



SKIPACK TOWNSHIP BOARD OF SUPERVISORS

Re-Organization Meeting Agenda

January 5, 2026 – 7:00pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

SWEAR IN RE-ELECTED SUPERVISOR – KAREN LYNCH

SWEAR IN NEWLY ELECTED SUPERVISOR – JUSTIN GLENNON

SWEAR IN RE-ELECTED TAX COLLECTOR – LAURIE AUGUSTINE

SWEAR IN NEWLY ELECTED AUDITOR – SARA WEISS

ROLL CALL

BOARD OF SUPERVISORS

- Barbara McGinnis
- Karen Lynch
- Marian Ellis
- Bob Rau
- Justin Glennon

TOWNSHIP STAFF

- Alice Eastmure, Manager
- Justin Stottlar, Asst Manager
- Joseph Kuhls, Esq.
- Tim Woodrow, PE
- Matt Wanamaker, AICP, PP

ELECTION OF CHAIRPERSON

ELECTION OF VICE CHAIRPERSON

POSITION APPOINTMENTS:

- Manager
- Secretary
- Assistant Secretary
- Treasurer
- Zoning Officer
- Public Works Foreman
- Fire Marshal
- Deputy Fire Marshal
- Emergency Management Coordinators
- Pension Administrator
- Open Records Officer

BOARD APPOINTMENTS:

Vacancy Board Chairperson – one-year term expiring December 31, 2026

Zoning Hearing Board – five-year term expiring December 31, 2030

Planning Commission – four-year term expiring December 31, 2029

PROFESSIONAL APPOINTMENTS:

Engineer
Solicitor
Traffic Engineer
Planner
Building Inspection Services
For Residential/Commercial
Zoning Officer
Spec Project/Sewer Engineer
Auditor/CPA
ZHB Solicitor
Depositories
Finance/Management
Consultants

ESTABLISHMENTS

Board of Supervisors Meeting Dates	Resolution No. 2026-01
Holiday Schedule	Resolution No. 2026-02
Code Enforcement Officials	Resolution No. 2026-03
Planning Commission Meeting Dates	Resolution No. 2026-04
PSATS Convention Delegate and Voting Member	
2026 Fee Schedule	Resolution No. 2026-05

REGULAR MEETING:

I. ANNOUNCEMENT OF EXECUTIVE SESSION

II. PUBLIC SAFETY REPORTS

- A. Skippack EMS Monthly Report

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES – December 10, 2025, Board of Supervisors Meeting

V. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of December 31, 2025

- B. Approval of Bills Paid December 10, 2025 – January 5, 2026

General Fund	\$ 133,144.52
Open Space Fund	\$ 12,634.47
Parks & Recreation Fund	\$ 1,657.25
Sewer Fund	\$ 120,686.82

- C. Discussion and potential action to approve new categories for Employee HRA with Catapult to be as follows: Single - \$3,000; Employee +1 and Employee over 65 - \$5,000 and Family - \$7,500

- D. Discussion and Potential Motion to Pass Resolution 2026-06 to establish the real estate millage rates, general fund earned income tax, open space earned income tax, amusement tax, and real estate transfer tax.

VI. PROFESSIONAL STAFF REPORTS

- A. Township Engineer

1. Discussion and potential action on the engineering costs for the Perkiomen Creek Road Bridge project.
2. Discussion and potential action to approve the \$250,000.00 multi modal grant from CFA for 113 & 73 be used on the start of engineering costs.
3. Discussion on Roads Improvement Costs for 2026 - \$600,000 Capital Fund and Liquid Fuels \$400,000.

- B. Township Solicitor

1. Discussion and potential action for Conditional Use to Skippack Meats LLC pursuant to Skippack Township Zoning Ordinance §200-29.C(2)(e) to allow manufacturing of meat products within the LI-Limited Industrial District, upon real property known as 4533 Skippack Pike, and more specifically designated as Montgomery County Parcel 51-00-03123-00-3.
2. Discussion and potential action to approve the contract for Skippack Township Manager, Alice Eastmure, beginning January 5, 2026, through January 4, 2027.
3. Discussion and potential action to approve the payout of four (4) additional accrued unused vacation days to Alice Eastmure, Township Manager.

C. Township Planner

D. Township Manager

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMENTS FROM THE BOARD

X. ADJOURNMENT