



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
February 25, 2026

BOARD OF SUPERVISORS

Karen Lynch, Chair	Present
Marian Ellis	Present
Barbara McGinnis	Present
Bob Rau	Present
Justin Glennon	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Jamie Magaziner, AICP	Present

Chairperson Karen Lynch welcomed everyone to the Board of Supervisors Special Planning Meeting to order at 11:05 AM.

I. BUILDING ISSUE

As the elevator contractors are onsite and fixing our elevator, it was brought to our attention that some things are going to be brought to code to get our elevator inspected by the state and pass once it is repaired. Quotes were received and the work will cost \$51,966.00. Motion was made by Bob Rau, second by Barbara McGinnis to approve the work as outlined. All were in favor, motion carried.

II. GOAL SETTING – SESSION I – Led by Facilitator, Stephanie Teoli Kuhls

- A. Stephanie Teoli Kuhls explained that two tools will guide this workshop today, the 2026 Budget and the 2035 Comprehensive Plan.
- B. Session I will be about how we work together, our plans, where we are now, results of the pre-work survey and some brainstorming.
- C. What does success look like – Top 5 Board Priorities. For each priority provide a success statement, staff deliverable and a target date. How is it aligned to the Comprehensive Plan and Capital Plan? Provide clear staff direction.
- D. Outlined Legislative Roles vs Administrative Roles
- E. Discussions were held on what to focus on over the next 12-24 months.
- F. Discussed the Top 8 Capital Project
- G. Discussed which Comprehensive Plan themes should be the strongest for the next 12-18 months.
- H. Discussed what are the most important goals of the Comprehensive Plan
- I. Discussed what success looks like by December 2026 and how the Board can assist.

III. LUNCH – Brief 30-minute break for lunch.

IV. GOAL SETTING – SESION II

- A. Held a Prioritization Exercise to determine highest priority and future priorities.
- B. Highest priorities identified as: Sewer Main Replacement at Rt 113; Intersection of Rts 113 & 73; Township Building Roof and HVAC project and Open Space Acquisition.
- C. Future priorities identified were Lenape Trail & Parking Lot Improvements; Lenape Reforestation; DPW addition and sewer connection; ADA Compliance in Village; Trail Signage; Sidewalk Connections and Overall Ordinance and Zoning Review.
- D. Discussion was had on the above topics on status and moving forward to accomplish high priority goals
- E. Facilitator Stephanie Teoli Kuhls will provide a summary report from this session

V. OTHER BUSINESS – None.

VI. PUBLIC COMMENT – None.

- VII. ADJOURNMENT** – Motion was made by Bob Rau, second by Barbara McGinnis to adjourn the meeting. All were in favor, meeting adjourned.