrow notified the Board that he is working on plans for the replacement of the culvert on Perkiomen Creek Road, just north of Meadowridge Circle.

SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

February 12, 2020

2. Authorization to Seek Bids for the 2020 Road Improvement Project

MOTION MADE BY MR. FOUNTAIN TO GRANT AUTHORIZATION TO SEEK BIDS FOR THE 2020 ROAD IMPROVEMENT PROJECT. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

3. Authorization to Seek Bids for the Hudnut Road Bridge Guiderail Replacement

MOTION MADE BY MR. D'ANGELO TO GRANT AUTHORIZATION TO SEEK BIDS FOR THE HUDNUT ROAD BRIDGE GUIDERAIL REPLACEMENT. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

4. Alderfer Poultry Company – 4060 Township Line Road – Escrow Release #1 - \$110,634.50

MOTION MADE BY MR. FOX TO APPROVE ALDERFER POULTRY COMPANY – 4060 TOWNSHIP LINE ROAD – ESCROW RELEASE #1 - \$110,634.50. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

5. Authorization to Seek a Proposal from TPD for Cedars Road Truck Traffic Study

MOTION MADE BY MR. FOUNTAIN TO GRANT AUTHORIZATION TO SEEK A PROPOSAL FROM TPD FOR CEDARS ROAD TRUCK TRAFFIC STUDY. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

D. Solicitor

E. Planner

F. Manager

1. Certification of Qualifying Volunteers of the Skippack Fire Company

MOTION MADE BY MR. FOX FOR CERTIFICATION OF QUALIFYING VOLUNTEERS OF THE SKIPPACK FIRE COMPANY. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

2. Parade and Procession Permit – MDI Management – 4th of July Parade

MOTION MADE BY MR. D'ANGELO TO APPROVE PARADE AND PROCESSION PERMIT – MDI MANAGEMENT – 4TH OF JULY PARADE. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

3. Parade and Procession Permit/Special Event Permit – Skippack Lions Club – Annual 5K and 1 Mile Fun Run – June 27, 2020

MOTION MADE BY MR. FOX TO APPROVE PARADE AND PROCESSION PERMIT/SPECIAL EVENT PERMIT – SKIPPACK LIONS CLUB – ANNUAL 5K AND 1 MILE FUN RUN – JUNE 27, 2020. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

February 12, 2020

4. Pension RFP

MOTION MADE BY MR. FOUNTAIN TO REJECT ALL PENSION RFP PROPOSALS.
MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

5. Authorization to Seek Bids for the Reconstruction of the Tennis Courts at Palmer Park

MOTION MADE BY MR. FOUNTAIN TO GRANT AUTHORIZATION TO SEEK BIDS FOR THE RECONSTRUCTION OF THE TENNIS COURTS AT PALMER PARK. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

6. Bank Signers

MOTION MADE BY MR. FOX TO ADD JEANENE MICHENER AS A SIGNER ON ALL SKIPPACK TOWNSHIP BANK ACCOUNTS, AND TO REMOVE WILLIAM PARKINS, JR. AND THEODORE LOCKER AS SIGNERS ON ALL SKIPPACK TOWNSHIP BANK ACCOUNTS. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Frank and Melissa Caikoski – Minor Subdivision – 737 Evansburg Road – Frank Caikoski** gave a short presentation. Mr. Woodrow updated the Board on the other approvals Mr. Caikoski would need prior to subdividing.

MOTION MADE BY MR. FOX TO APPROVE JOSEPH CLEMENT, ESQ. TO DRAFT APPROVAL RESOLUTION FOR FRANK AND MELISSA CAIKOSKI – MINOR SUBDIVISION – 737 EVANSBURG ROAD. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

- B. TMK Partners, LLC – Land Development – Biltmore Estates Lot 140 – Rob Cunningham** from Holmes Cunningham Engineers and Tom Kirk from TMK Partners gave a short presentation. Mr. Woodrow stated this is one of the last undeveloped lots in Biltmore and that the stormwater improvements are already installed, and there is a requirement that they become a co-permittee for the Biltmore NPDES Permit.

MOTION MADE BY MR. FOUNTAIN TO APPROVE JOSEPH CLEMENT, ESQ. TO DRAFT APPROVAL RESOLUTION FOR TMK PARTNERS, LLC – LAND DEVELOPMENT – BILTMORE ESTATES LOT 140. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

IX. ADJOURNMENT

The meeting was adjourned at 10:21pm.