



SKIPACK TOWNSHIP BOARD OF SUPERVISORS

Re-Organization Meeting Agenda

January 6, 2025 – 7:00pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

BOARD OF SUPERVISORS

- Marian Ellis
- Nicholas Fountain
- Paul Fox
- Karen Lynch
- Barbara McGinnis

TOWNSHIP STAFF

- Alice Eastmure, Manager
- Joseph Kuhls, Esq.
- Tim Woodrow, PE

RE-ORGANIZATION SESSION:

APPOINTMENT OF TEMPORARY CHAIRPERSON

ELECTION OF CHAIRPERSON

ELECTION OF VICE CHAIRPERSON

POSITION APPOINTMENTS:

Manager
Secretary
Assistant Secretary
Treasurer
Zoning Officer
Code Enforcement Officer
Public Works Foreman
Fire Marshal
Emergency Management Coordinator
Pension Administrator
Open Records Officer

BOARD APPOINTMENTS

Vacancy Board Chairperson – one-year term expiring December 31, 2025

Zoning Hearing Board – five-year term expiring December 31, 2029

Planning Commission – four-year term expiring December 31, 2028

North Penn Water Authority Representative – five-year term expiring December 31, 2029

Resolution 2025-01 – Reappointment of Zoning Hearing Board members

Resolution 2025-02 - Reappointment of Planning Commission members

Resolution 2025-03 - Reappointing of Recreation Board Committee members

PROFESSIONAL APPOINTMENTS

Engineer	Resolution No. 2025-04
Solicitor	Resolution No. 2025-05
Traffic Engineer	Resolution No. 2025-06
Planner	Resolution No. 2025-07
Inspection Service	Resolution No. 2025-08
Auditor/CPA	Resolution No. 2025-09
ZHB Solicitors Fee	Resolution No. 2025-10
Depositories	Resolution No. 2025-11

ESTABLISHMENTS

Tax Rates	Resolution No. 2025-12
Meeting Dates	Resolution No. 2025-13
Holiday Schedule	Resolution No. 2025-14
Code Enforcement Officials	Resolution No. 2025-15
Fee Schedule	Resolution No. 2025-16
Manager & Treasurer’s Bond	\$1,000,000
Mileage Rate - 2025	IRS Allowed rate (2025 \$0.70)
PSATS Convention Delegates and Voting Member	

REGULAR MEETING:

- I. ANNOUNCEMENT OF EXECUTIVE SESSION**

- II. PUBLIC SAFETY REPORTS**
 - A. Skippack EMS Monthly Report
 - B. Prison Update Billing

- III. PUBLIC COMMENT**

- IV. APPROVAL OF MINUTES – December 11, 2024, Board of Supervisors Meeting**

- V. ADMINISTRATIVE ACTIONS**
 - A. Treasurer’s Report as of December 31, 2024
No Report
 - B. Approval of Bills Paid December 12, 2024 – January 3, 2025
 - General Fund \$ 77,510.13
 - Open Space Fund \$ 80,784.11
 - Sewer Fund \$ 3014.23
 - C. Bills to be Approved for Payment on January 6, 2025
 - General Fund \$ 78,759.39
 - Open Space Fund \$ 4860.01
 - Sewer Fund \$ 113,404.24

VI. PROFESSIONAL STAFF REPORTS

A. Township Engineer

B. Township Solicitor

C. Township Planner

D. Township Manager- America 250 PA Resolution 2025-17

To celebrate, coordinate, educate, and engage all citizens of the Commonwealth in review of the history that Pennsylvania played throughout the 250 years.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMENTS FROM THE BOARD

X. ADJOURNMENT

UPCOMING MEETINGS & EVENTS:

Tuesday, January 7, 2025 – 5pm – Elected Board of Auditors Organization Meeting

Tuesday, January 7, 2025 – 6:30pm – UCC Board of Appeals Hearing – 4335 Skippack Pike

Monday, January 20, 2025 -7:00pm-Planning Commission 4050 Mill Road- Basile