



**SKIPPACK TOWNSHIP**  
**BOARD OF SUPERVISORS**

Meeting Minutes

November 13, 2024 – 7:00pm

**BOARD OF SUPERVISORS**

Paul Fox, Chairman Present  
Nick Fountain, Vice Chair Present  
Marian Ellis Present  
Karen Lynch Present  
Barbara McGinnis Present

**TOWNSHIP STAFF**

Alice Eastmure, Manager Present  
Joseph Kuhls, Esq. Present  
Tim Woodrow, PE Present  
Matt Wanamaker, AICP, PP Present

**REGULAR MEETING:**

**I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that the Board discussed staffing and personnel at an Executive Session prior to the meeting.

**II. PRESENTATIONS**

The Board of Supervisors recognized Skippack Township resident Ryan O’Connor who built an addition to the Little Free Library in Palmer Park for his Eagle Scout Community Service project. The addition to the library is lower for easier access to children’s books.

**III. PUBLIC SAFETY REPORT**

**A.** Skippack EMS Monthly Report – President Barry Evans gave the monthly report from SEMS. He noted that a new substation was opened in Trappe Borough.

**IV. PUBLIC COMMENT**

David Dolenti expressed concerns with the property located at 2031 Cressman Road.

Mr. Fox allowed for public comments on the New Business agenda item – Discussion of Outdoor Amplified Music. Ms. Lynch gave an update on Act 67, which was passed in 2022 and loosened regulations for establishments playing outdoor music. Ms. Eastmure added that the PA Liquor Control Board had recently issued a warning to a Skippack restaurant and held a meeting with restaurant owners to discuss the procedures in place.

Kelley Tyrell expressed concerns with the volume of outdoor music.

David Jones expressed concerns with the volume of outdoor music.

Several residents expressed their appreciation for the live music in Skippack.

Several non-residents expressed their appreciation for the live music in Skippack and shared that they enjoy traveling here to patronize the venues that feature musicians. Pam Strickland of Basta Pasta restaurant and the Cabana Bar expressed concerns with PLCB regulations and warnings or violations.

Marvin Graaf, owner of Stray Dog, expressed appreciation for the Skippack community and that the restaurants has made accommodations and efforts to be a good neighbor.

Heather Drummond expressed appreciation for the restaurants in Skippack.

Michael Shaw expressed appreciation for the restaurants and music in Skippack, and shared that it is part of what makes it special and a joy to reside here.

Tina Gilliano of Level Up Entertainment expressed appreciation to the Board of Supervisors for the opportunity to share comments about live music.

C.J. Santangelo expressed appreciation for the Skippack community and live music.

Noreen Veremonti expressed appreciation for the outdoor live music in Skippack.

Rich Palladino asked for confirmation of the curfew for outdoor music in Skippack.

**V. APPROVAL OF MINUTES**

- A. Motion made by Ms. McGinnis, seconded by Mr. Fountain, to approve the October 9, 2024, Board of Supervisors Meeting Minutes  
ROLL CALL VOTE: Lynch – yes; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes. Motion carried.
- B. Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve the October 16, 2024, Budget Workshop Minutes.  
ROLL CALL VOTE: Lynch – abstained; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes. Motion carried.

**VI. ADMINISTRATIVE ACTIONS**

- A. Treasurer’s Report as of October 31, 2024 – Ms. Nonamaker noted that the year is going well. Motion made by Ms. Lynch, seconded by Mr. Fountain, to accept the Treasurer’s Report as of October 31, 2024. All in favor, motion carried.
- B. Consideration of Resolution 2024-27 authorizing advertisement of the proposed budget for 2025 – Ms. Nonamaker noted that the budget allowed for assistance to the Skippack Fire Company and Skippack EMS, while keeping road improvements intact for 2025, as well as some IT upgrades. Mr. Fox noted that there would be no tax increase, but that \$250,000 would be set aside for each of the emergency services, provided they make requests and share updates at public meetings. Motion made by Ms. McGinnis, seconded by Mr. Fountain, to approve Resolution 2024-27 authorizing advertisement of the proposed budget for 2025. All in favor, motion carried.
- C. Approval of Bills Paid October 9 – November 12, 2024
  - General Fund                   \$ 484,594.53
  - Open Space Fund               \$ 8,857.03
  - Sewer Fund                     \$ 1,527.70

Motion made by Ms. Lynch, seconded by Ms. Ellis, to approve the bills paid October 9 – November 12, 2024. All in favor, motion carried.

D. Bills to be Approved for Payment on November 13, 2024

General Fund	\$ 201,006.19
Open Space Fund	\$ 21,005.47
Sewer Fund	\$ 114,218.23

Motion made by Ms. Lynch, seconded by Ms. Ellis, to approve the bills for payment on November 13, 2024. All in favor, motion carried.

**VII. PROFESSIONAL STAFF REPORTS**

**A. Township Engineer** – no report. Ms. Lynch asked about the tree removal project and Mr. Woodrow shared that it is about 75% complete at Lenape Park. A reforestation plan will be utilized.

**B. Township Solicitor**

1. Consideration upon Resolution 2024-28 granting preliminary/final land development approval to 3853 Skippack Pike, LLC for a proposed parking lot on the property located at 3853 Skippack Pike (The Center for Loss and Bereavement) – Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve Resolution 2024-28. All in favor, motion carried.
2. Consideration upon Resolution 2024-29 granting preliminary/final land development approval to PS Capital Partners, LLC for the property located at 4335 Skippack Pike – Motion made by Ms. Lynch, seconded by Mr. Fountain, to approve Resolution 2024-29. All in favor, motion carried.
3. Consideration upon Resolution 2024-30 granting a waiver from the formal land development procedural requirements and granting preliminary/final land development approval to 2031 Cressman Road, Lehigh Valley Underground – Motion made by Ms. McGinnis, seconded by Mr. Fountain, to approve Resolution 2024-30. All in favor, motion carried.
4. Motion made by Mr. Fox, seconded by Mr. Fountain, to approve the Conditional Use application of PS Capital Partners LLC for an events venue within the GC-General Commercial District at the property located at 4335 Skippack Pike subject to a list of conditions set forth by Mr. Kuhls. All in favor, motion carried.
5. Motion made by Mr. Fox, seconded by Ms. Lynch, to approve the Conditional Use application of Lehigh Valley Underground for a contractor’s storage yard within the LI-Limited Industrial District at the property located at 2031 Cressman Road subject to a list of conditions set forth by Mr. Kuhls. All in favor, motion carried.

**C. Township Planner**

1. Mr. Wanamaker provided an update on the Comprehensive Plan process, stating they were right on schedule and completing the data collection phase.

**D. Township Manager**

1. Consideration of Resolution 2024-26 authorizing application to the 2024 PECO Green Region Open Space Program 20<sup>th</sup> Anniversary Bonus Round to replace Township Building lights with LED lightbulbs – Motion made by Ms. Lynch, seconded by Ms. Ellis to approve Resolution 2024-26. All in favor, motion carried.

**VIII. OLD BUSINESS**

There was no old business.

**IX. NEW BUSINESS**

- A. Discussion of Outdoor Amplified Music – this discussion occurred under the Public Comment agenda item earlier in the meeting.

**X. COMMENTS FROM THE BOARD**

Mr. Fox expressed appreciation for all veterans and to the Meadow Glen community and Ms. Ellis for the invitation to a Veteran’s Day event held there.

Ms. McGinnis shared that she attended a Veteran’s Day at the Skippack Fire Company hosted by Al Augustine. She also expressed concerns about the dry conditions and encouraged residents to adhere to the Township’s burn ban. She also expressed appreciation to Michael Shaw for a feature on her family farm in Skippack Township.

Ms. Ellis clarified that the ‘Upcoming Meetings and Events’ schedule on the November Board agenda should include the Board of Supervisors meeting on December 11, 2024.

- XI. ADJOURNMENT** – The meeting was adjourned at 8:33pm.