

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS AGENDA**  
**December 8, 2021**

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**BOARD OF SUPERVISORS**

|                          |         |
|--------------------------|---------|
| Franco D'Angelo-Chairman | Absent  |
| Paul Fox-Vice Chair      | Present |
| Jeanene Michener         | Present |
| Nicholas Fountain        | Present |
| Benjamin Webb            | Present |

**TOWNSHIP STAFF**

|                               |         |
|-------------------------------|---------|
| Christopher Heleniak, Manager | Present |
| Barry Miller, Esq.            | Present |
| Joseph Zadlo, AICP            | Present |
| Tim Woodrow, PE               | Present |
| Joseph Clement, Esq.          | Present |

**7:30 PM**

**PUBLIC HEARINGS**

**1. Marino Holdings, LLC – 4446 Skippack Pike – Conditional Use**

A public hearing was held regarding the proposed Townhouse community at 4446 Skippack Pike.

**2. Adoption of Ordinance 358 – An Ordinance Amending Chapter 200 of the Skippack Township Code Adding New Article X-A (“Small Wireless Communication Facilities”) After Article X (“Wireless Communications Facilities”) and Before Article XI (“Administration; Enforcement; Penalty”) to Regulate, When Permitted, Small Wireless Communication Facilities Within Skippack Township**

A public hearing was held regarding the adoption of Ordinance 358.

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that the Board met prior to the meeting in Executive Session to discuss personnel matters.

**II. PUBLIC COMMENT**

**A.** Dave Naples – Hildebeitel Road – Commented on the airport project. He stated that the plan does not comply with the zoning ordinance. He further stated that he has been canvassing a petition and the majority of people are opposed to the project. Mr. Fox stated that the Board has not seen the plan yet and that it is not on the Board’s agenda.

**B.** Cindi Veverka – Landis Road – Questioned the status of the Gypsy Rose. Mr. Heleniak gave her an update on the owner’s plans.

**C.** Karen Lynch – Serenity Street – Commented on the open space budget and the need for a plan for the open space. Questioned whether the open space tax levy could be reduced.

**D.** John Williams – Fort Bevon Road – Commented on the status of the Fair Hills Community sewer lateral repair and paving project.

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- E. Debbie McCabe – Tanner Drive – Thanked the Board for the opportunity to make comments. She also thanked Mr. Heleniak for his cooperation in responding to her recent requests. Stated that the Township is in good financial condition and questioned how the funds are planned to be utilized. Commented on the medical insurance costs and how they vary across departments within the Township.

**III. APPROVAL OF THE NOVEMBER 10, 2021 MINUTES**

MOTION MADE BY MS. MICHENER TO APPROVE THE NOVEMBER 10, 2021 MINUTES. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**IV. CORRESPONDENCE**

**V. ADMINISTRATIVE ACTIONS**

**A. Treasurer’s Report as of November 30, 2021**

MOTION MADE BY MS. MICHENER TO APPROVE THE TREASURER’S REPORT AS OF NOVEMBER 30, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**B. Interim Bills Paid on November 25, 2021**

|                         |                      |
|-------------------------|----------------------|
| <b>General Fund</b>     | <b>= \$35,561.18</b> |
| <b>Sewer Fund</b>       | <b>= \$ 3,091.62</b> |
| <b>Parks/Open Space</b> | <b>= \$ 2,441.27</b> |

MOTION MADE BY MS. MICHENER TO APPROVE THE INTERIM BILLS PAID ON NOVEMBER 25, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**Bills for Payment on December 8, 2021**

|                         |                      |
|-------------------------|----------------------|
| <b>General Fund</b>     | <b>= \$25,351.30</b> |
| <b>Sewer Fund</b>       | <b>= \$96,579.32</b> |
| <b>Parks/Open Space</b> | <b>= \$ 4,236.66</b> |

MOTION MADE BY MS. MICHENER TO APPROVE THE BILLS FOR PAYMENT ON DECEMBER 8, 2021. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VI. REPORTS**

**A. Engineer**

**1. Fair Hills Community – Sewer Lateral Repair Project – Final Payment Request**

There was a discussion regarding the sewer lateral repair project. The final payment request was tabled until the contractor addresses the last punch list items.

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**2. Fair Hills Community – Paving Project Update**

Mr. Woodrow gave an update on the paving project. He stated that the decision was made to postpone the paving until the spring. The Township's contractor was delayed due to staffing and supply chain issues and it is best to postpone until the spring to insure the best quality paving is done. He stated that the contractor will be coming into the neighborhood to clean up a few areas before the end of the year.

**3. TMDL/MS4 Update**

Mr. Woodrow gave an update on the Township's TMDL/MS4 plans. He gave the Board an update on the Township's participation in the consortium of Skippack Creek communities.

**B. Solicitor**

**C. Planner**

**D. Manager**

**1. Authorization to Advertise Board of Supervisors Re-Organization Meeting – Monday, January 3, 2022, 7:30 PM**

MOTION MADE BY MR. FOX TO AUTHORIZE THE ADVERTISEMENT OF THE BOARD OF SUPERVISORS RE-ORGANIZATION MEETING – MONDAY, JANUARY 3, 2022, 7:30PM. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**2. Authorization to Advertise Elected Board of Auditors' Re-Organization Meeting – Tuesday, January 4, 2022, 4:30PM**

MOTION MADE BY MR. FOX TO AUTHORIZE THE ADVERTISEMENT OF THE ELECTED BOARD OF AUDITORS RE-ORGANIZATION MEETING – TUESDAY, JANUARY 4, 2022, 4:30PM. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**3. Special Event Permit – Orphan Disease Center – Million Dollar Bike Ride – June 11, 2022**

MOTION MADE BY MR. FOUNTAIN TO APPROVE THE SPECIAL EVENT PERMIT FOR ORPHAN DISEASE CENTER – MILLION DOLLAR BIKE RIDE – JUNE 11, 2022. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**4. Resolution 2021-18: Review and Adoption of the 2022 Budget**

MOTION MADE BY MR. FOX TO APPROVE RESOLUTION 2021-18: REVIEW AND ADOPTION OF THE 2022 BUDGET. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

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**VII. OLD BUSINESS**

**A. DVRPC Regional Streetlight Procurement Program – Consider Resolution for Participation in Phase 2 of the Program**

MOTION MADE BY MR. FOX TO APPROVE RESOLUTION 2021-19: AUTHORIZING COOPERATIVE PURCHASING AND PARTICIPATION IN THE REGIONAL STREETLIGHT PROCUREMENT PROGRAM ADMINISTERED BY THE DVRPC. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**VIII. NEW BUSINESS**

**A. Marino Holdings, LLC – Preliminary/Final Land Development – 4446 Skippack Pike**

MOTION MADE BY MR. FOX TO APPROVE RESOLUTION 2021-20: GRANTING PRELIMINARY/FINAL LAND DEVELOPMENT APPROVAL FOR THE TOWNHOUSE COMMUNITY AT 4446 SKIPPACK PIKE. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**B. Ordinance 358 – An Ordinance Amending Chapter 200 of the Skippack Township Code Adding New Article X-A (“Small Wireless Communication Facilities”) After Article X (“Wireless Communications Facilities”) and Before Article XI (“Administration; Enforcement; Penalty”) to Regulate, When Permitted, Small Wireless Communication Facilities Within Skippack Township**

MOTION MADE BY MS. MICHENER TO APPROVE ORDINANCE 358 – AN ORDINANCE AMENDING CHAPTER 200 OF THE SKIPPACK TOWNSHIP CODE ADDING NEW ARTICLE X-A AFTER ARTICLE X AND BEFORE ARTICLE XI TO REGULATE, WHEN PERMITTED, SMALL WIRELESS COMMUNICATION FACILITIES WITHIN SKIPPACK TOWNSHIP. MOTION SECONDED BY MR. FOUNTAIN. ALL IN FAVOR, MOTION CARRIED.

**C. Resolution Establishing Fees and Charges for Small Wireless Communication Facilities**

MOTION MADE BY MR. FOUNTAIN TO APPROVE RESOLUTION 2021-21: ESTABLISHING FEES AND CHARGES FOR SMALL WIRELESS COMMUNICATION FACILITIES. MOTION SECONDED BY MS. MICHENER. ALL IN FAVOR, MOTION CARRIED.

**D. Recognition of Supervisor Jeanene Michener**

The Board of Supervisors presented Jeanene Michener with Resolution 2021-22 congratulating and thanking her for her 18 years of service on the Board of Supervisors.

**IX. ADJOURNMENT**

The meeting was adjourned at 9:25 P.M.