



SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
December 10, 2025 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman	Present
Barbara McGinnis	Present
Marian Ellis	Present
Karen Lynch	Present
Bob Rau	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Matt Wanamaker, AICP, PP	Absent

Chairman Paul Fox welcomed everyone to the Board of Supervisors meeting followed by roll call. Jamie Magaziner was in attendance for Pennoni for Matt Wanamaker. Chairman Paul Fox called the regular meeting to order at 7:00 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Chairman Fox announced that the Board discussed personnel in Executive Sessions prior to the meeting.

II. PRESENTATIONS

- A. Sebastian Riding Associates was recognized for 50 years of dedicated service to children and adults living with a wide range of physical, cognitive, and mental health challenges. Melissa Retano from Representative Matt Bradford's office presented them with a citation from the PA House of Representatives. Present to receive it for Sebastian Riding Associates were Founder, Bannie Stewart; Chris Hanebury, Executive Director and Frank Viall, President of the Board of Directors.
- B. Recognition of Paul Fox for his 19 years of service to Skippack Township. He served on the Parks and Recreation Board from 2007-2011 and as a Township Supervisor from 2012 to 2025. He was presented with a plaque to memorialize his service.

III. PUBLIC SAFETY REPORTS

- A. Skippack EMS - Barry Evans, President of SEMS, gave a report that SEMS were dispatched to 226 calls in November of 2025. Additionally, he reported that SEMS received payment from SCI Phoenix for 50 of their past due bills and that the IRS returned funds due to them.

IV. PUBLIC COMMENT

- A. Joe Green voiced concerns about how the Zoning Hearing Board meetings are run. Stating he believed that the attorney had too much input and control of the meeting. He also questioned whether supervisors are permitted to attend the meeting.
- B. Jason Saylor, Assistant District Administrator for D27 in PA and past president of the Lower Perkiomen Little League (LPLL), wanted to thank Paul Fox for his commitment to Skippack Township and continued support of the LPLL during his years of service. Saylor stated he has been involved in this organization since 2014, and he has watched this program, and its facilities grow into one of the best little league programs and little league complexes in PA. This program gives approximately 837 youths, which is about 16% of the PV student population, athletic opportunities outside of school. Additionally, he thanked Representative Matt Bradford's office for the grant money they had received for their scoreboards. LPLL is one of the fastest growing little leagues in PA.
- C. Clint Buckwalter stated he would miss Paul Fox at the Supervisor meetings and thanked him for his service to the community. He also wanted to note that Jack Strauss did a great job repairing the water situation on the trail.
- D. Tanya Kateusz commented on the information listed on the website for the Conditional Use Hearing and requested we post the public ad as part of the information. Stated although the agenda was posted adequately and the address was given on the calendar that it would be nice to know more details sooner.
- E. Vic Machese wanted to state his concerns over the purchase of 912 Collegeville Road to Devereaux Foundation with the intent of being used as a group home. He's concerned because the rear of his property connects with the rear of this property. He has safety concerns.
- F. Steve Ricci wanted to state his concerns over the purchase of 912 Collegeville Road to Devereaux Foundation with the intent of being used as a group home. He lives next door. He has safety concerns and also wants to be sure they are adhering to all permits and zoning.

V. APPROVAL OF MINUTES

- A. Motion made by Barbara McGinnis, second by Karen Lynch, to approve the minutes of the November 12, 2025, Board of Supervisors meeting. All in favor, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of November 30, 2025 – Motion made by Barbara McGinnis, seconded by Marian Ellis, to accept the Treasurer's Report as of November 30, 2025. All in favor, motion carried.

B.	Approval of Bills November 13 – December 10, 2025
	General Fund \$ 228,675.04
	Open Space Fund \$ 10,521.38
	Parks & Rec Fund \$ 150.00
	Sewer Fund \$ 115,855.80
	Liquid Fuels \$ 355,202.22

Motion made by Karen Lynch, seconded by Marian Ellis, to approve the bills listing November 13 – December 10, 2025. All in favor, motion carried.

- C. Motion was made by Bob Rau, seconded by Marian Ellis to pass Resolution 2025-35 to Adopt the Skippack Township 2026 Budget for All Funds. All were in favor, motion carried.
- D. Motion was made by Karen Lynch, seconded by Barbara McGinnis to pass Resolution 2025-34 to establish the real estate millage rates, general fund earned income tax, open space earned income tax, amusement tax, fire protection tax, EMS tax and real estate tax. All were in favor, motion carried.
- E. Motion was made by Marian Ellis, seconded by Barbara McGinnis to authorize the advertisement of the Board's intent to appoint Mallie, LLP, as Skippack Township Auditors and who will complete the Skippack Township 2025 Audit. All were in favor, motion carried.
- F. Motion was made by Karen Lynch, seconded by Barbara McGinnis to authorize advertisement of the elected Board of Auditors Organization meeting on Tuesday, January 6, 2026, 11 AM at the Skippack Township Building, 4089 Heckler Road, Skippack. All were in favor, motion carried.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer

- 1. Motion was made by Bob Rau, seconded by Barbara McGinnis to accept and award the bids for 2025-2026 Snow and Ice Removal to Strouse Landscaping, Inc., for the Red Zone and Terra Lawn care Specialists for the Blue Zone. All were in favor, motion carried.
- 2. The Bocce Court project had a pre-construction meeting which included members of the Bocce Club. Work will begin after the holidays, and the resurfacing will occur in the spring.

B. Township Solicitor

- 1. Motion was made by Paul Fox, seconded by Barbara McGinnis to pass Resolution 2025-33 to appoint as the named collector, Creditech, of the delinquent sewer fees, rentals, penalties and other charges. All were in favor, motion carried.

2. Motion was made by Marian Ellis, seconded by Bob Rau, to authorize advertisement of SALDO Topsoil Ordinance amendments. All were in favor, motion carried.
3. Motion was made by Karen Lynch, seconded by Marian Ellis, to pass Resolution 2025-36 to appoint Michael Gradwell to the Zoning Gearing Board to fill the remainder of Diane Fischer's term to expire 12/31/2027. All were in favor, motion carried.
4. Reported that the Montgomery County Planning Commission was in full support of the Vape / Smoke Shop Ordinance.

C. Township Planner

1. Motion was made by Paul Fox, seconded by Karen Lynch, to pass Resolution 2025-37 approving the Skippack Township Comprehensive Plan 2035. All were in favor, motion carried.

D. Township Manager

1. Motion was made by Barbara McGinnis, seconded by Marian Ellis to authorize advertisement for the Board of Supervisors Re-Organization Meeting on Monday, January 5, 2026, at 7 PM. All were in favor, motion carried.
2. Motion was made by Barbara McGinnis, seconded by Bob Rau to approve the engagement of the Cohen Law Group to assist in the cable franchise renewal with Verizon through the Montgomery County Consortium of Communities for a 5-year plan of renewing fees.

VIII. OLD BUSINESS

- A. Motion was made by Karen Lynch, seconded by Bob Rau to authorize Burke and Recreation Resources, Option 2, with the removal of all sound generating stations, and not to exceed 650,000.00 for the playground replacement at Palmer Park. All were in favor, motion carried.

IX. NEW BUSINESS – None.

X. COMMENTS FROM THE BOARD

- A. Bob Rau wished Paul Fox all the best going forward and thanked him for his service. Additionally, he wished everyone a great holiday season.
- B. Marian Ellis thanked Paul Fox for his guidance and stated it has been great working with him. She will miss him. Stated she is prepared to use the Comprehensive Plan as a guide to plan forward. She is also happy that they approved the playground this evening especially since it is ADA compliant. Wished the community a happy Holiday and a Healthy 2026.
- C. Karen Lynch thanked Paul Fox for his patience and mentorship. Wished the community happy holidays and a safe and healthy New Year.
- D. Barbara McGinnis wished everyone a very Merry Christmas and a happy New Year!
- E. Paul Fox stated that tonight was beyond humbling. Seeing as this is my last meeting, I want to take a moment to thank a number of people. First, my wife Donna and our children Andrew and Lauren—thank you for your patience, support, and understanding throughout all of this. I love you. As part-time supervisors, we rely heavily on many others to carry out the work behind what we legislate. To our professional staff, Tim, Joe, Matt, Jamie, and all those who came before, thank you for your dedication, expertise, and advice. To Alice, Justin, and the entire office and road crew over the years, I'm grateful for everything you've done to keep this Township running smoothly. A special thanks goes to Alice, who is the most dedicated and hardworking Manager I've ever had the privilege to work with. She has done more than anyone to advance the services we provide and to strengthen communication with our residents. To my fellow Board members, past and present—thank you for your shared passion and commitment to Skippack. We didn't always agree, but we always respected one another and worked to find common ground. And most importantly, thank you to you—my Skippack neighbors. Whenever I describe Skippack to friends who aren't from the area, they think I'm talking about a fictional town. We are incredibly fortunate to live in a community with such a unique culture and way of life, and that begins with the people who call this place home. Over the past 19 years, it has been a privilege to meet and work with so many of you—and an absolute honor to represent and serve you. Thank you.

XI. ADJOURNMENT – The meeting was adjourned at 8:08 PM.