



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
March 11, 2026

BOARD OF SUPERVISORS

Karen Lynch, Chair	Absent
Marian Ellis	Present
Barbara McGinnis	Present
Bob Rau	Present
Justin Glennon	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Absent
Jamie Magaziner, AICP	Present

Vice Chair, Marian Ellis welcomed everyone to the Board of Supervisors and called the meeting to order at 7:00 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Vice Chair Ellis announced that the Board discussed personnel in Executive Session prior to the meeting.

- II.** Motion was made by Barbara McGinnis, second by Bob Rau, to amend the agenda to include two resolutions related to sewer extension expansion project. All were in favor, motion carried.

III. PRESENTATIONS

- A. Farm, Home & Youth** – Presented by Kevin McGinnis, Facility Manager, for FH&Y – A brief overview of FH&Y and upcoming events was presented.
- B. Perkiomen Valley Library at Schwenksville** – Presented by Aileen Johnson, Branch Manager – An update was given on building repairs and improvements being made to the library as well as programming updates.

IV. PUBLIC SAFETY REPORTS

- A.** Skippack EMS - Barry Evans, President of SEMS – Dispatched to 93 calls.

V. PUBLIC COMMENT

- A.** Cindi Veverka questioned the Rt 73 & 113 Open Space purchase. It was explained that the purchase of the old gas station property will be utilized for traffic / intersection improvements.

VI. APPROVAL OF MINUTES

- A. Motion made by Bob Rau, second by Barbara McGinnis, to approve the minutes of February 11, 2026, Board of Supervisors meeting minutes. All in favor, motion carried.
- B. Motion made by Bob Rau, second by Justin Glennon, to approve the minutes of February 25, 2026, Board of Supervisors meeting minutes. All in favor, motion carried.

VII. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of February 28, 2026 – Motion made by Bob Rau, seconded by Barbara McGinnis, to accept the Treasurer's Report as presented. All in favor, motion carried.
- B. Approval of Bills February 11 – March 10, 2026
 - General Fund \$ 467,678.88
 - Open Space Fund \$ 3,598.44
 - Parks & Rec Fund \$ 3,664.12
 - Sewer Fund \$ 113,639.28
 - Total All Funds \$ 588,580.72

Motion was made by Barbara McGinnis, seconded by bob Rau, to approve the bills listing for February 11 – March 10, 2026. All in favor, motion carried.

VIII. PROFESSIONAL STAFF REPORTS

A. Township Sewer Engineer

- 1. Motion was made by Barbara McGinnis, seconded by Bob Rau to approve Resolutions 2026-13 and 2026-14 to adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality. All were in favor, motion carried.
- 2. Motion was made by Justin Glennon, second by Bob Rau to move forward with the Rt 113 Sewer Main Replacement. All were in favor, motion carried.

B. Township Engineer – Absent

- 1. Justin Stottlar, Assistant Township Manager, updated that the contractor began improvements to the bocce court on 3/9/26. Late in starting due to all the winter weather.

C. Township Solicitor

1. Motion was made by Justin Glennon, seconded by Bob Rau to pass Resolution 2026-12 Granting Conditional preliminary / Final Subdivision and Land Development Approval for HTC Associates LLC and Biltmore Estates Lot 140. All were in favor, motion carried.
2. Motion was made by Bob Rau, seconded by Barbara McGinnis, to authorize advertising the amendment of Park & Recreation Board Ordinance. All were in favor, motion carried.
3. Introduction and discussion were held regarding a Fire Inspection Ordinance for Skippack Township. Rich O'Brien from Keystone Municipal Services was present to assist with questions and understanding of enacting it within the township.
4. Introduction and discussion were held regarding a Residential Rental Inspection Ordinance for Skippack Township. Rich O'Brien from Keystone Municipal Services was present to assist with questions and understanding of enacting it within the township.

D. Township Planner

1. Jamie Magazine, AICP, with Pennoni, discussed potential upcoming topics for zoning review which included solar farms and data centers.

E. Township Manager

1. Motion was made by Barbara McGinnis, seconded by Bob Rau to authorize sending letters to neighboring townships to request fire police assistance for the 4th of July events. All were in favor, motion carried.
2. Motion was made by Barbara McGinnis, seconded by Justin Glennon to authorize annual \$6,000.00 sponsorship to Farm, Home & Youth for 2026. All were in favor, motion carried.
3. Motion was made by Barbara McGinnis, second by Justin Glennon to authorize the use of the pickleball courts to DEM (Douglas Edward May) Navy 66on May 9, 2026 (R/D May 16) for a tournament to raise funds for Home for Our Troops.

4. A report was given on 2026 Township priorities:
 - A. Administration Building Repairs – Township building was built in 2003. The roof and HVAC need repair/updating, as well as the AV system in the board meeting room need to be updated.
 - B. Open Space – The township acquired the 4124 Skippack Pike (old gas station property) at the corner of Rt 73 & 113 to utilize for intersection / traffic improvements.
 - C. Rt 113 Aging Sewer Improvements – Beginning necessary planning to make updates to an aging sewer structure.
 - D. Rt 113 & 73 Property Improvements – 4124 Skippack Pike was acquired through open space for intersection improvements and beautification of the township.

5. Update on Additional Township Projects:
 - A. Soccer Fields – The township will be working to improve soccer field conditions and utilizing the aging baseball field for additional soccer field space.
 - B. Salt Reimbursement – Applied for reimbursement of salt costs. Still waiting on reimbursement.
 - C. Playground installation is slated to begin at the end of March / beginning of April depending on the weather. The hope is to have it completed by Memorial weekend, again depending on the weather.
 - D. America 250 Red, White & Blue Easter Egg hunt is on April 3, 2026, at 10 AM at the Farm, Home & Youth complex, 1015 Bridge Road, Collegeville.
 - E. Brief report was given on staff training. Alice and Justin will be attending PELRAS, March 25-27, 2026.

IX. OLD BUSINESS – None.

X. NEW BUSINESS – None.

XI. COMMENTS FROM THE BOARD – None.

XII. ADJOURNMENT – Motion for adjournment was made by Barbara McGinnis, second by Justin Glennon at 8:30 PM. All were in favor, meeting was adjourned.