



## **SKIPPACK TOWNSHIP** **BOARD OF SUPERVISORS**

Meeting Minutes  
November 12, 2025 – 7:00pm

### **BOARD OF SUPERVISORS**

Paul Fox, Chairman	Present
Barbara McGinnis	Present
Marian Ellis	Present
Karen Lynch	Present
Bob Rau	Present

### **TOWNSHIP STAFF**

Alice Eastmure, Manager	Present
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Matt Wanamaker, AICP, PP	Present

Chairman Paul Fox welcomed everyone to the Board of Supervisors meeting and led the Pledge of Allegiance, followed by roll call. Chairman Paul Fox called the regular meeting to order at 7:00 PM.

### **I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that the Board discussed personnel and land acquisition in the Executive Sessions on November 12, 2025, prior to the meeting.

### **II. INTRODUCTION OF NEWLY APPOINTED SUPERVISOR, BOB EAU**

### **III. PRESENTATIONS**

- A. Presentation of Certificate of Appreciation to Tyler Gordon for his Eagle Scout Project of a Little Free Library and Bench at the Church Road Park.
- B. Aileen Johnson, PV Library Manager, gave an update on the PV Library.
- C. Stephani Kuhls, Managing Partner of WK2 Engineers Consultants, presented the Proposed 2026 Budget

A Motion to Authorize Advertisement of the 2026 Proposed Budget was made by Marian Ellis, seconded by Karen Lynch. All were in favor.

### **IV. PUBLIC SAFETY REPORTS**

- A. Skippack EMS - Barry Evans, President of SEMS, gave a report that SEMS were dispatched to 96 calls in October of 2025. Additionally, SEMS is still awaiting outstanding payment from SCI Phoenix.

## **V. PUBLIC COMMENT**

- A. Tom Desilets wanted to thank Paul Fox for his years of dedication to the community and noted that he has been an integral part of maintaining and improving our township. Additionally, he congratulated Karen Lynch on her re-election.

## **VI. APPROVAL OF MINUTES**

- A. Motion made by Barbara McGinnis, second by Marian Ellis, to approve the minutes of October 8, 2025, Board of Supervisors meeting. All in favor, motion carried.
- B. Motion made by Barbara McGinnis, second by Marian Ellis, to approve the minutes of October 9, 2025, Board of Supervisors 2026 Public Budget Workshop. All in favor, motion carried.
- C. Motion made by Barbara McGinnis, second by Marian Ellis, to approve the minutes of October 29, 2025, Board of Supervisors meeting to review potential supervisor candidates. All in favor, motion carried.

## **VII. ADMINISTRATIVE ACTIONS**

- A. Treasurer's Report as of October 31, 2025 – Motion made by Barbara McGinnis, seconded by Bob Rau, to accept the Treasurer's Report as of October 31, 2025. All in favor, motion carried.
- B. Approval of Bills October 8 – November 13, 2025
  - General Fund           \$ 149,921.34
  - Open Space Fund       \$ 17,911.32
  - Parks & Rec Fund       \$ 506.15
  - Sewer Fund             \$ 10,045.54
  - Liquid Fuels            \$ 137,746.19

Motion made by Karen Lynch, seconded by Marian Ellis, to approve the bills listing October 8 – November 13, 2025. All in favor, motion carried.

## **VIII. PROFESSIONAL STAFF REPORTS**

### **A. Township Engineer**

- 1. Lenape Park Tree Planting and Reforestation project was done in cooperation with the Perkiomen Watershed Conservancy has been completed. Thank you to the additional volunteers from the community.
- 2. The Bocce Court project is underway. Documents have been received, and a Pre-Construction meeting is scheduled in November.

3. Chapter 5 of Stormwater Education was presented.

**B. Township Solicitor**

1. A motion was made by Paul Fox, second by Barbara McGinnis for the Board to authorize execution of documents necessary to acquire the property at Rt 73 & 113, Skippack, PA for \$790,000.00. All were in favor

**C. Township Planner**

1. Reported that the 45-Day Review period had concluded and all input from residents and Montgomery County are being reviewed. Next month they will provide a summary document and move to adopt the Comprehensive Plan.

**D. Township Manager**

1. Motion was made by Barbara McGinnis, seconded by Marian Ellis to Approve the Utilization of Berkheimer for Delinquent Sewer Bills. All were in favor.
2. Skippack Township participated with Montgomery County to recycle election signs.
3. Coffee with a Cop – PSP is on Friday, November 14, 2025, 8:30 – 10 AM at the Township Building.
4. Skippack Village Christmas Tree Lighting is on Friday, November 28, 2025, at 6 PM 4007 Skippack Pike, Skippack.
5. Photos with Santa at Skippack Fire Station, 1230 Bridge Rd, on Friday, December 5, 2025, 6-8 PM and Saturday, December 6, 2025, 3-5 PM.

**IX. OLD BUSINESS**

- A. A discussion was conducted on the Plamer Park Playground options and costs. This will be discussed more in depth at the Parks & Recreation meeting on December 9, 2025, at 7 PM. If you are interested in providing your input on the design or costs of the playground, this is the meeting to attend. The intention is to take potential action at the December 10<sup>th</sup>, 2025, Board of Supervisors meeting.

**X. NEW BUSINESS – None.**

## **XI. COMMENTS FROM THE BOARD**

- A. Barbara McGinnis wanted to extend her wishes for a blessed Thanksgiving and stated that we should always be grateful.
- B. Marian Ellis wanted to echo Tom Desilets comments from earlier in the meeting. Marian stated that Paul Fox taught her a lot and was very gracious in showing her around the Township.
- C. Karen Lynch concurred with Marian's comments regarding Paul. Additionally, she wanted to thank all our Veterans for their service to our country.

## **XII. ADJOURNMENT** – The meeting was adjourned at 8:56 PM.