



SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes - December 18, 2023

BOARD OF SUPERVISORS

Franco D'Angelo, Chairman	Present
Paul Fox, Vice Chair	Present
Nicholas Fountain	Present
Barbara McGinnis	Present
Benjamin Webb	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Barry Miller, Esq.	Not Present
Tim Woodrow, PE	Present
Joseph Zadlo, AICP	Not Present
Joseph Kuhls, Esq.	Present

7:30 PM – Mr. D'Angelo, chairman, called the meeting to order by asking everyone to rise and join him in the Pledge of Allegiance.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. D'Angelo announced that the Board held an Executive Session prior to the meeting.

II. PUBLIC COMMENT

Justin Glennon expressed concerns with the recent zoning hearing regarding the former Gypsy Rose property on Bridge Road.

Justin Ma spoke on behalf of Biltmore Estates residents seeking a declaration amendment in favor of fiber cement siding as an exterior material alternative to stucco.

Cindi Veverka thanked the supervisors for their efforts and expressed her opinions on the Gypsy Rose property on Bridge Road.

Tanya Kateusz thanked Ms. Eastmure for providing clarification on 2024 budget items. She also expressed concerns regarding the zoning of the Gypsy Rose property.

Leslie Connor expressed concerns about the use of Green Space funds and inquired if there is a master plan for the funds regarding land acquisition. Mr. Woodrow responded that she could contact him for information about the use of these funds.

Deborah McCabe shared positive feedback about the 2024 budget and chart of accounts. She also expressed concerns about the use of funds and made suggestions regarding Open Space and engaging the community in sharing ideas.

Mr. Webb expressed appreciation for his time spent serving as Supervisor and said that it was an honor and privilege to serve. He also commended Mr. D'Angelo for his service.

III. APPROVAL OF THE NOVEMBER 8, 2023 MINUTES

Motion made by Mr. Fox to approve the November 8, 2023 minutes. Mr. Fountain seconded the motion. All in favor, motion carried.

IV. ADMINISTRATIVE ACTIONS

A. Treasurer's Report as of November 30, 2023

Motion made by Ms. McGinnis to approve the Treasurer's Report as of November 30, 2023. Mr. Webb seconded the motion. All in favor, motion carried.

B. Bills Paid November 1-30, 2023:

General Fund = \$ 237,999.33

Sewer Fund = \$ 121,928.01

Open Space Fund = \$ 154,723.22

Motion made by Mr. D'Angelo to approve the bills paid November 1-30, 2023.

Motion seconded by Mr. Fox. All in favor, motion carried.

VII. REPORTS

A. Engineer

1. Mr. Woodrow shared that to provide sufficient manpower and equipment for snow and ice removal, two bids would be awarded. The alternate route is to be utilized at the discretion of the Township Public Works department as needed. Motion made by Mr. Fountain to award the Blue Route snow removal project bid to Terra Landscaping and the Red Route snow removal project bid to Strouse Landscaping. Motion seconded by Ms. McGinnis. All in favor, motion carried.
2. Motion made by Mr. Fountain to approve Resolution 2023-35 granting preliminary/final approval to the Land Development application for Star Painting, 1042 Bridge Road. Motion seconded by Ms. McGinnis. All in favor, motion carried.
3. Mr. Woodrow provided an update on the Lywiski Road lower pressure sewer system as part of the Act 537 Sewage Facilities Planning. Mr. Pat Bondi is doing the work on the Township's behalf and will be reimbursed.
4. Motion made by Mr. D'Angelo to approve Knolls at Skippack, 4446 Skippack Pike final dedication of Sanitary Sewer Main and Escrow Release in the amount of \$24,000, subject to administrative review, supply of all necessary documentation and satisfaction of all applicable conditions to the satisfaction of Township staff and consultants. Motion seconded by Ms. McGinnis. All in favor, motion carried.
5. Motion made by Mr. Fox to approve Stonegate Reserve, final dedication of Rosewood Circle and Escrow Release in the amount of \$84,052.75 subject to administrative review, supply of all necessary documentation and satisfaction of all applicable conditions to the satisfaction of Township staff and consultants. Motion seconded by Mr. Fountain. All in favor, motion carried.

B. Solicitor

1. Mr. Kuhls expanded on the comments made earlier by Mr. Ma regarding the stucco exterior finish at Biltmore Estates. He stated that although the Township is not usually involved in HOA declarations, they maintained some control over the decorative aesthetics in this instance. Motion made by Mr. Webb to approved the Biltmore Estates Declaration Amendment allowing horizontally installed James Hardie-type Fiber Cement Siding in colors approved by the HOA on a case-by-case basis, as an acceptable exterior material alternative to stucco on all Units within the subject property. Motion seconded by Mr. Fountain. All in favor, motion carried. Mr. D'Angelo abstained from voting as a resident of Biltmore Estates.
2. Motion made by Mr. Fountain to approve a grant of Utility Easement for water and sewer laterals across Township Property to Voit Drive property owned by Daniel and Eleanor Friel, in form satisfactory to Township Solicitor. Motion seconded by Ms. McGinnis. All in favor, motion carried.

C. Planner

D. Manager

1. Motion made by Mr. Fountain to approve the annual maintenance payment in the amount of \$5,000 to Skippack Historical Society. Motion seconded by Ms. McGinnis. All in favor, motion carried. Mr. Webb abstained from voting as board member of the organization and caretaker of the farm in question.
2. Motion made by Mr. Fox to approve the annual donation in the amount of \$3,000 to the Perkiomen Valley Library. Motion seconded by Mr. Fountain. All in favor, motion carried.
3. Motion made by Mr. Fox to contribute as a Platinum Sponsor in the amount of \$1,000 to the 2024 Perkiomen Valley High School Post Prom Committee. Motion seconded by Mr. Fountain. All in favor, motion carried.
4. Motion made by Mr. Fountain to approve advertisement of the Board of Supervisors Annual Organization meeting on Tuesday, January 2, 2024 at 7:00pm. Motion seconded by Ms. McGinnis. All in favor, motion carried.
5. Motion made by Mr. D'Angelo to approve advertisement of the Elected Auditors' Re-organization meeting on Wednesday, January 3, 2024 at the Township Building at 2:00pm. Motion seconded by Mr. Fox. All in favor, motion carried.
6. Ms. Eastmure provided notice that a legal ad had been placed in the newspaper with the Board's intent to appoint Maille, LLP of Oaks, PA to replace the Elected Auditors in completing the Skippack Township 2023 Audit.

7. Ms. Eastmure reviewed the 2024 Budget and highlighted changes to the General Fund supporting position alignment and increasing staff numbers to what they were pre-pandemic. Mr. Fox made a motion to approve Resolution 2023-36 adopting the Skippack Township Budget for 2024. Motion seconded by Mr. Fountain. All in favor, motion carried.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. The Board of Supervisors recognized the retirement of Mr. William Parkins after 22 years as Public Works Foreman with a Service Award.
- B. The Board of Supervisors honored Mr. Franco D'Angelo with an Outstanding Service Award in recognition of his 12 years of unwavering commitment to the community, dedication to open space initiatives and vision for the growth and prosperity of Skippack Township. Mr. Fox spoke about Mr. D'Angelo's positive impact as Chairman of the Board of Supervisors.

X. ADJOURNMENT

The meeting was adjourned at 8:07 PM.