



SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA
December 11, 2024 – 7:00 PM

BOARD OF SUPERVISORS

- Paul Fox, Chairman
- Nicholas Fountain, Vice Chair
- Marian Ellis
- Karen Lynch
- Barbara McGinnis

TOWNSHIP STAFF

- Alice Eastmure, Manager
- Tracy Nonamaker, Treasurer
- Joseph Kuhls, Esq
- Tim Woodrow, PE
- Matt Wanamaker, AICP, PP

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Announcement of Executive Session

II. PUBLIC SAFETY REPORTS

- A. Skippack Fire Company Bi-Monthly Report
- B. Skippack EMS Monthly Report

III. PUBLIC COMMENT

- A. Skippack Historical Society 2024 Presentation

IV. APPROVAL OF MINUTES:

- A. November 13, 2024, Board of Supervisors Meeting

V. ADMINISTRATIVE ACTIONS:

- A. Treasurer's Report as of November 30, 2024 – Tracy Nonamaker
 - 1. Consideration and potential action upon Resolution 2024-31 adopting the Skippack Township 2025 Budget for all funds.
 - 2. Consideration and potential authorization to advertise Elected Board of Auditor's Organization meeting on Tuesday, January 7, 2025, at 5:00pm.
 - 3. Consideration and potential authorization to advertise the Board's intent to appoint Maille, LLP of Oaks, PA to replace the elected auditors and who will complete the Skippack Township 2024 Audit.

- B. Approval of Bills Paid November 14 – December 10, 2024

General Fund	\$ 13,096.40
Open Space Fund	\$ 1,097.91
Sewer Fund	\$ 1,700.92

- C. Bills to be Approved for Payment on December 11, 2024

General Fund	\$ 282,248.00
Open Space Fund	\$ 624,265.61
Sewer Fund	\$ 111,985.03
Wisner Trust	\$ 325.00

VI. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. Award bid for 2024-2025 Snow and Ice Removal
2. Consideration and potential approval of change orders in the amount of \$107,398.97 from Construction Master Services for additional work on the 2024 Skippack Trail Improvement project.
3. In accordance with the terms of the development agreements, the following have been approved for escrow release:
 - Charterfield Landing (Mill Run), Escrow Release No. 1 in the amount of \$1,901,380.65. Balance to finish - \$2,851,007.78
 - RAM Construction, 1232 Cressman Road, Escrow Release No. 2 in the amount of \$13,840.30. Balance to finish - \$0 (Final Release).
 - MKS Property Management, 2039 Lucon Road, Escrow Release No. 3 in the amount of \$39,602.91. Balance to finish - \$156,806.83

B. Township Solicitor

1. Consideration and potential authorization of Township Manager's contract for Alice Eastmure.

C. Township Planner

1. Presentation to summarize Comprehensive Plan Community Engagement and review of next steps in Comprehensive Plan process.

D. Township Manager

1. Consideration and potential authorization to advertise the Board of Supervisors Organization Meeting on Monday, January 6, 2025, at 7:00pm.
2. Consideration and potential action upon contribution request letter from Victim Services Center of Montgomery County.
3. Consideration and potential action upon sponsorship request letter from Farm, Home & Youth Foundation of Montgomery County.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMENTS FROM THE BOARD

X. ADJOURNMENT

UPCOMING MEETINGS & EVENTS:

Friday, December 13 – 10am-12pm – Scam Jam with Senator Pennycuick at Township Building
Monday, December 16 – 7pm – Planning Commission Meeting
Tuesday, December 24 and Wednesday, December 25 – Township Offices Closed – Christmas
Wednesday, January 1, 2025 – Township Offices Closed – New Year's Day
Monday, January 6, 2025 – 7pm – Board of Supervisors Organization Meeting
Tuesday, January 7, 2025 – 5pm – Elected Board of Auditors Organization Meeting
Tuesday, January 7, 2025 – 6:30pm – UCC Board of Appeals Hearing – 4335 Skippack Pike