



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
June 12, 2024 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman Present
Nick Fountain, Vice Chair Present
Marian Ellis Present
Karen Lynch Present
Barbara McGinnis Present

TOWNSHIP STAFF

Alice Eastmure, Manager Present
Joseph Kuhls, Esq. Present
Tim Woodrow, PE Present
Matt Wanamaker, AICP, PP Present

7:00pm – Chairman Paul Fox called the meeting to order and led the Pledge of Allegiance.

REGULAR MEETING:

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board discussed personnel and staffing at an Executive Session prior to the meeting.

II. PUBLIC COMMENT

Tanya Kateusz thanked the Board and applauded them for recording the meeting.

III. APPROVAL OF MINUTES

A. Motion made by Ms. McGinnis, seconded by Mr. Fountain, to approve the May 8, 2024, Board of Supervisors minutes. All in favor, motion carried.

IV. ADMINISTRATIVE ACTIONS

A. Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve the Treasurer's Report as of May 31, 2024. All in favor, motion carried.

B. Approval of Bills Paid May 8 – June 11, 2024

General Fund \$ 220,506.28

Open Space Fund \$ 37,255.59

Sewer Fund \$ 110,716.69

Motion made by Ms. Lynch, seconded by Ms. McGinnis, to approve the bills paid May 8 – June 11, 2024. All in favor, motion carried.

C. Bills to be Approved for Payment on June 12, 2024

General Fund \$ 128,507.49

Open Space Fund \$ 17,662.73

Sewer Fund \$ 131,507.58

Motion made by Ms. Lynch, seconded by Ms. McGinnis, to approve the bills to be paid on June 12, 2024. All in favor, motion carried.

V. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. 2024 Road Improvement Project Update – Mr. Woodrow said that Innovative Construction has began the project with handicap ramp upgrades and expect to be starting the roads after the 4th of July. Both the contractor and Township will notify neighbors on those streets with the anticipated work dates and when their cars will need to be moved.
2. Cressman Road Low-Pressure Sewer Extension Update – Mr. Woodrow noted that a survey has been completed and Ebert Engineering is working on the design of the sewer. He anticipates the project will go out to bid around August or September of this year.
3. Land Development Construction Update – Mill Run (Perkiomen Airport) and Palmer’s Corner (1052 Bridge Road) – Mr. Woodrow shared that Toll Brothers has been busy with initial earth movement at the site of the old Perkiomen Airport. Dry conditions have led to some dust in the air, which the contractors have been working to abate. He also noted that the community should be aware of any suspicious activity, as there were some reports of vandals and trucks running after hours on the site. Mr. Woodrow also shared that work on the sanitary sewer has started for the new 1052 Bridge Road development and will continue in the coming months.
4. Route 113 and Route 73 Intersection – Traffic Improvement Update – Mr. Woodrow shared that the design process is underway for the improvements at the intersection. He suggested seeking grants for additional funding.

B. Township Solicitor

1. Consideration and potential action upon Resolution 2024-19 affirming the Township’s authority over local land use decisions. Mr. Fox, Mr. Fountain, Ms. McGinnis and Ms. Lynch voted in favor of approving Resolution 2024-19. Ms. Ellis voted against. Motion carried.

C. Township Planner

1. Ms. Jamie Magaziner, attending on behalf of Mr. Wanamaker, shared that the stakeholder meetings would be taking place within the next six months. The stakeholders were contacted and grouped according to categories. She also shared that they would seek to have a presence at future events to distribute a survey for community response.

D. Township Manager

1. Consideration and potential action upon Resolution 2024-20 to adopt an updated Employee Manual and personnel policy document – Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve Resolution 2024-20 adopting an updated Employee Manual. All in favor, motion carried.
2. Consideration and potential action upon Special Event Permit application for Well Crafted Outdoor Beer Garden, located at 4049 Skippack Pike, running from June 13 to September 9, 2024, on Thursday and Fridays from 4-9pm, Saturdays from 12-9pm and Sundays from 12-6pm – Motion made

- by Ms. Lynch, seconded by Ms. McGinnis to approve a Special Event Permit for Well Crafted Outdoor Beer Garden. All in favor, motion carried.
3. Skippack Pike (S.R. 73) over Skippack Creek Bridge Replacement Project – Ms. Eastmure shared that PennDOT would be holding a virtual public meeting on Thursday, June 13, 2024, at 7pm to discuss an overview of the bridge replacement project, traffic patterns while the work is being done, and other concerns. She noted that the meeting would be recorded and available on their website for those unable to attend.
 4. Consideration and potential action upon Farm, Home & Youth Foundation of Montgomery County request for financial donation in the amount of \$2,000 to support their annual Farm, Home & Youth Fair from August 8 to August 10, 2024 – Motion made by Mr. Fountain, seconded by Ms. McGinnis, to donate \$2,000 to the fair. All in favor, motion carried.
 5. Website Update – Ms. Eastmure was excited to share that the website was in the process of switching to the new host server and would be launching in the next week. She noted that feedback from the community would be important as the staff worked to update the new website.

VI. PUBLIC SAFETY REPORTS

A. Skippack EMS Monthly Report

Barry Evans, Skippack EMS president, shared the calls from the previous month, including 17 to the prison. He also gave a recap of the prison tour on June 14, which they attended with the Township. Mr. Evans noted that a good relationship with SCI Phoenix was key. Mr. Evans also provided a ‘wish list’ of equipment needs and items for Skippack Emergency Medical Services, which they presented to the Board for consideration of using ARPA funds to provide.

Lieutenant Dale Tyczka, attending on behalf of Skippack Fire Company Chief Haydn Marriott, gave an update on Skippack Fire calls. He also shared that the Fire Company will be holding their 2nd Annual Touch a Truck even on September 21, 2024, and look forward to seeing the community there.

VII. OLD BUSINESS

- A. Consideration and potential action upon Skippack Township rejoining Central Perkiomen Valley Regional Planning – after some discussion, this item was tabled for future consideration after the Comprehensive Plan process was completed.

VIII. NEW BUSINESS

- A. Univest Bank – 4285 Township Line Road – Land Development Application – the applicant’s engineer, Mr. Timothy Casey, P.E. from Gilmore & Associates, presented on behalf of Univest Bank. The land development application is to rebuild the structure that was destroyed in the fire last year. The building will be in the same location, but with a smaller footprint that is in line with their newer bank branches. Mr. Kuhls will draft an approval resolution for the next meeting.

- B. Ironwood Group, LLC – 4761 MacGregor Drive – Land Development Application (Lot Line Adjustment) – the applicant’s engineer, Richard Mast, P.E. from Richard C. Mast Associates, P.C. presented on behalf of Ironwood Group, LLC. The lot line adjustment is regarding a land-locked interior flag lot. An approval resolution will be contingent upon a Zoning Hearing Board decision.

IX. COMMENTS FROM THE BOARD

Ms. Lynch shared some grants that she noticed that may be of interest for potential funding, including the Keep America Beautiful grant for trees. She also shared information about the Montco 2040 plan, which is a shared vision for the county.

Ms. Ellis shared the availability of potassium iodide (KI) tablets at the Pottstown Health Center, Monday through Friday each week. These tablets are for residents within 10 miles of the Limerick power plant, in case of a nuclear disaster. She inquired if the Township would be able to host a distribution event at their building.

Mr. Fountain noted that the meetings would now be streamed on YouTube.

Mr. Fox shared that as the summer months commence, there can be an uptick in vandalism, and he encouraged the community to be aware to keep each other safe.

- X. **ADJOURNMENT** – The meeting was adjourned at 8:38pm.