

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**

**August 11, 2021**

---

**BOARD OF SUPERVISORS**

Franco D'Angelo-Chairman	Absent
Paul Fox-Vice Chair	Present
Jeanene Michener	Present
Nicholas Fountain	Present
Tammy Dagostino	Present

**TOWNSHIP STAFF**

Christopher Heleniak, Manager	Present
Barry Miller, Esq.	Present
Joseph Zadlo, AICP	Present
Tim Woodrow, PE	Present

**7:30 PM**

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that the prior to the meeting the Board met in Executive Session to discuss real estate and personnel matters.

**II. PUBLIC COMMENT**

- A. Lucas Mitsch – Collegeville Road – Questioned when the meetings will be through Zoom again. Mr. Heleniak stated that he is still waiting on the hardware in order to be able to stream the meetings.
- B. Clint Buckwalter – Creamery Road – Stated that the new pickleball courts look great. Mr. Fox thanked Mr. Buckwalter for his kind words.
- C. Rudy Fedor – Arbours Avenue – Questioned if the EMS is sending donation letters this year. Mr. Fox stated that a small portion of the township real estate tax bill goes to both the EMS and fire company. Another member of the public stated that the letters were just received and Mr. Fedor should be receiving his letter soon if he hasn't already.

**III. APPROVAL OF THE JULY 14, 2021 MINUTES**

MOTION MADE BY MS. MICHENER TO APPROVE THE JULY 14, 2021 MINUTES. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**IV. CORRESPONDENCE**

**V. ADMINISTRATIVE ACTIONS**

**A. Treasurer's Report as of July 31, 2021**

MOTION MADE BY MS. MICHENER TO APPROVE THE TREASURER'S REPORT AS OF JULY 31, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**B. Interim Bills Paid on July 25, 2021**

<b>General Fund</b>	<b>= \$ 49,122.31</b>
<b>Sewer Fund</b>	<b>= \$ 701.48</b>
<b>Parks/Open Space</b>	<b>= \$ 5,148.42</b>

MOTION MADE BY MS. MICHENER TO APPROVE THE INTERIM BILLS PAID ON JULY 25, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**

**August 11, 2021**

---

**Bills for Payment on August 11, 2021**

**General Fund = \$ 33,639.73**

**Sewer Fund = \$112,595.09**

**Parks/Open Space = \$ 3,555.36**

MOTION MADE BY MS. MICHENER TO APPROVE THE BILLS FOR PAYMENT ON AUGUST 11, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VI. REPORTS**

**A. Engineer**

**1. Fair Hills Community – Sewer Lateral Repair Project – Change Order #2**

MOTION MADE BY MR. FOX TO APPROVE FAIR HILLS COMMUNITY – SEWER LATERAL REPAIR PROJECT – CHANGE ORDER #2 IN THE AMOUNT OF \$15,175.16. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**2. Fair Hills Community Sewer/Paving Project Update**

Mr. Woodrow gave an update on the Fair Hills Community Sewer/Paving Project. He stated that all the sewer lateral repairs and sidewalk and street trench restoration have been completed. He further stated that our paving contractor, Allan Myers, will be coming soon to start the paving. He further informed the Board that there may be additional drainage work that may need to be completed at 2 intersections in the neighborhood, but wouldn't know until he has a site meeting with the contractor.

**3. Palmer Park Tennis/Pickleball Court Update**

Mr. Woodrow gave an update on the Palmer Park Tennis/Pickleball Courts. He stated that the courts are completed and they are being used by residents. He further stated that the contractor will be back in September to do the final restoration work.

**B. Solicitor**

**C. Planner**

**1. Lenape Park Pavilion Update**

Mr. Zadlo gave an update on the Lenape Park Pavilion. He stated that the pavilion is completed and we are in the process of reviewing the contractor's final invoice. There are some additional cleanup items to be completed before the park is complete and ready to be used by the public, including landscaping, signage, and telephone pole removal.

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**

**August 11, 2021**

---

**D. Manager**

**1. Kratz Road Traffic Study Update**

Mr. Heleniak gave an update on the Kratz Road Traffic Study. He stated that the Township's Traffic Engineer, TPD, had completed their evaluation and made several recommendations. He further stated that the Public Works Department is working on installing the additional signage in the recommendation.

**2. 2022 Pension Plan Financial Requirement and Minimum Municipal Obligation**

Mr. Heleniak presented the 2022 Pension Plan Financial Requirement and Minimum Municipal Obligation of \$45,600. He stated that this is the amount the Township would be responsible for our Pension Plan in 2022, however that the state pension aid the Township receives each year will most likely completely cover the obligation.

**3. Request for Skippack Fire Company Members to Attend Out of State Training**

The Fire Company requested permission for Michaelleen Pacholski and Dale Tyczka to attend Hazardous Materials Training in Alabama the week of September 12<sup>th</sup>.

MOTION MADE BY MR. FOX TO APPROVE THE REQUEST FOR SKIPPACK FIRE COMPANY MEMBERS MICHAELEEN PACHOLSKI AND DALE TYCZKA TO ATTEND OUT OF STATE TRAINING IN ALABAMA THE WEEK OF SEPTEMBER 12, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**4. Special Event Permit – Pennsylvania Interscholastic League – BCMC MTB Scramble – August 29, 2021**

MOTION MADE BY MR. FOX TO APPROVE THE SPECIAL EVENT PERMIT – PENNSYLVANIA INTERSCHOLASTIC LEAGUE – BCMC MTB SCRAMBLE – AUGUST 29, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**5. Special Event Permit – Friedreich's Ataxia Research Alliance – ride ATAXIA Philly Charity Bike Ride – October 9, 2021**

MOTION MADE BY MR. FOX TO APPROVE THE SPECIAL EVENT PERMIT – FRIEDREICH'S ATAXIA RESEARCH ALLIANCE – RIDE ATAXIA PHILLY CHARITY BIKE RIDE – OCTOBER 9, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. ADJOURNMENT**

The meeting was adjourned at 7:50 P.M.