



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes - November 8, 2023

BOARD OF SUPERVISORS

Franco D'Angelo, Chairman	Present
Paul Fox, Vice Chair	Present
Nicholas Fountain	Present
Barbara McGinnis	Present
Benjamin Webb	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Barry Miller, Esq.	Present
Tim Woodrow, PE	Present
Joseph Zadlo, AICP	Present
Joseph Kuhls, Esq.	Present

7:00 PM – BUDGET WORK SESSION

The Board of Supervisors held a budget work session to discuss the proposed 2024 Budget.

7:30 PM – Mr. D'Angelo, chairman, called the meeting to order by asking everyone to rise and join him in the Pledge of Allegiance.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. D'Angelo announced that the Board held an Executive Session prior to the meeting and discussed staffing.

II. PUBLIC COMMENT

Deb McCabe thanked the Township for participating in the campaign sign recycling program once again this year, it is much appreciated.

III. APPROVAL OF THE OCTOBER 11, 2023 MINUTES

Motion made by Ms. McGinnis to approve the October 11, 2023 minutes. Mr. Webb seconded the motion. All in favor, motion carried.

IV. CORRESPONDENCE

- A.** Ms. Eastmure shared a letter from Charles and Deb Shear, 4086 Heckler Road, regarding safety concerns with the curve on Heckler Road approaching the Township building. Ms. Eastmure said that the owner of the property does not live at the home, but that there are trees needing to come down for better visibility around the curve. She said that we are waiting for the homeowner to give permission to the Township to remove the trees and then we will have a company take them down as needed.
- B.** Ms. Eastmure shared an email received from Cortney Marengo, 839 Karlyn Lane, requesting review of a three-way stop sign at Heckler Road and Mount Airy Road for traffic concerns. Ms. Eastmure said that previous traffic studies done at the intersection would be revisited before proceeding. She also said that one of the streetlights in that area was out and was replaced with a brand-new LED bulb as soon as she was made aware of the issue.

V. ADMINISTRATIVE ACTIONS

A. Treasurer's Report as of October 31, 2023

Motion made by Mr. Fountain to approve the treasurer's report as of October 31, 2023. Mr. Fox seconded the motion. All in favor, motion carried.

B. Bills Paid October 1-31, 2023:

General Fund = \$ 393,482.70

Sewer Fund = \$ 118,572.39

Park OS Fund = \$ 2,376.40

Open Space Fund = \$ 54,572.58

All Other Funds = \$ 1,432.59

Motion made by Mr. D'Angelo to approve the bills paid October 1-31, 2023.

Motion seconded by Ms. McGinnis. All in favor, motion carried.

VII. REPORTS

A. Engineer

1. Stepping Stones (Lenape Park) project bid award – Mr. Woodrow shared that the low bidder for the grant was James R. Kenny Excavating, who already has experience doing the same project in other areas. The Township in conjunction with Perkiomen Watershed Conservancy received a grant for the Stepping Stones to go across the East Branch of the Perkiomen Creek from Lenape Park to the Conservancy. Motion made by Mr. D'Angelo to award the project bid to James R. Kenney Excavating. Motion seconded by Ms. McGinnis. All in favor, motion carried.
2. Announcement of advertisement for snow and ice removal bids – Mr. Woodrow shared that two bids would be awarded to allow for an additional, alternate route as needed. Mr. Fox made a motion to advertise for snow and ice removal bids. Motion seconded by Mr. Fountain. All in favor, motion carried.
3. Motion made by Mr. Fountain to approve Stonegate Reserve – Escrow Release No. 11 for \$37,737.90. Motion seconded by Ms. McGinnis. All in favor, motion carried.
4. Motion made by Mr. Webb to approve MKS Property Management – Escrow Release No. 2 for \$681,385.04. Motion seconded by Ms. McGinnis. All in favor, motion carried.
5. Cholet Farm - discussion of stream bank stabilization project and Skippack Creek TMDL update – Mr. Woodrow shared that there is a partnership between Worcester Township, Towamencin Township, and Skippack Township. The group has an obligation to report to DEP on a project. They felt that a project to mitigate stream erosion at Cholet Farm would be a good effort. Mr. Woodrow also noted that they asked an arborist to walk Lenape Park to mark dead ash trees that need to be

removed. The Township will receive a proposal for forestry management to be proactive in growing the forest and woodlands.

6. Motion made by Ms. McGinnis authorizing Mr. Kuhls to prepare an agreement for Mr. and Mrs. Friel of Voit Drive, granting private utility easement over Township property on Ashland drive. Motion seconded by Mr. Fox. All in favor, motion carried.

B. Solicitor

1. Motion made by Mr. D'Angelo to approve Resolution 2023-31 granting preliminary/final approval to R&R Martino Properties, 1232 Cressman Road subdivision/land development. Motion seconded by Mr. Fountain. All in favor, motion carried.
2. Motion made by Mr. Fountain to approve Resolution 2023-32 granting preliminary/final approval to Fetterolf Corporation, 2021 Cressman Road subdivision/land development. Motion seconded by Ms. McGinnis. All in favor, motion carried.
3. Motion made by Mr. Fox to approve Resolution 2023-33 granting preliminary/final approval to DDRH, Inc., 2061 Cressman Road subdivision/land development. Motion seconded by Mr. Fountain. All in favor, motion carried.

C. Planner

D. Manager

1. Motion made by Mr. Fox to approve the appointment of Jonathan Hansen to the position of Financial Director. Motion seconded by Mr. Fountain. All in favor, motion carried.
2. Motion made by Mr. Fox to approve Resolution 2023-34 authorizing advertisement of the availability of the proposed 2024 budget. Motion seconded by Mr. Fountain. All in favor, motion carried.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

The meeting was adjourned at 8:04 PM.