



SKIPPACK TOWNSHIP
BOARD OF SUPERVISORS

Meeting Minutes
February 14, 2024 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman Present
Nicholas Fountain, Vice Chair Present
Marian Ellis Present
Karen Lynch Present
Barbara McGinnis Present

TOWNSHIP STAFF

Alice Eastmure, Manager Present
Joseph Kuhls, Esq. Present
Tim Woodrow, PE Present
Matt Wanamaker, AICP, PP Present

7:00pm – Chairman Paul Fox called the meeting to order and led the Pledge of Allegiance.

REGULAR MEETING:

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board discussed staffing and potential litigation and land acquisition at an Executive Session prior to the meeting.

II. PUBLIC COMMENT

Ben Webb thanked the Board for their annual donation to Skippack Historical Society. They appreciate the support and look forward to future projects.

Stephen Sclafani expressed concerns about the Blue Comet Motorcycle Club 2024 event schedule that was mailed out to neighboring residents of the club. As a nearby neighbor, he is concerned that the races throughout the spring and summer will affect his ability to enjoy his home during these months, and overall quality of life in Skippack.

Jerry Dewhurst spoke for Blue Comet Motorcycle Club and shared that the events are trail rides, not races, and will be substantially smaller, therefore less invasive and noisy.

Vicki Kushto, Esq., an attorney representing the Meadows Homeowners Association, expressed concerns with the property at 4313 Meadowridge Lane. The Meadows HOA has issues with the condition of the property after construction of the home.

Tanya Kateusz expressed concerns with the timing of the resident survey and inquired about the upcoming comprehensive plan process.

Joanne Schweiker shared that she has noticed trash on Route 73 (Skippack Pike) near Cross Road and asked what could be done to organize cleanup. She also asked the Board if the Township has a plan in place for migrants.

III. APPROVAL OF MINUTES

- A. Motion made by Ms. Lynch, seconded by Mr. Fountain, to approve the January 2, 2024, Board of Supervisors Annual Organization Meeting minutes. All in favor, motion carried.
- B. Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve the January 23, 2024, Skippack EMS and Skippack Fire Company Informational Meeting minutes. All in favor, motion carried.

IV. ADMINISTRATIVE ACTIONS

- A. Motion made by Ms. McGinnis, seconded by Mr. Fountain, to approve the Treasurer’s Report as of December 31, 2023. All in favor, motion carried.
- B. Motion made by Mr. Fox, seconded by Mr. Fountain, to approve the Treasurer’s Report as of January 31, 2024. All in favor, motion carried.
- C. Approval of Bills Paid January 1-January 31, 2024
 - General Fund \$ 93,396.74
 - Sewer Fund \$ 116,143.46
 - Open Space Fund \$ 117,332.14
 - OS Park & Rec Fund \$ 1,102.50Motion made by Ms. Lynch, seconded by Ms. Ellis, to approve the bills paid January 1 thru January 31, 2024. All in favor, motion carried.
- D. Bills to be Approved for Payment on February 14, 2024
 - General Fund \$ 113,535.56
 - Sewer Fund \$ 6,750.21
 - Open Space Fund \$ 4,011.93Motion made by Ms. Lynch, seconded by Ms. Ellis, to approve the bills to be paid on February 14, 2024. All in favor, motion carried.

V. PROFESSIONAL STAFF REPORTS

- A. **Township Engineer**
 - A. 3854 Lywiski Road – Low-Pressure Force Main Sewer Update
Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve an agreement between the Township and Pasquale Bondi, owner of 3854 Lywiski Road, to purchase and acquire Low-Pressure Force Main sewer. All in favor, motion carried.
 - B. Cressman Road – Sanitary Sewer Lower Pressure System Update
Mr. Woodrow shared that he met with a resident on Cressman Road with a failing septic system who asked about connecting to public sewer. The Act 537 update could include extending the low-pressure system to give the residents on that portion of Cressman Road access to the public sewer system. The extension would reach about thirty homes, which are getting older and experiencing septic failures. Maryann Sambrick, the homeowner with the failed system, shared that she had just moved into the house and

now it is an emergency because the septic needs to be pumped monthly. Mr. Woodrow said that there are funds in the sewer account that could be used to help the residents of Cressman Road.

Motion made by Mr. Fox, seconded by Ms. Ellis, to authorize Mr. Woodrow to expand the sewer service area to include the portion of Cressman Road discussed. All in favor, motion carried.

C. Stormwater/MS4 Update

Mr. Woodrow shared that the MS4 (Municipal Separate Storm Sewer System) is a permit from DEP allowing stormwater sewers and designed to help reduce the discharge of pollutants from those sewers. Skippack Township works together with neighboring municipalities as a consortium to fulfill the obligations of the permit. Pennsylvania DEP is under pressure from the EPA to get more serious about these obligations, and so the consortium is working on their Pollution Reduction Plan (“PRP”) with the Perkiomen Watershed Conservancy. Mr. Woodrow is suggesting a streambank stabilization of Cholet Pond to earn credits for DEP and fulfill these obligations.

D. Review of 2024 Road Improvements

Mr. Woodrow’s office has worked with Public Works Foreman, Harold, to compile a suggested list of roads for improvement this year. They are focusing on eight (8) roads in the northern section of the Township. Improvements on these roads are estimated to cost about \$750,000; \$400,000 are projected from Liquid Fuels, the difference could be made up with ARPA funds. Mr. Woodrow suggested the bids go out soon to get on the schedule for road work in the summer months.

Mr. Fox asked if the list could be itemized to select the roads to be improved. Mr. Woodrow responded that it could; Public Works is now taking a more modern approach to their review of the roads and listing them in a spreadsheet in order of those most in need. Ms. Lynch inquired about the number of roads on the list and how it is determined to be eight roads. Mr. Woodrow answered that the budget is set before choosing. Ms. Ellis shared that she learned that the Township is obligated to accept the lowest bid. Mr. Woodrow added that every contractor bids using the same asphalt mix that has been approved by PennDOT.

E. Cholet Farm Pond – Potential Stone Parking Area

Mr. Woodrow proposed a stone parking lot with three to four spaces on Creamery Road to provide access to the pond at Cholet Farm. It would be a low-cost way to provide better access to the pond and increase use of the property. He added that Ms. Eastmure and the Township’s Public Works are gathering information to improve the pond by installing a pump, cleaning it up, stocking it and adding benches on the trail.

B. Township Solicitor

A. Consideration of Recreation Board composition

Mr. Kuhls shared that Pennsylvania Second Class Township law states that Park and Recreation Advisory Boards can be comprised of three, five or seven members. Skippack Township Code says that the Recreation Board shall be comprised of seven members; however, the Board currently consists of five members, as it has in most recent years. Mr. Kuhls suggested amending the code if it is to consist of five members going forward or reviewing the current composition of the Board and terms and appointments. Mr. Fox said that he was previously a member of the Park Board, and it was and always has been five members. He also noted that the other Boards (Zoning, Planning) all consist of five members.

Ms. Lynch advocated for the Park Board to expand to seven members, as the parks in the Township have expanded in recent years and people are interested in participating. She suggested having the Chair and Vice Chair of the Park and Recreation Board share their thoughts.

Mr. Fox responded that the Park and Recreation Board is an advisory committee only. He noted that input and help from the community is always appreciated but it is not necessary to be on the Board to contribute.

Mr. Kuhls suggested that the Board review the terms of the current Park Board members and hear the feedback from the Chair and Vice Chair.

C. Township Planner

A. Comprehensive Plan Overview and Process

Mr. Wanamaker shared an overview of the comprehensive plan process with a slideshow presentation. He said that it will be a multi-step process that could take anywhere from eight months to two years to complete. Mr. Wanamaker noted that they have many options to promote public engagement and will be compiling a list of community stakeholders and leaders for groups. The Comprehensive Plan presentation will be posted to the Township website.

B. Review of 2023 Resident Survey and Potential Goals for 2024

Ms. Lynch shared a summary of the 2023 Resident Survey Results with a slideshow presentation. She highlighted some of the features and events in the Township that residents enjoyed, as well as what they find most important for the future. While the survey was conducted separately from the Comprehensive Plan, it will be a useful tool to begin the process. Mr. Wanamaker added that the number of responses received was very good.

D. Manager

A. Motion made by Mr. Fox, seconded by Mr. Fountain, to certify the qualifying volunteers of the Skippack Fire Company Earned Income Tax Credit Program 2023 – Ray Bracken, Roberta Bracken, Keith Grierson, Jack Gross, Jade Hale, John Kelly, Kyle Merkel, Michaleen Pacholski, Jordan Perla, Matt Rotenberg, Mike Risell, Jake Rowland, Jeff Stahl, Josh Taylor, Dale Tyczka, and Ron Wilkie. All in favor, motion carried.

- B. Motion made by Mr. Fox, seconded by Mr. Fountain, to authorize Township Staff and Consultants to commence procedure for extending the Earned Income Tax Credit to Qualifying Volunteers of Skippack Emergency Medical Services in 2024. All in favor, motion carried.
- C. Motion made by Ms. Lynch, seconded by Ms. Ellis, to approve a Special Event Permit for 'Run Baby Run' Fundraising Race on August 11, 2024, at 7am, Palmer Park & Skippack Trails and Kratz & Collegeville Roads. All in favor, motion carried.
- D. Motion made by Ms. Lynch, seconded by Ms. Ellis, to give a \$1,000 donation to the Farm, Home & Youth Foundation of Montgomery County to support upcoming concerts and events. All in favor, motion carried.
- E. Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve Resolution 2024-16 declaring April 2024 as "Pennsylvania 811 Safe Digging Month". All in favor, motion carried.
- F. Ms. Eastmure shared that the Skippack Township website is in the process of being upgraded by a website design company that has worked with many other municipalities in the area. The new design will be more user friendly and easier to navigate. The content is currently being reviewed and updated.

VI. PUBLIC SAFETY REPORTS

- A. Skippack EMS Monthly Report
Barry Evans, Skippack EMS president, shared that SEMS responded to 246 calls in January. He also provided a financial update and what they receive from the surrounding Townships that SEMS also services.
 - 1. Motion made by Mr. Fox, seconded by Mr. Fountain, to appoint Marian Ellis as Board liaison to Skippack Emergency Medical Services. All in favor, motion carried.

VII. OLD BUSINESS

- A. Mr. Kuhls noted that there has been inconsistency with the Public Participation policy and changes have occurred in the law since Resolution 2005-14 was adopted to establish the Order of Business and Public Participation Policy for meetings. Mr. Kuhls said that he would begin work on a fair, efficient policy consistent with Second Class Township code.

VIII. NEW BUSINESS

- A. Blue Comet Motorcycle Club – 2024 Schedule of Events and potential RC Racing
Jerry Dewhurst reiterated that the track events planned for the club in 2024 are trail rides, not races, so participants will be members and invited guests only. Mr. Kuhls asked if the club felt they were in compliance with the conditions set forth by a 2010 zoning hearing board decision; Mr. Dewhurst said that they did. Mr. Kuhls suggested reviewing those conditions and the events on the property instead of in a public meeting.

Mr. Dewhurst then shared plans for a potential track on the club's property on Mensch Road to hold remote-controlled electric car races. The club hopes to make money by charging admission to enter the races; the funds will be used to pay taxes and maintain the property. He said that the cars are not loud and will operate on a clay track, so dust and noise would both be minimal. The RC car races would be held as a two- to twelve-week series, mostly on weekends, but perhaps on weeknights. It would be an event all ages could enjoy.

IX. COMMENTS FROM THE BOARD

Ms. Lynch informed the Board that she worked with Representative Bradford's office to have a large tree on Route 73 scheduled for removal. The tree was causing concerns among the community due to its branches being on wires, however it was on a state-maintained road, at the state park, on wires owned by PECO. Ms. Lynch also shared that she and Ms. Ellis met with the Evansburg State Park ranger. They learned that hunting and trapping are legal in the park during the appropriate seasons. Residents can make themselves aware of the state law on the Game Commission.

Ms. Ellis shared that she and Ms. Lynch met with Trooper Butler and Lieutenant Webb from the Pennsylvania State Police. They learned that the State Police will not enforce local codes; that is handled by the Township's Code Enforcement Officer. Ms. Ellis suggested inviting the State Police to Township events and meetings, or to give presentations on current issues to senior citizens, schools, and other groups.

Mr. Fountain shared that he is working with Skippack Elementary School to hold a contest for the fifth-grade classes to design a Skippack Township flag. Each year, there is a Parade of Flags ceremony at the annual PSATS conference. Mr. Fountain will visit the fifth-grade classes in conjunction with their government curriculum. The flags will be shared for voting on Facebook and the winning class will have their flag presented at the Parade of Flag at the conference.

X. ADJOURNMENT – The meeting was adjourned at 9:25pm.

SKIPPACK TOWNSHIP TREASURER'S REPORT
FUND CASH BALANCES AS OF FEBRUARY 29, 2024

TD BANK	
LIQUID FUELS MONEY MARKET	\$ 477.02
PENSION CHECKING	\$ 2,019.60
TRAFFIC MONEY MARKET	\$ 916,887.51
WISMER TRUST	\$ 6,557.74
MERCHANT SERVICES CHECKING	\$ 3,808.59

KEY BANK	
HEALTHCARE CHECKING	\$ 74,561.23
PAYROLL CHECKING	\$ 383,430.65
SEWER CHECKING	\$ 123,141.55
SEWER SAVINGS	\$ 7,845,328.42
SEWER TAPPING FEE	\$ 2,253,562.23

UNIVEST BANK	
GENERAL FUND CHECKING	\$ 112,367.05
GENERAL FUND SAVINGS	\$ 11,617,443.56
OPEN SPACE EIT CHECKING	\$ 498,838.16
OPEN SPACE EIT SAVINGS	\$ 7,925,402.27
OPEN SPACE/PARK CHECKING	\$ 222,441.63
ARPA FUND	\$ 757,466.23
ARPA CHECKING	\$ -
IDA MITIGATION	\$ 1.00

ESCROW HELD ACCOUNT (TD BANK)	
Blue Comet MC	\$ 20,000.00
Interrante	\$ 11,000.00
MKS 2039 Lucon Rd	\$ 40,000.00
2120 Arbordale Circle - Wilkinson	\$ 10,000.00
RAM Construction-1232 Cressman	\$ 33,410.30
Interest thru Febuary 2024	\$ 1,476.81
	<u>\$ 115,887.11</u>

PLIGIT	
GENERAL FUND 2019 BOND ISSUE	\$ 1,630,081.55
SEWER FUND 2019 BOND ISSUE	\$ 7,134,250.09

UNIVEST BANK - INVESTMENT	
SEWER CAPITAL FUND	\$ 5,765,670.09
GENERAL FUND CAPITAL PROJECTS	\$ 13,283,388.05
OPEN SPACE CAPITAL FUND	\$ 4,347,724.60

BILLS PAID FEBRUARY 2024	
Bills Paid General Fund	\$ 301,476.43
Bills Paid Sewer Fund	\$ 228,024.41
Bills Paid Open Space Fund	\$ 8,295.34
Bills Paid All Other Funds	\$ -
	<u>\$ 537,796.18</u>

Skippack Township
General Fund Actual to Budget
Year to Date February 29, 2024

	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
Income			
01.301 GF - RE Tax Revenues			
01.301.100 Real Estate Tax-General	-	51,000.00	51,000.00
01.301.101 RE Delinquent Liened Tax	-	1,500.00	1,500.00
01.301.102 Real Estate Tax-Fire	-	105,000.00	105,000.00
01.301.103 Real Estate Tax-EMS	-	105,000.00	105,000.00
Total 01.301 GF - RE Tax Revenues	-	262,500.00	262,500.00
01.310 GF - Other Tax Revenues			-
01.310.100 RE Transfer Tax	24,561.25	300,000.00	275,438.75
01.310.200 Earned Income Tax (General)	630,389.59	3,100,000.00	2,469,610.41
01.310.600 Amusement Tax	2,563.72	40,000.00	37,436.28
Total 01.310 GF - Other Tax Revenues	657,514.56	3,440,000.00	2,782,485.44
01.321 GF - Franchise and Fine Income			-
01.321.800 Cable TV Franchise	55,201.40	225,000.00	169,798.60
01.331.120 Ordinance Violations	293.88	1,500.00	1,206.12
Total 01.321 GF - Franchise and Fine Income	55,495.28	226,500.00	171,004.72
01.341 GF - Interest, rents and royalties			-
01.341.010 General Interest Earnings	34,979.79	400,000.00	365,020.21
01.341.201 Fire Truck Loan Interest	15,775.19	21,033.32	5,258.13
Total 01.341 GF - Interest, rents and royalties	50,754.98	421,033.32	370,278.34
01.355 GF - Intergovernmental Revenues			-
01.355.010 PURTA Public Utility Realty Tax	-	5,200.00	5,200.00
01.355.040 PLCB Licenses	-	2,700.00	2,700.00
01.355.050 Pension State Aid	-	45,222.00	45,222.00
01.355.070 Foreign Fire Insurance	-	110,000.00	110,000.00
01.355.100 ARPA Revenue	-	749,000.00	749,000.00
Total 01.355 GF - Intergovernmental Revenues	-	912,122.00	912,122.00
01.361 GF - Charges for Svcs			-
01.361.300 Sbdv/Land Dev Fees	-	1,000.00	1,000.00
01.361.330 Zoning Hearing Board Fees	1,000.00	5,000.00	4,000.00
01.361.340 Conditional Use Hearing Fees	-	2,500.00	2,500.00
01.361.501 Ords/Copies/Maps/Bids	-	700.00	700.00
01.361.801 Admin escrow fees	629.79	3,000.00	2,370.21
Total 01.361 GF - Charges for Svcs	1,629.79	12,200.00	10,570.21
01.362 Permit Fees			-
01.362.410 Bldg Permits and Fee Income	7,747.11	100,000.00	92,252.89
01.362.420 Electrical Permit	13,895.00	15,000.00	1,105.00
01.362.430 Plumbing Permits	1,374.50	5,000.00	3,625.50
01.362.435 Mechanical Permit	16,636.00	20,000.00	3,364.00
01.362.450 U & Occupancy Permits	400.00	1,000.00	600.00
01.362.455 Sign Permits	50.00	500.00	450.00
01.362.460 Contractor Registration	1,010.00	2,500.00	1,490.00
01.362.480 Grading/Eng Escrow Permit	245.00	4,000.00	3,755.00
01.362.491 Burn Permit	30.00	100.00	70.00

Skippack Township			
General Fund Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
Total 01.362 Permit Fees	41,387.61	148,100.00	106,712.39

Skippack Township			
General Fund Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
01.389 GF - Other Income			-
01.389.102 Bins Recycle	-	50.00	50.00
01.389.105 Contributions-Private Source (In Lieu of)	-	50,000.00	50,000.00
01.389.900 Misc. Revenue	-	2,500.00	2,500.00
Total 01.389 GF - Other Income	-	52,550.00	52,550.00
Total Income	\$ 806,782.22	\$ 5,475,005.32	\$ 4,668,223.10
Expenses			-
01.400 GF -Legislative			-
01.400.120 Salary-Supervisors	2,708.30	16,250.00	13,541.70
01.400.161 Supervisors Social Security	207.18	1,243.13	1,035.95
01.400.400 Public Officials Insurance	-	5,500.00	5,500.00
Total 01.400 GF -Legislative	2,915.48	22,993.13	20,077.65
01.401 Executive & Admin			-
01.401.120 Salary Administrative	61,372.59	459,067.92	397,695.33
01.401.156 Medical Insurance	29,908.74	235,351.16	205,442.42
01.401.161 Social Security Taxes	4,695.00	35,554.75	30,859.75
01.401.162 PSATS Unemployment	-	1,300.00	1,300.00
01.401.187 Auto Allowance - Travel Exp	42.88	7,300.00	7,257.12
01.401.197 Admin Pension	-	35,539.45	35,539.45
01.401.198 LT & ST Disability Insurance	2,058.02	10,000.00	7,941.98
01.401.199 Life Insurance	617.15	2,628.00	2,010.85
01.401.353 Manager Bonding	-	500.00	500.00
01.401.355 Bonding - Treasurer	-	750.00	750.00
01.402.120 Auditors Salary	30.00	30.00	-
Total 01.401 Executive & Admin	98,724.38	788,021.28	689,296.90
01.403 Government Tax Collection			-
01.403.100 Berkheimer Commission	6,769.94	35,000.00	28,230.06
01.403.120 Tax Collector Salary	221.67	13,500.00	13,278.33
01.403.161 Tax Collector Social Security	16.95	994.50	977.55
01.403.355 Tax Collector Bonding	-	175.00	175.00
Total 01.403 Government Tax Collection	7,008.56	49,669.50	42,660.94
01.404 Legal and Engineering			-
01.404.100 Legal - General	3,872.50	110,000.00	106,127.50
01.404.313 Engineering Services	16,181.02	220,000.00	203,818.98
Total 01.404 Legal and Engineering	20,053.52	330,000.00	309,946.48
01.405 Administrative Expenses			-
01.405.110 Bank Charges/Misc Fees	560.11	1,800.00	1,239.89
01.405.120 Contributions	-	20,000.00	20,000.00
01.405.210 Office Supplies	3,999.09	15,000.00	11,000.91
01.405.318 Memberships/Subscriptions	300.00	5,000.00	4,700.00
01.405.319 Professional Fees/Consultants	28,888.75	95,000.00	66,111.25
01.405.329 Communications	3,171.29	16,000.00	12,828.71
01.405.341 Advertising	557.07	6,000.00	5,442.93

Skippack Township
General Fund Actual to Budget
Year to Date February 29, 2024

	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
01.405.342 Printing	971.05	10,000.00	9,028.95
01.405.343 Payroll Company Expenses	2,775.91	18,000.00	15,224.09
01.405.344 Postage	840.75	12,000.00	11,159.25
01.405.360 Admin Bldg Utilities	3,419.85	15,000.00	11,580.15
01.405.373 Building Repairs/Maint	34,742.26	40,000.00	5,257.74
01.405.375 Maint Cntrcts - Trsh/Mow/Clean etc.	3,402.15	74,000.00	70,597.85
01.405.420 Dues/Membership	2,700.00	-	(2,700.00)
01.405.460 Meetings & Conferences	207.62	10,000.00	9,792.38
01.405.490 Uniform Commercial Code	-	2,500.00	2,500.00
01.405.900 Gen - Miscellaneous Expenses	-	2,500.00	2,500.00
Total 01.405 Administrative Expenses	86,535.90	342,800.00	256,264.10
01.406 Company Insurance			-
01.406.100 Liability Insurance - Gen	1,000.00	15,000.00	14,000.00
01.406.200 Property Ins	-	16,000.00	16,000.00
01.406.354 Workers Comp Ins	-	16,000.00	16,000.00
Total 01.406 Company Insurance	1,000.00	47,000.00	46,000.00
01.407 IT Services			-
01.407.252 IT Equipment	1,577.36	15,000.00	13,422.64
01.407.301 IT Services	3,309.32	15,000.00	11,690.68
Total 01.407 IT Services	4,886.68	30,000.00	25,113.32
01.410 GF - Public Safety			-
01.411.195 Fire Workers Comp Ins	1,606.00	18,000.00	16,394.00
01.411.351 Fire Vehicle Insurance	5,260.00	6,000.00	740.00
01.411.363 Hydrant Rental	25,135.82	1,500.00	(23,635.82)
01.411.520 EMS RE Tax Distribution	-	105,000.00	105,000.00
01.411.530 Fire Tax RE Tax Distribution	-	105,000.00	105,000.00
01.411.540 State Fire Relief Distribution	-	110,000.00	110,000.00
01.412.195 EMS Workers Comp Ins	-	2,100.00	2,100.00
01.413.304 Code Inspection Service	11,246.50	150,000.00	138,753.50
01.414.120 Salary-ZHB Members	60.00	480.00	420.00
01.414.161 ZHB Social Security Tax	4.59	36.72	32.13
01.414.301 Township Planner	4,387.50	23,000.00	18,612.50
01.414.314 ZHB Legal Services	1,680.00	10,000.00	8,320.00
01.414.318 Court Reporter	310.00	1,500.00	1,190.00
01.415.329 Radio Communications	-	1,000.00	1,000.00
Total 01.410 GF - Public Safety	49,690.41	533,616.72	483,926.31
01.430 GF - Public Works - Streets			-
01.430.120 Public Works Salaries	63,595.29	356,558.62	292,963.33
01.430.125 Overtime-Snow Plowing Wages	-	25,000.00	25,000.00
01.430.156 Public Works Medical Insurance	36,163.52	214,351.61	178,188.09
01.430.161 Public Works SS Tax	4,865.04	27,276.73	22,411.69
01.430.197 Public Works Pension	-	28,524.67	28,524.67
01.430.198 PW LT & ST Disability	1,994.84	10,078.68	8,083.84
01.430.199 Public Works Life Insurance	991.64	4,222.92	3,231.28

Skipack Township			
General Fund Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
01.430.232 Gas-Diesel Fuel	3,304.76	35,000.00	31,695.24
01.430.238 Uniforms	565.70	10,000.00	9,434.30
01.430.239 PA One Call System	28.67	1,200.00	1,171.33
01.430.245 Roadway Supplies/Maint	18,410.75	20,000.00	1,589.25
01.430.260 Small Tools-Minor Equip	411.86	10,000.00	9,588.14
01.430.352 Vehicle/Equip Insurance	-	8,000.00	8,000.00
01.430.360 Public Works Bldg Utilities	2,045.77	3,000.00	954.23
01.430.374 Vehicle/Equip Maint	9,897.41	30,000.00	20,102.59
01.430.460 PW Meetings/Conferences	640.00	1,000.00	360.00
01.430.740 Capital Purchases-PW	-	430,000.00	430,000.00
01.432.305 Contracted Snow Removal	69,375.00	60,000.00	(9,375.00)
01.432.320 Salt & Cinders	49,279.68	50,000.00	720.32
01.433.245 Signs	404.50	5,000.00	4,595.50
01.433.246 Markings-Line Striping & Rd Cleaning	-	15,000.00	15,000.00
01.433.360 Traffic Signal Electricity	163.37	2,500.00	2,336.63
01.433.374 Traffic Signal Repair	-	15,000.00	15,000.00
01.433.740 Capital Purchase-Signals	-	4,500.00	4,500.00
01.434.361 Street Light Electricity	1,287.92	10,000.00	8,712.08
01.434.374 Street Light Repair	-	10,000.00	10,000.00
01.434.740 Capital Purchase-Street Lights	-	30,000.00	30,000.00
01.435.374 Contracted Services Storm Water	-	100,000.00	100,000.00
01.439.610 Contract Services- Const/Rebuild/LF Ovrgr	-	700,000.00	700,000.00
Total 01.430 GF - Public Works - Streets	263,425.72	2,216,213.23	1,952,787.51
01.470 GF - Debt Service			-
01.470.100 GF 2019 Bond Principal (Reclass YE)	-	65,000.00	65,000.00
01.470.102 Series 2019 Bond Interest	25,725.00	51,450.00	25,725.00
01.470 103 2019 Bond Arbitrage	-	60,000.00	60,000.00
Total 01.470 GF - Debt Service	25,725.00	176,450.00	150,725.00
01.990.000 ARPA Expense GF	-	749,000.00	749,000.00
01.991.000 IDA Expense	-	-	-
Total 01.990 ARPA IDA	-	749,000.00	749,000.00
Total Expenses	\$ 559,965.65	\$ 5,285,763.86	\$ 4,725,798.21
Net Operating Income (Loss)	\$ 246,816.57	\$ 189,241.46	\$ (57,575.11)

Skippack Township			
Open Space and Park Fund Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
Income			
05.300 P&R Fund - Income			
05.310.200 Earned Income Tax	300,513.65	1,615,000.00	1,314,486.35
05.341.100 Interest-OS	3,444.70	120,000.00	116,555.30
05.364.000 OSP - Funds Carried Forward	0.00	-	-
05.367.100 Event Sponsorship Income	1,650.00	9,000.00	7,350.00
05.367.201 Income Rental/Registration	1,585.00	20,000.00	18,415.00
05.389.100 Misc Income - OS	0.00	-	-
05.392.010 Transfer from General Fund	0.00	-	-
Total 05.300 P&R Fund - Income	307,193.35	1,764,000.00	1,456,806.65
Total Income	\$ 307,193.35	\$ 1,764,000.00	\$ 1,456,806.65
Expenses			
05.400 Parks and Recreation Fund Expenses			
05.454.100 Berkheimer Commission	3,185.04	15,000.00	11,814.96
05.454.187 Automobile Allowance - Parks	0.00	-	-
05.454.247 Recreation - All Tickets PARKS	0.00	1,000.00	1,000.00
05.454.260 Small Equipment/Supplies PARKS	119.34	5,000.00	4,880.66
05.454.275 Signs-Printing OS	0.00	1,000.00	1,000.00
05.454.313 Engineering	0.00	10,000.00	10,000.00
05.454.360 Park Utilities EIT25	2,679.53	15,000.00	12,320.47
05.454.371 Park Maintenance EIT25	2,669.95	185,500.00	182,830.05
05.454.400 Special Event Expenses PARKS	926.00	40,000.00	39,074.00
05.459.313 Engineering Services - OS	2,841.89	15,000.00	12,158.11
05.459.314 Legal Services - OS	0.00	5,000.00	5,000.00
05.459.700 Capital Purchases - OS	0.00	1,000,000.00	1,000,000.00
05.459.710 Open Space Acquisition EIT75	0.00	250,000.00	250,000.00
05.454.489 Misc Expenses	-25,970.00	2,500.00	28,470.00
05.990.000 ARPA Expense OS PARKS	0.00	-	-
Total 05.400 Parks and Recreation Fund Expenses	(13,548.25)	1,545,000.00	1,558,548.25
Total Expenses	\$ (13,548.25)	\$ 1,545,000.00	\$ 1,558,548.25
Net Operating Income (Loss)	\$ 320,741.60	\$ 219,000.00	\$ (101,741.60)

Skippack Township			
Sewer Operating Fund Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
Income			
08.300 Sewer Fund - Charges for Svcs			
08.364.000 Funds Carried Forward	0.00	8,500,000.00	8,500,000.00
08.364.100 Sewer Use Charge	594,340.01	2,475,000.00	1,880,659.99
08.364.101 Refund-Overpayment	0.00	(1,500.00)	(1,500.00)
08.364.110 Sewer Connection-Tapping Fee	2,448.00	60,000.00	57,552.00
08.364.180 Miscellaneous Revenue	0.00	4,000.00	4,000.00
08.364.190 Sewer Certs-Admin Fees	420.00	3,000.00	2,580.00
08.399.100 Sewer Interest Income	52,663.94	463,500.00	410,836.06
Total 08.300 Sewer Fund - Charges for Svcs	649,871.95	11,504,000.00	10,854,128.05
Total Income	\$ 649,871.95	\$ 11,504,000.00	\$ 10,854,128.05
Expenses			
08.400 Sewer Fund Expenses			
08.429.100 Administrative	270.03	3,000.00	2,729.97
08.429.102 Series 2019 Bond Interest	108,125.00	216,250.00	108,125.00
08.429.244 Operating Services/Supplies	656.45	3,500.00	2,843.55
08.429.313 Engineering Services	3,022.68	120,000.00	116,977.32
08.429.314 Legal Services	0.00	5,000.00	5,000.00
08.429.320 Sewer Billing Services	2,653.64	12,000.00	9,346.36
08.429.344 Postage	245.92	500.00	254.08
08.429.361 Electricity	4,830.57	25,000.00	20,169.43
08.429.374 Repairs	595.95	50,000.00	49,404.05
08.429.375 Maintenance Services	2,600.00	15,000.00	12,400.00
08.429.471 Conveyance & Treatment	217,566.00	1,300,000.00	1,082,434.00
08.429.489 Miscellaneous	0.00	500.00	500.00
08.429.610 Capital Construction	0.00	8,500,000.00	8,500,000.00
08.429.740 Capital Purchases	0.00	100,000.00	100,000.00
08.699.100 Debt Service Exp (Reclass a@ YE to Liab)	0.00	265,000.00	265,000.00
Total 08.400 Sewer Fund Expenses	340,566.24	10,615,750.00	10,275,183.76
Total Expenses	\$ 340,566.24	\$ 10,615,750.00	\$ 10,275,183.76
Net Operating Income (Loss)	\$ 309,305.71	\$ 888,250.00	\$ 578,944.29

Skippack Township
Traffic Impact Fund Actual to Budget
Year to Date February 29, 2024

	ACTUAL Year to Date February 29, 2024	2024	Budget
		Budget	Remaining
Income			
31.300 Traffic Impact Fund Income			
31.341.100 Interest Earnings	3,223.13	12,000.00	8,776.87
Total 31.300 Traffic Impact Fund Income	3,223.13	12,000.00	8,776.87
Total Income	\$ 3,223.13	\$ 12,000.00	\$ 8,776.87
Expenses			
31.400 Traffic Impact Fund Expenditures			
31.411.100 Misc Expense	0.00	3,500.00	3,500.00
Total 31.400 Traffic Impact Fund Expenditures	-	3,500.00	3,500.00
Total Expenses	\$ -	\$ 3,500.00	\$ 3,500.00
Net Operating Income	\$ 3,223.13	\$ 8,500.00	\$ 5,276.87

Skipack Township			
Highway Fund (Liquid Fuels) Actual to Budget			
Year to Date February 29, 2024			
	ACTUAL	2024	Budget
	Year to Date February 29, 2024	Budget	Remaining
Income			
35.300 Liquid Fuels Fund Income			
35.341.100 LF - Interest Income	1.68	5,200.00	5,198.32
35.355.020 State Highway Aid	0.00	402,233.74	402,233.74
Total 35.300 Liquid Fuels Fund Income	1.68	407,433.74	407,432.06
Total Income	\$ 1.68	\$ 407,433.74	\$ 407,432.06
Expenses			
35.400 Liquid Fuels Fund Expenses			
35.439.610 Highway Construction	0.00	402,233.74	402,233.74
Total 35.400 Liquid Fuels Fund Expenses	-	402,233.74	402,233.74
Total Expenses	\$ -	\$ 402,233.74	\$ 402,233.74
Net Operating Income	1.68	5,200.00	5,198.32

Skippack Township

Bill Payment List

February 15 - March 12, 2024

DATE	NUM	VENDOR	AMOUNT
01.100.010 GF Checking Uninvest 8080			
02/15/2024	6268	Star Painting & Wallcovering	-5,000.00
02/22/2024	6269	21st Century Media - Philly Cluster	-307.60
02/22/2024	6270	ADT Commercial	-30,331.26
02/22/2024	6271	Advance Auto Parts	-32.58
02/22/2024	6272	Cintas	-589.55
02/22/2024	6273	Comcast Cable	-592.56
02/22/2024	6274	Crystal Springs	-264.76
02/22/2024	6275	Del-Val International Trucks, Inc.	-2,123.54
02/22/2024	6276	Independence Blue Cross	-28,892.49
02/22/2024	6277	Metro Elevator Co. Inc.	-61.50
02/22/2024	6278	Ricoh USA, Inc.	-591.54
02/22/2024	6279	Ridge Support Technologies	-270.60
02/22/2024	6280	State Workers' Insurance Fund	-1,606.00
02/22/2024	6281	Strouse Landscaping, Inc.	-10,052.99
02/22/2024	6282	Terra Lawn Care	-8,700.00
02/22/2024	6283	Uninvest Visa	-1,127.05
02/22/2024	6284	Generator Technical Services, LLC	-1,455.00
03/07/2024	6285	CMRS-FP	-200.00
03/07/2024	6286	Comcast Cable	-184.32
03/07/2024	6287	Harleysville ACE Hardware	-171.23
03/07/2024	6288	PECO Energy	-95.71
03/07/2024	6289	Pitney Bowes Purchase Power	-201.00
03/07/2024	6290	PECO Energy	-254.42
03/07/2024	6291	PECO Energy	-1,037.54
03/07/2024	6292	PECO Energy	-82.70
03/07/2024	6293	PECO Energy	-779.99
03/07/2024	6294	PECO Energy	-96.14
Total for 01.100.010 GF Checking Uninvest 8080			\$-95,102.07
05.100.020 Park/Rec Checking Uninvest 8106			
02/22/2024	1258	Uninvest Visa	-576.00
Total for 05.100.020 Park/Rec Checking Uninvest 8106			\$-576.00
05.100.030 OS EIT 25% Checking Uninvest 8098			
02/22/2024	1869	Penn Valley Gas	-334.09
03/07/2024	1870	PECO Energy	-398.51
03/07/2024	1871	PECO Energy	-21.05
Total for 05.100.030 OS EIT 25% Checking Uninvest 8098			\$-753.65
08.100.010 Sewer Checking Key 520809			
02/22/2024	4808	Comcast Cable	-259.65
02/22/2024	4809	LPVRS	-108,800.00
02/22/2024	4810	Generator Technical Services, LLC	-2,600.00
03/07/2024	4811	Comcast Cable	-68.57
03/07/2024	4812	PECO Energy	-43.48
03/07/2024	4813	PECO Energy	-690.52

Skippack Township

Bill Payment List

February 15 - March 12, 2024

DATE	NUM	VENDOR	AMOUNT
Total for 08.100.010 Sewer Checking Key-520809			\$-112,462.22