



**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING AGENDA**  
February 12, 2025 – 7:00 PM

**BOARD OF SUPERVISORS**

- Paul Fox, Chairman
- Nicholas Fountain, Vice Chair
- Marian Ellis
- Karen Lynch
- Barbara McGinnis

**TOWNSHIP STAFF**

- Alice Eastmure, Manager
- Tracy Nonamaker, Treasurer
- Joseph Kuhls, Esq
- Matt Wanamaker, AICP, PP
- Tim Woodrow, PE

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Announcement of Executive Session

**II. PRESENTATIONS**

- A. HTC Associates, LLC Proposed Sketch Plan for Biltmore Lot 140, Ashland Drive

**III. PUBLIC SAFETY REPORTS**

- A. Skippack Fire Company Bi-Monthly Report – financial request for equipment
- B. Skippack EMS Monthly Report

**IV. PUBLIC COMMENT**

**V. APPROVAL OF MINUTES:**

- A. January 6, 2025, Board of Supervisors Re-Organization Meeting

**VI. ADMINISTRATIVE ACTIONS:**

- A. Treasurer’s Report as of December 31, 2024 – Tracy Nonamaker
- B. Treasurer’s Report as of January 31, 2025 – Tracy Nonamaker
- C. Approval of Bills Paid January 7 – February 11, 2025
  - General Fund           \$ 146,277.86
  - Open Space Fund       \$    401.79
  - Sewer Fund             \$    322.15
- D. Bills to be Approved for Payment on February 12, 2025
  - General Fund           \$ 241,592.28
  - Open Space Fund       \$   8,226.04
  - Sewer Fund             \$ 147,340.01

## VII. PROFESSIONAL STAFF REPORTS

### A. Township Engineer

1. Consideration and potential authorization to advertise for bids for work to improve the Mill Road and Caredean Drive, Kratz Road and Collegeville Road, and Creamery Road and Collegeville Road intersections crosswalks and curbs
2. Consideration and potential authorization to advertise for bids for the 2025 Road Improvement Project.
3. Consideration and potential authorization to advertise for bids for the 2025 Skippack Trail Improvement Project to improve the remainder of the trails in Palmer Park.
4. Consideration and potential authorization to advertise Ordinance No. 364 adopting the regulations set forth in Sewer Use Resolution 2024-01, which was adopted by the Lower Perkiomen Valley Regional Sewer Authority on August 13, 2024, to update the uniform requirements for direct and indirect contributors into the wastewater collection and treatment system of LPVRS.
5. Consideration and potential authorization to advertise Ordinance No. 365 adopting regulations to require homeowners to provide sewer lateral inspections prior to sale.
6. Consideration and potential authorization to advertise an amendment to the Subdivision/Land Development Ordinance No. 169, Chapter 38 to require that the Developer maintain sufficient topsoil on site to 6” of material over all areas anticipated for vegetative cover. The Developer shall also be obligated to provide equipment to properly screen topsoil removing rock, roots, branches and other foreign materials not suitable for planting.

### B. Township Solicitor

1. Consideration and potential action upon letter from Severus Piceno, LLC requesting a one-year extension on the conditional use for the property at 1132 Bridge Road.

### C. Township Planner

1. Comprehensive Plan Update Presentation – Goals and Objectives

### D. Township Manager

1. Consideration and potential action to certify the qualifying volunteers of the Skippack Fire Company Earned Income Tax Credit Program for 2024:

Ray Bracken	Jordan Perla
Roberta Bracken	Mike Risell
Kevin Dooley	Matt Rotenbury
Bob Forsyth	Jake Rowland
Keith Grierson	Michael Sinotte
Jack Gross	Jeff Stahl
John Kelly	Josh Taylor
Ray Lavenberg	Dale Tyczka
Kyle Merkel	Ron Wilkie
Michaeleen Pacholski	

2. Consideration and potential action upon Special Event permit application for Run Baby Run fundraising race/walk for Spreading Hope and Smiles Foundation on

Sunday, August 10, 2025, beginning at 6am. Race uses Skippack Trail, local roads and Palmer Park with start/finish area in parking lot of Skippack Elementary School.

3. Consideration and potential action upon Resolution 2025-18 updating the 2025 fee schedule with changes to parks and rec fees, sewer fees, and administrative fees.

**VIII. OLD BUSINESS**

- A. Consideration and potential action upon sponsorship request letter from Farm, Home & Youth Foundation of Montgomery County.

**IX. NEW BUSINESS**

- A. 4050 Mill Road – Basile – Subdivision application and plan review - residential
- B. Alderfer Poultry Holdings, LP – Waiver of Land Development

**X. COMMENTS FROM THE BOARD**

**XI. ADJOURNMENT**