



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes

May 13, 2026

BOARD OF SUPERVISORS

Karen Lynch, Chair	Present
Marian Ellis	Present
Barbara McGinnis	Present
Bob Rau	Present
Justin Glennon	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Absent
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Jamie Magaziner, AICP	Present

Chair, Karen Lynch welcomed everyone to the Board of Supervisors and called the meeting to order at 7:27 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Karen Lynch announced that the Board discussed open space, personnel and litigation in Executive Session prior to the meeting.

II. PRESENTATIONS

- A. Disabled American Veterans, Chapter 25, Norristown, PA** – Presented Skippack Township with a POW/MIA Chair of Honor for the Board meeting room. The chair is cordoned off and remains permanently unoccupied to serve as a physical reminder that thousands of service members are still unaccounted for.
- B. Vera's Bench – Katie Macel** – Presented her vision for a Butterfly Bench in honor of her daughter Vera, near the playground in Palmer Park.
- C. Perkiomen Valley America 250 Consortium – Lisa Minardi** – Presented the key goals and purpose of this organization and the benefits to the surrounding areas during America 250 (2026-2028), as well as some programming already scheduled.

III. PUBLIC SAFETY REPORTS

- A. Skippack EMS - Barry Evans, President of SEMS** – Dispatched to 210 calls in April 2026.

IV. PUBLIC COMMENT

- A. Tanya Kateusz likes that the You Tube channel for streaming and future meetings have been added to the agenda. She also liked the Electronic Recycling event.
- B. Erik Morris of the Perkiomen Valley Soccer Club expressed gratitude to the Board of Supervisors and township staff for assisting with the much-needed soccer field repairs and additional space.
- C. Joseph Maher of Meadow Glen expressed appreciation for the completion of the crosswalk at Cross Rd and Spencer Rd and stated that they would be having a ribbon cutting on April 30 at 11 AM.

V. APPROVAL OF MINUTES

- A. Motion made by Marian Ellis, seconded by Barbara McGinnis, to approve the minutes of April 8, 2026, Board of Supervisors meeting minutes. All in favor, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of April 30, 2026 – Motion made by Justin Glennon, seconded by Barbara McGinnis, to accept the Treasurer's Report as presented. All in favor, motion carried.
- B. Approval of Bills April 8 – May 7, 2026

General Fund	\$ 886,747.16
Open Space Fund	\$ 24,568.03
Parks & Rec Fund	\$ 77,427.94
Sewer Fund	\$ 248,894.63
Total All Funds	\$1,237,637.76

Motion was made by Marian Ellis, seconded by Barbara McGinnis, to approve the bills listing for April 8 – May 7, 2026. All in favor, motion carried.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer

- 1. 505 Bridge Road (Gypsy Rose Property) – Consideration of Preliminary / Final Land Development presented their plan.
- 2. Motion was made by Bob Rau, seconded by Barbara McGinnis to authorize the bidding process for improvements to the public works lower pole barn / garage. All were in favor, motion carried.
- 3. Kratz Road to Collegeville Road Trail Improvements Discussion. Grant was received for \$103K. Will be reviewing what areas should be done as the total to repair all the entirety of this area is \$250K. More information will be provided at the next meeting.

4. Motion was made by Barbara McGinnis, seconded by Marian Ellis to appoint Boyle Construction to provide a study of the items identified at the administration building which includes Roof, HVAC, and Acoustics/Lighting in the Meeting Room. All were in favor, motion carried.
5. Motion was made by Bob Rau, seconded by Justin Glennon to accept the proposal from Windview Athletic Fields for soccer field repairs and restoration costing the Township \$25,200.00. All were in favor, motion carried.
6. Motion was made by Bob Rau, seconded by Barbara McGinnis to approve the Cross Road and Spencer Road Crosswalk Final Payment Application #3 to Lenni Electric \$11,833.87. All were in favor, motion carried.
7. Motion was made by Barbara McGinnis, seconded by Bob Rau to approve the 2026 Township Roadway Improvement Payment Application #1 to Allen Myers for \$181,869.00. All were in favor, motion carried.
8. Motion was made by Marian Ellis, seconded by Barbara McGinnis to ratify \$72,125.00 payment in April and consideration of payment #2 of \$13,755.00 to Xavier Construction for bocce court improvements. All were in favor, motion carried
9. Update was given on the FEMA/PEMA homes purchased after Hurricane Ida. The last closing is scheduled for June. Moving toward the demolition of the homes.

B. Township Solicitor

1. Motion was made by Bob Rau, seconded by Barbara McGinnis to amend Resolution 2026-15 for Berkheimer. Amendment was simply to give titles only not to name individuals. All were in favor, motion carried.
2. Motion was made by Bob Rau, seconded by Justin Glennon to authorize advertisement of the Fire Inspection Ordinance and related fees. All were in favor, motion carried.
3. Update on Residential Inspection and Licensing Ordinance – Outreach was done to the community, and meeting was held with the real estate industry. There is still some work being done on the ordinance and fees but the hope is to have it ready to advertise the ordinance next month.

C. Township Planner

1. Jamie Magazine, AICP, has been working on revising and making additions to the Penn Future Model for Data Centers Ordinance and provided the plan to the Board of Supervisors.

D. Township Manager

1. Motion was made by Bob Rau, seconded by Barbara McGinnis to approve final payment for the elevator repair contract to Metro Elevator for \$14,490.00. All were in favor, motion carried.

2. Motion was made by Barbara McGinnis, seconded by Justin Glennon to approve summer hours for Skippack Township staff. All were in favor, motion carried.
3. Motion was made by Justin Glennon, seconded by Barbara McGinnis to approve the request from Perkiomen Township Board of Supervisors for services from Skippack Fire Company to assist with Perkiomen Valley High School Graduation on Friday, June 5, 2026. Vote was 4-0-1. Bob Rau abstained. Motion carried.
4. Playground at Palmer Park Update – Grand Opening Celebration, Friday, May 15, 2026, at 4:30 PM
5. A report was given on 2026 Township priorities:
 - A. Administration Building Repairs – Reported under Township Engineer.
 - B. Rt 113 Aging Sewer Improvements – Nothing to report / update.
 - C. Rt 113 & 73 Property Improvements – The lot has been cleaned up.
6. Electronic Recycling Event on April 23 was a huge success. Two truckloads of recyclables were collected.
7. Rain Barrel Workshop in partnership with the Perkiomen Watershed Conservancy on May 14, 6:30 PM at the Skippack Township Building
8. Summer Kick-Off Concert featuring AM Radio Tribute Band on May 21 at 6 PM at Farm, Home & Youth Complex (FHY)
9. Reminder – The Administration Building will be closed for Memorial Day Holiday on Monday, May 25.

VIII. OLD BUSINESS – None.

IX. NEW BUSINESS

1. Motion was made by Marian Ellis, seconded by Justin Glennon to Appointment of four (4) new Parks and Recreation Board Members, in addition to three (3) existing members, as authorized by recently enacted Ordinance #368, with the terms outlined as follows:
Cortney Marengo, for a term to expire 12/31/30;
Nicole Croasdale, for a term to expire 12/31/30;
Katie Macel, for a term to expire 12/31/29; and
Gayle Ehrlich for a term to expire 12/31/29.
2. Discussion was held on the topic of creating an Environmental Advisory (EAC) Board. Solicitor Kuhl’s will draft an ordinance for the Board to review.
3. Discussion was held on the topic of creating an Open Space Committee. Solicitor Kuhl’s will draft an ordinance for the Board to review.

X. PUBLIC COMMENT

Sam Guarnaccia questioned the mention of Data Centers and if the Board of Supervisors are putting a moratorium on them. The Board expressed that no one has approached them and they are just being proactive. Mr. Guarnaccia expressed his concern and dislike for data centers in Skippack Township.

Tanya Kateusz expressed concern over lack of parking this evening for the meeting.

XI. FROM THE COMMENTS BOARD

Barbara McGinnis stated that she will not be able to make the Grand Opening for the Playground due to being at a family wedding. Additionally, she noted that she held a horse show at her farm this weekend that included the First Troop Philadelphia City Calvary which is the oldest calvary in the nation.

Bob Rau noted he will be late for the playground grand opening.

Marian Ellis thanked everyone for hanging in there this evening for the long meeting. She made a plea to those watching at home and general public to encourage more people to come out to the meetings.

Karen Lynch wanted to acknowledge that along with obvious holidays in May, she wanted to note that it is Mental Health Awareness Month. If you or someone you know are in need of assistance, Montgomery County has resources available. You can find information at: <https://www.montgomerycountypa.gov/departments/health-human-services/office-mental-health-developmental-disabilities-early-intervention/mental-health>.

Karen Lynch congratulated James Herb for receiving his Pennsylvania Emergency Management Agency (PEMA) certifications. James serves Skippack Township as Fire Marshal and Emergency Management Coordinator.

XII. ADJOURNMENT – Motion for adjournment was made by Barbara McGinnis, seconded by Justin Glennon at 9:23 PM. All were in favor, meeting was adjourned.