

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**

**April 14, 2021**

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**BOARD OF SUPERVISORS**

Franco D'Angelo-Chairman	Present
Paul Fox-Vice Chair	Present
Jeanene Michener	Present
Nicholas Fountain	Present
Tammy Dagostino	Present

**TOWNSHIP STAFF**

Christopher Heleniak, Manager	Present
Barry Miller, Esq.	Present
Joseph Zadlo, AICP	Present
Tim Woodrow, PE	Present
Joseph Clement, Esq.	Present

**7:30PM**

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. D'Angelo announced that the Board met prior to the meeting in Executive Session to discuss staffing matters.

**II. PUBLIC COMMENT**

- A.** Clint Buckwalter – Creamery Road – Little League has started and they have done a good job so far to only announce batters and the national anthem. There is a little issue with the little league's address for deliveries. There are issues with young people in the park drinking and leaving bottles in the park.
  
- B.** Alison Morrell – Little League – Jason Saylor could not make it this evening. She apologized for the delivery earlier this week and the league will work to address the delivery issue. Questioned whether the Township would allow a memorial plaque to be installed at the park for a parent who died last year. Mr. D'Angelo stated the Township is working on ideas for how to deal with memorial requests, so that there is a uniform policy for memorials. Mr. Fox stated he has seen other townships that have memorial programs so that there are standards, so there is some uniformity to memorials in the Township's parks.

**III. APPROVAL OF THE MARCH 10, 2021 MINUTES**

MOTION MADE BY MR. D'ANGELO TO APPROVE THE MARCH 10, 2021 MINUTES.  
MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**IV. CORRESPONDENCE**

**V. ADMINISTRATIVE ACTIONS**

**A. Treasurer's Report as of March 31, 2021**

MOTION MADE BY MR. FOUNTAIN TO APPROVE THE TREASURER'S REPORT AS OF MARCH 31, 2021. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

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**B. Interim Bills Paid on March 25, 2021**

**General Fund = \$ 51,011.54**

**Sewer Fund = \$ 10,543.66**

**Parks/Open Space = \$ 22,345.77**

MOTION MADE BY MS. MICHENER TO APPROVE THE INTERIM BILLS PAID ON MARCH 25, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**Bills for Payment on April 14, 2021**

**General Fund = \$ 85,413.03**

**Sewer Fund = \$105,834.28**

**Parks/Open Space = \$ 2,332.51**

MOTION MADE BY MS. MICHENER TO APPROVE THE BILLS FOR PAYMENT ON APRIL 14, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VI. REPORTS**

**A. Engineer**

**1. Fair Hills Community Sewer & Paving Project Update**

Mr. Woodrow gave the Board an update on the Fair Hills Community Sewer and Paving Project. He stated that the contractor will be starting tomorrow depending on the weather.

**2. Palmer Park Tennis/Pickleball Court Project**

Mr. Woodrow gave the Board any update on the Palmer Park Tennis/Pickleball Court Project. He stated the at the contractor should begin work in early May and the project should take approximately 4 weeks to complete.

**B. Solicitor**

**C. Planner**

**1. Lenape Park Pavilion Update**

Mr. Woodrow gave an update on behalf of Mr. Zadlo gave the Board an update on the progress of the construction of the pavilion at Lenape Park. He shared with the Board pictures of the progress. He stated that the slab should be poured next week and then we will have the site work contractor back to finish up their work, with completion hopefully in early June.

**D. Manager**

**1. Special Event Permit – Winetober Fest – Spring WineFest – May 22, 2021**

MOTION MADE BY MR. D'ANGELO TO APPROVE THE SPECIAL EVERNT PERMIT – WINETOBER FEST – SPRING WINEFEST – MAY 22, 2021. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

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**2. Special Event Permit – Skippack Lions Club – Skippack Lions 5K & 1 Mile Fun Run – June 26, 2021**

MOTION MADE BY MS. MICHENER TO APPROVE THE SPECIAL EVENT PERMIT – SKIPPACK LIONS CLUB – SKIPPACK LIONS 5K & 1 MILE FUN RUN – JUNE 26, 2021. MOTION SECONDED BY MR. FOX. ALL IN FAVOR, MOTION CARRIED.

**3. Special Event Permit – Central Perkiomen Rotary Club – Central Perkiomen Rotary 5K – October 16, 2021**

MOTION MADE BY MR. FOX TO APPROVE THE SPECIAL EVENT PERMIT – CENTRAL PERKIOMEN ROTARY CLUB – CENTRAL PERKIOMEN ROTARY 5K – OCTOBER 16, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. Montgomery County Ballot Drop Box Request**

Mr. Heleniak stated that Montgomery County has requested permission to place a permanent mail-in ballot drop box in front of the Township Building. There was a discussion between members of the Board and Mr. Robert Robbins, Head of Security for the Montgomery County.

**IX. ADJOURNMENT**

The meeting was adjourned at 8:10 P.M.