

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**  
**May 13, 2020**

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**BOARD OF SUPERVISORS**

|                          |         |
|--------------------------|---------|
| Franco D'Angelo-Chairman | Absent  |
| Paul Fox-Vice Chair      | Present |
| Jeanene Michener         | Present |
| Nicholas Fountain        | Absent  |
| Tammy Dagostino          | Present |

**TOWNSHIP STAFF**

|                               |         |
|-------------------------------|---------|
| Christopher Heleniak, Manager | Present |
| Barry Miller, Esq.            | Absent  |
| Joseph Zadlo, AICP            | Absent  |
| Tim Woodrow, PE               | Absent  |

**7:30 PM**

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that there was no executive session prior to the meeting.

**II. PUBLIC COMMENT**

**A.** Larry Stanford- Chandler Lane - We have a significant amount of corrective work that must be done in Phase 1 and Phase 2 of Meadow Glen. To my knowledge, Toll Brothers has not provided an estimate to the Township on what it will cost to complete the work to the satisfaction of the Township and the residents of Meadow Glen. There is a significant amount of drainage work and storm water facility work that remains to be completed in Phase 3. We do not want to be in a position where there is insufficient funds in the escrow accounts to correct all these deficiencies and complete the development. The Township should be confident that the amounts of money remaining in the escrow accounts are adequate to build out the Meadow Glen development to the Township Standards. Until we understand what the costs are....We should not release any additional funds.

**B.** Karen Lynch- Serenity Street – 1. I understand the Township will have a food drive for The Daily Bread food pantry. I'm happy to hear this. What is the plan to get word out? What dates? Are volunteers needed?

**Mr. Heleniak stated that the donation drive will be in the Township Building Parking Lot May 18-21, from 11AM to 5PM. There will be a trailer parked in the lot for donations to be dropped off. The information will be on the Township Website, Facebook page, and electronic signs.**

2. What is the thinking right now about the 4<sup>th</sup> Of July Parade? Will there be one?

**Mr. Fox stated that a final decision regarding the 4<sup>th</sup> of July Parade and Fireworks had not been made yet.**

**III. APPROVAL OF THE APRIL 8, 2020 MINUTES**

MOTION MADE BY MS. MICHENER TO APPROVE THE APRIL 8, 2020 MINUTES.  
MOTION SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION CARRIED.

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**IV. CORRESPONDENCE**

**V. ADMINISTRATIVE ACTIONS**

**A. Treasurer's Report as of April 30, 2020**

MOTION MADE BY MS. MICHENER TO APPROVE THE TREASURER'S REPORT.  
MOTION SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION CARRIED.

**B. Interim Bills Paid on April 25, 2020**

|                         |                      |
|-------------------------|----------------------|
| <b>General Fund</b>     | <b>= \$40,495.23</b> |
| <b>Sewer Fund</b>       | <b>= \$5,722.92</b>  |
| <b>Parks/Open Space</b> | <b>= \$466.96</b>    |

MOTION MADE BY MS. MICHENER TO APPROVE THE INTERIM BILLS PAID ON  
APRIL 25, 2020. MOTION SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION  
CARRIED.

**Bills for Payment on May 13, 2020**

|                         |                      |
|-------------------------|----------------------|
| <b>General Fund</b>     | <b>= \$26,312.58</b> |
| <b>Sewer Fund</b>       | <b>= \$97,443.13</b> |
| <b>Parks/Open Space</b> | <b>= \$418.30</b>    |

MOTION MADE BY MS. MICHENER TO APPROVE THE BILLS FOR PAYMENT ON  
MAY 13, 2020. MOTION SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION  
CARRIED.

**VI. REPORTS**

**A. Engineer**

**1. Meadow Glen at Skippack, Phase 3, Escrow Release #8**

MOTION MADE BY MS. MICHENER TO APPROVE MEADOW GLEN AT SKIPPACK,  
PHASE 3, ESCROW RELEASE #8 IN THE AMOUNT OF \$107,236.98. MOTION  
SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION CARRIED.

**2. Authorization to Award 2020 Road Improvement Project Bid**

MOTION MADE BY MS. MICHENER TO AWARD THE 2020 ROAD IMPROVEMENT  
PROJECT BID TO READING SITE CONTRACTORS IN THE AMOUNT OF \$514,013.00.  
MOTION SECONDED BY MS. DAGOSTINO. ALL IN FAVOR, MOTION CARRIED.

**B. Solicitor**

**C. Planner**

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**D.     Manager**

**VII.   OLD BUSINESS**

**VIII.  NEW BUSINESS**

**IX.    ADJOURNMENT**

The meeting was adjourned at 7:50 P.M.